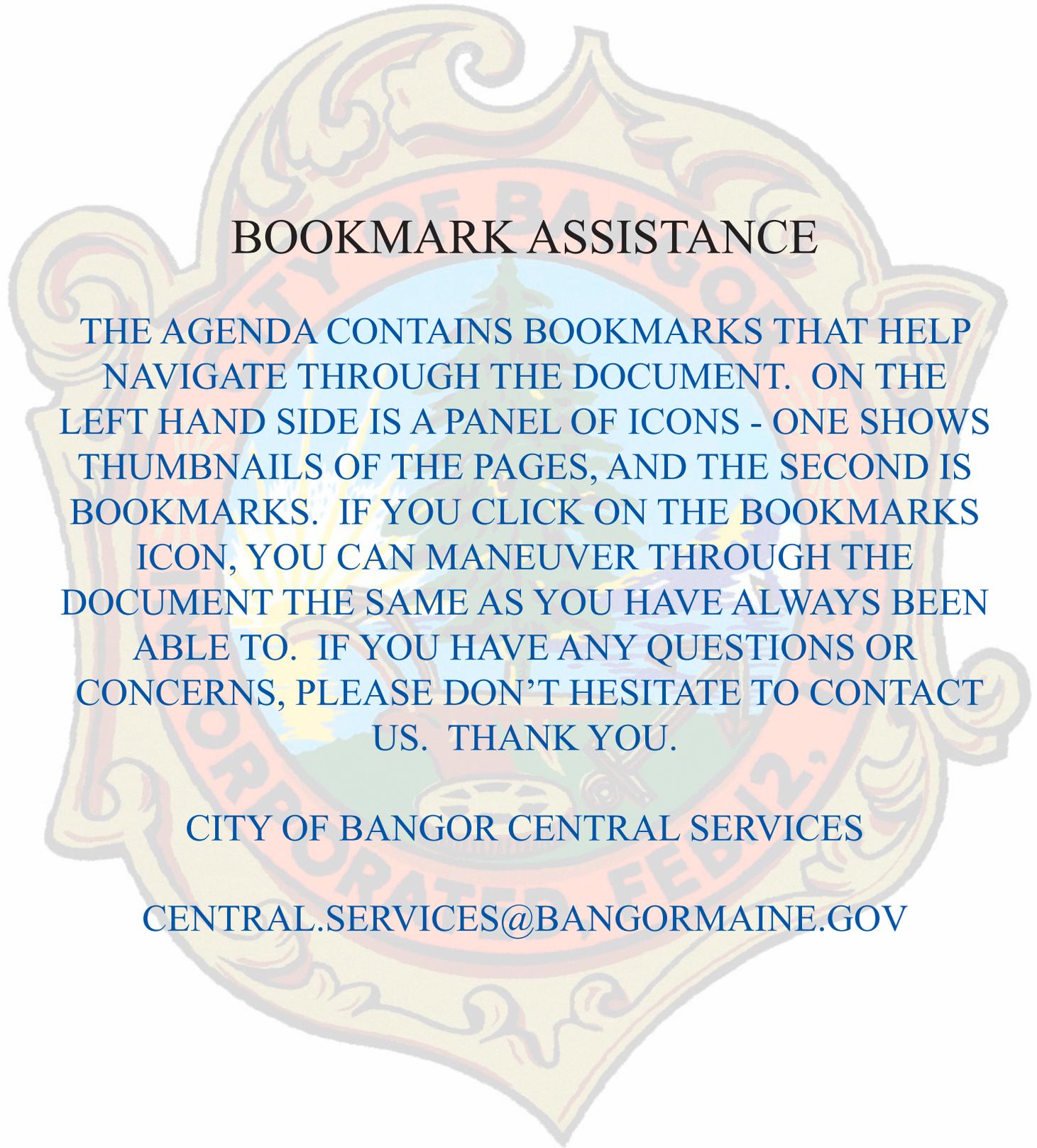


MEDIA
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CITY COUNCIL AGENDA

DECEMBER 22, 2014



BOOKMARK ASSISTANCE

THE AGENDA CONTAINS BOOKMARKS THAT HELP NAVIGATE THROUGH THE DOCUMENT. ON THE LEFT HAND SIDE IS A PANEL OF ICONS - ONE SHOWS THUMBNAILS OF THE PAGES, AND THE SECOND IS BOOKMARKS. IF YOU CLICK ON THE BOOKMARKS ICON, YOU CAN MANEUVER THROUGH THE DOCUMENT THE SAME AS YOU HAVE ALWAYS BEEN ABLE TO. IF YOU HAVE ANY QUESTIONS OR CONCERNS, PLEASE DON'T HESITATE TO CONTACT US. THANK YOU.

CITY OF BANGOR CENTRAL SERVICES

CENTRAL.SERVICES@BANGORMAINE.GOV

REGULAR MEETING BANGOR CITY COUNCIL – DECEMBER 22, 2014

PLEDGE ALLEGIANCE TO THE FLAG

RECOGNITION: **Recognizing Winterberry Heights And Its Employee, Donald Ouellette, For Outstanding Service To The City Of Bangor On Election Day - November 4, 2014**

RECOGNITION: **Recognizing Lt. Fournier of the Bangor Fire Department for 40 Years of Service**

INTRODUCTION: **Newly Hired Bangor Firefighters**

PUBLIC COMMENT

**CONSENT AGENDA
ITEM NO.**

**ASSIGNED TO
COUNCILOR**

*Explanatory Note: All items listed in the Consent Agenda are considered routine and are proposed for adoption by the City Council by one motion without discussion or deliberation. If discussion on any item is desired any member of the Council or public may merely request removal of the item to its normal sequence in the regular agenda prior to a motion for passage of the Consent Agenda.

MINUTES OF: Bangor City Council Regular Meeting of December 8, 2014 and Finance Committee Meetings of March 3, 2014, May 5, 2014, June 16, 2014, June 23, 2014 and December 8, 2014, and Special Finance Committee Meeting of March 24, 2014

LIQUOR LICENSES: **Application for Liquor License Renewal, Malt, Vinous, of Penobscot Theatre Company d/b/a Penobscot Theatre Company, 131 Main Street** **FAIRCLOTH**

Application for Liquor License Renewal, Malt, of Capital Pizza Huts Inc. d/b/a Pizza Hut, 611 Broadway **FAIRCLOTH**

15-036 ORDER **Authorizing Execution of Municipal Quitclaim Deed – Real Estate Located at 165 Allen Street (Map 5 Lot 17)** **SPRAGUE**

Executive Summary: A sewer tax lien matured on the property of Charlotte Hamilton and Kerrie Sanderson of 165 Allen Street, now owned by Citibank, N.A. All outstanding charges due the City have been paid. Because the lien matured, a municipal quitclaim is required to release the City’s interest in the property. Staff recommends approval.

REGULAR MEETING BANGOR CITY COUNCIL – DECEMBER 22, 2014

**CONSENT AGENDA
ITEM NO.**

**ASSIGNED TO
COUNCILOR**

15-037 ORDER **Authorizing Execution of Municipal Quitclaim Deed to Robin S. Corey for Real Estate Located at 306 Essex Street (Tax Map 047, Lot 068) **NEALLEY****

Executive Summary: This Order will authorize the execution of a quitclaim deed for the property upon payment of the outstanding charges for property owned by Robin Corey. Real estate tax liens matured on the property of Robin S. Corey located at 306 Essex Street. Ms. Corey is in the process of obtaining financing for the outstanding charges. Because the liens matured, a quitclaim deed is required to release the City's interest in the property.

15-038 ORDER **Appointing Nominees to Various Boards, Commissions, and Committees **GRAHAM****

Executive Summary: This Order will authorize the attached list of appointments to the various Boards, Commissions, and Committees. These vacancies were advertised in a variety of ways and all applicants were interviewed by the Council's Personnel Committee on December 17, 2014. The Committee has completed the process of interviewing applicants for these positions and has developed the attached recommendations for full Council consideration.

15-039 ORDER **Discontinuing First Street Extension **PLOURDE****

Executive Summary: Under 23 M.R.S.A. § 3026, before discontinuing a road, the City Council must provide notice to abutting property owners. Notice was provided and the City Engineer held a public hearing on December 16, 2014. No members of the public appeared to speak on the proposed discontinuance and no responses or communications have been received related to this matter. The portion of the road in question is not used as a right-of-way nor is it needed for public purposes.

This Order will accept the City Engineer's Report for the discontinuance of First Street Extension and authorize the City Manager to execute release deeds to the abutting landowners.

15-040 ORDER **Authorizing the Fire Department to Apply for \$23,209.90 in Grant Funds from the Stephen and Tabitha King Foundation **CIVIELLO****

Executive Summary: This Order would authorize the Fire Department to apply for \$23,209.90 in grant funds from the King Foundation to purchase a washer/extractor and dryer to clean turnout gear. It is important from a safety and use perspective that this gear be cleaned thoroughly and immediately after it has been exposed to hazardous materials and situations. The current washer and dryer have limited capacity, while the new units will be able to handle multiple sets of gear at the same time. Through the efficient cleaning of the turnout gear, the service life of gear should be extended as well. This was reviewed and recommended for approval at the December 15, 2014 Government Operations Committee meeting.

REGULAR MEETING BANGOR CITY COUNCIL – DECEMBER 22, 2014

**REFERRALS TO COMMITTEE AND FIRST READING
ITEM NO.**

**ASSIGNED TO
COUNCILOR**

<u>15-041</u>	<u>RESOLVE</u>	Authorizing the City Manager to Accept and Appropriate \$118,495 in McKinney-Vento Homeless Assistance Funds from the U.S. Department of Housing and Urban Development (HUD) for the period 12/1/2014 to 11/30/2015 (First Reading)	BLANCHETTE
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Executive Summary: This Resolve will authorize the manager to accept and appropriate a one year grant from HUD in the amount of \$118,495 to continue to provide Shelter Plus Care Rental Assistance for qualified individuals and families to live in any community in Penobscot County. Shelter Plus Care promotes housing stability by paying rent for homeless individuals and families. Each recipient is strongly encouraged and expected to have a case manager to assist him/her with life skills such as healthy living, financial literacy and employment. This is a five year grant, renewable each year. These funds were granted through the 2013 Maine Continuum of Care planning and selective competition process. This was reviewed and recommended by Government Operations at the December 15, 2014 meeting.

<u>15-042</u>	<u>RESOLVE</u>	Authorizing the City Manager to Accept and Appropriate \$32,770 in McKinney-Vento Homeless Assistance Funds from the U.S. Department of Housing and Urban Development (HUD) for the period 12/31/2014 to 12/30/2015 (First Reading)	PLOURDE
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Executive Summary: This resolve will authorize the City Manager to accept and appropriate a one year grant from HUD in the amount of \$32,770 to continue to provide Shelter Plus Care Rental Assistance for three families to live in apartments owned by Penquis Housing. Shelter Plus Care promotes housing stability by paying rent for homeless individuals and families. Each recipient is expected to have a case manager to assist him/her with life skills such as healthy living, financial literacy and employment. This is a five year grant, renewable each year. These funds were granted through the 2013 Maine Continuum of Care planning and selective competition process. It should be noted that this project received the highest score in the State of Maine using the criteria of housing stability and compliance with HUD requirements. This was reviewed and recommended for approval by Government Operations at the December 15, 2014 meeting.

**UNFINISHED BUSINESS
ITEM NO.**

**ASSIGNED TO
COUNCILOR**

None.

**NEW BUSINESS
ITEM NO.**

**ASSIGNED TO
COUNCILOR**

<u>15-043</u>	<u>ORDER</u>	Authorizing Contract Award for Antifreeze, Lubricating Oils & Greases	SPRAGUE
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REGULAR MEETING BANGOR CITY COUNCIL – DECEMBER 22, 2014

**NEW BUSINESS
ITEM NO.**

**ASSIGNED TO
COUNCILOR**

Executive Summary: In August the City put out a Request for Bids for antifreeze, lubricating oils and greases. Three companies responded to the request. Their bids are attached. Staff recommendation upon review of the bids was to award it to Dysarts Lubricants of Hermon. Dysarts was not the low bid. The low bid was from Dennison Lubricants. The reasons given for not awarding the bid to the low bidder was 1) the bulk oil bid is a new release from Nu-Tier Brand and has no experience in the market in New England, 2) they could not supply the same oil in cases and in bulk for the diesel engine oil (Dennison’s response to the request for diesel engine oil in bulk was a Gulf product and in cases a Shell product), and 3) the request was for synthetic motor oil 5-20 and 5-30 in 6 gallon containers and the Dennison bid was 5 gallon pails. All the bidders were notified. Upon being notified that they were not to be awarded the bid, Dennison gave the City a notice of its appeal of the recommendation. Various members of staff, reviewed additional information provided by Dennison and spoke with company representatives. The Fleet Maintenance Supervisor’s primary concern remained that the diesel engine oil, proposed by Dennison Lubricants, is a new product and does not have experience in the New England Market and knowing how the product will work in colder climates is important. Dennison has assured the City that the product can perform in colder climates and shared that in order to enter the market, extensive testing was undertaken.

On December 15 2014, the Finance Committee reviewed and approved staff recommendation to award the contract to Dysart’s Lubricants. The procurement policy states that a bidder who is “aggrieved in connection with the solicitation of award of a bid may protest to the City Council”. Therefore, this award recommendation must be approved by the City Council.

15-044 ORDER **Authorizing Execution of Contract with FTL Design Engineering for Waterfront Amphitheater Design Services **BALDACCI****

Executive Summary: In June, the City issued a request for qualifications for consulting architectural and engineering firms to assist the City in creating a phased development plan for a waterfront amphitheater and other associated site planning tasks. A team representing the City Council and Staff reviewed the responses, conducted interviews, and recommends the selection of the FTL Design Engineering Studio. In September, the City Council authorized development of a contract with the chosen firm. In addition, FTL Design Studio has teamed with Harriman Architects + Engineers (based in Auburn and Portland, Maine) and Jaffe Holden to provide acoustic analysis and recommend architectural measures to mitigate sound. FTL has partnered with these same professionals on many notable outdoor music venue projects including Summer Stage in Central Park and Pier 6 in Baltimore, Maryland.

Under the terms of the contract, the City will pay an amount not to exceed \$65,000 for time and travel and FTL will provide conceptual site design for the waterfront area, including the WFC pavilion, the dirt mount amphitheater, and the railroad stage area. It is anticipated that the work will be completed by May 1, 2015. The contract will be in a final form approved by the City Manager and City Solicitor. This item was reviewed and recommended for approval at the Business & Economic Development Committee at its December 16, 2014 meeting.

BANGOR CITY COUNCIL



RECOGNIZING WINTERBERRY HEIGHTS AND ITS EMPLOYEE, DONALD OUELLETTE, FOR OUTSTANDING SERVICE TO THE CITY OF BANGOR ON ELECTION DAY – NOVEMBER 4, 2014.

WHEREAS, the City of Bangor is charged with providing an accessible voting area for the citizens of Bangor; and

WHEREAS, the walking distance from the parking lot into the polling facility can be a daunting task for citizens with mobility challenges; and

WHEREAS, Winterberry Heights offered to assist with shuttling citizens from the parking lot to the entrance of the building at no charge to the City of Bangor; and

WHEREAS, Winterberry Heights employee, Donald Ouellette, was scheduled to shuttle citizens from 8:00 AM to 4:00 PM; and

WHEREAS, Winterberry Heights employee, Donald Ouellette, saw the need for continued service on Election Day and worked through to the close of polls at 8:00 PM.

NOW THEREFORE, I, NELSON E. DURGIN, MAYOR OF THE CITY OF BANGOR on behalf of the Bangor City Council as well as the citizens of Bangor, do hereby recognize and thank Winterberry Heights and Donald Ouellette for their outstanding service and contribution to the City of Bangor on Election Day.

Given this the 22nd day of December, 2014.

A handwritten signature in black ink, appearing to read 'Nelson E. Durgin', is written over a horizontal line.

Nelson E. Durgin, Mayor

BANGOR CITY COUNCIL



RECOGNIZING LIEUTENANT ALLEN I. FOURNIER FOR HIS 40 YEARS OF OUTSTANDING SERVICE TO THE BANGOR FIRE DEPARTMENT AND THE CITY OF BANGOR

WHEREAS, A. I. Fournier started his employment with the Bangor Fire Department on November 25, 1974; and

WHEREAS, Firefighter Fournier was promoted to Lieutenant on January 3, 1988; and

WHEREAS, Lieutenant Fournier worked countless emergency incidents including house fires, commercial fires, river rescues, all types of emergency medical calls, and even a plane crash on the municipal golf course; and

WHEREAS, Lieutenant Fournier worked in all Bangor Fire Stations serving all of Bangor's citizens; and

WHEREAS, Lieutenant Fournier unselfishly trained and mentored countless Bangor Firefighters throughout his storied firefighting career; and

WHEREAS, Lieutenant Fournier served under seven Bangor Fire Chiefs over 4 decades; and

WHEREAS, On December 27, 1990 Lieutenant Fournier led a crew of firefighters into heavy smoke & fire of a burning structure resulting in a rescue that saved the life of a young male child.

NOW THEREFORE, I, NELSON E. DURGIN, MAYOR OF THE CITY OF BANGOR on behalf of the Bangor City Council as well as the citizens of Bangor, do hereby recognize Lieutenant Allen I. Fournier for his 40 years of dedicated service to the Bangor Fire Department and the citizens of Bangor, and congratulate him on his pending retirement.

Given this the 22nd day of December, 2014.

A handwritten signature in black ink, appearing to read 'Nelson E. Durgin', is written over a horizontal line.

Nelson E. Durgin, Mayor



**CONSENT
AGENDA**

MINUTES OF REGULAR MEETING BANGOR CITY COUNCIL – DECEMBER 8, 2014

*Meeting Called to Order at 7:30 PM
 Chaired by Council Chair Durgin
 Councilors Absent: Blanchette and Nealley
 Meeting Adjourned at 8:05 PM*

PROCLAMATION: *Proclaimed December 20th as the Day of Good Deeds*

PRESENTATION: *Ruth Soucy, Co-Chair of the Susan G. Komen Race for the Cure presented the Bangor Fire Department with a plaque in appreciation for their contributions and participation in the yearly event.*

Senator Geoffrey Gratwick presented City Clerk, Lisa Goodwin, a Legislative sentiment congratulating her on receiving the Lorraine M. Fleury Award.

PUBLIC COMMENT *None*

CONCERN AGENDA ITEM NO.	ASSIGNED TO COUNCILOR
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MINUTES OF: *Bangor City Council Regular Meeting of November 24, 2014, Finance Committee Meetings of March 17, 2014 and June 2, 2014, and Infrastructure Committee Meeting of July 15, 2014*

Action: Accepted and Approved

<u>15-021</u>	<u>ORDER</u>	<i>Authorizing Execution of Municipal Quitclaim Deed – Real Estate Located at 24 Hewey Street (Map 24, Lot 9A)</i>	CIVIELLO
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Action: Passed

<u>15-022</u>	<u>ORDER</u>	<i>Authorizing Execution of Municipal Quitclaim Deed – Real Estate Located at 76 Fairfax Street (Map 5 Lot 25)</i>	NEALLEY
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Action: Passed

<u>15-023</u>	<u>ORDER</u>	<i>Authorizing Grant Application to the Maine Department of Economic and Community Development, Building 487 Remediation</i>	BALDACCI
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Action: Passed

<u>15-024</u>	<u>ORDER</u>	<i>Authorizing Settlement of Workers' Compensation Claim</i>	SPRAGUE
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Action: Passed

<u>15-025</u>	<u>ORDER</u>	<i>Appointing Constables for the Year 2015</i>	BLANCHETTE
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Action: Passed

<u>15-026</u>	<u>ORDER</u>	<i>Authorizing Execution of Agreement for Maine Department of Transportation Local Project – WIN 018577.00 Improvements to the Intersection of Hurlow and Cumberland</i>	PLOURDE
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Action: Passed

MINUTES OF REGULAR MEETING BANGOR CITY COUNCIL – DECEMBER 8, 2014

CONSENT AGENDA ITEM NO.			ASSIGNED TO COUNCILOR
<u>15-027</u>	<u>ORDER</u>	<i>Authorizing Execution of Agreement for Maine Department of Transportation Local Project – WIN 018578.00 Hammond Street Resurfacing</i>	BLANCHETTE
	<i>Action:</i>	<i>Passed</i>	
<u>15-028</u>	<u>ORDER</u>	<i>Authorizing Execution of Agreement for Maine Department of Transportation Local Project – WIN 018579.00, Improvements to the Intersection of Griffin/Burleigh/Broadway</i>	FAIRCLOTH
	<i>Action:</i>	<i>Passed</i>	
<u>15-029</u>	<u>ORDER</u>	<i>Authorizing Execution of Agreement for Maine Department of Transportation Local Project – WIN 020401.00, Preliminary Engineering for Resurfacing Portion of Broadway</i>	SPRAGUE
	<i>Action:</i>	<i>Passed</i>	
<u>15-030</u>	<u>ORDER</u>	<i>Authorizing the City Engineer to Begin the Process of Discontinuing First Street Extension</i>	GRAHAM
	<i>Action:</i>	<i>Passed</i>	
<u>15-031</u>	<u>RESOLVE</u>	<i>Ratifying Execution of Agreement with Department of Homeland Security, Transportation Security Administration – Canine Detection Team</i>	GRAHAM
	<i>Action:</i>	<i>Passed</i>	
<u>15-032</u>	<u>RESOLVE</u>	<i>Ratifying the Execution of an Agreement Between the City of Bangor and the Maine Emergency Management Agency – Infectious Disease Enforcement Response Team</i>	SPRAGUE
	<i>Action:</i>	<i>Passed</i>	

REFERRAL TO COMMITTEE AND FIRST READING ITEM NO.	ASSIGNED TO COUNCILOR
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None.

MINUTES OF REGULAR MEETING BANGOR CITY COUNCIL – DECEMBER 8, 2014

UNFINISHED BUSINESS ITEM NO.		ASSIGNED TO COUNCILOR
<u>15-015</u> ORDINANCE	<i>Enacting Chapter 23, Article V, Downtown Parking Advisory Committee, of the Code of the City of Bangor</i>	GRAHAM
	<i>Action: Motion Made and Seconded for Passage Vote: 7 – 0 Councillors Voting Yes: Baldacci, Civiello, Faircloth, Graham, Plourde, Sprague, Durgin Councillors Voting No: None Passed</i>	
<u>15-016</u> RESOLVE	<i>Authorizing the City Manager to Accept and Appropriate \$70,000 in Grant Funds from Eastern Maine Healthcare Systems, for the Partnerships to Improve Community Health (PICH) Program</i>	SPRAGUE
	<i>Action: Motion Made and Seconded for Passage Passed</i>	
NEW BUSINESS ITEM NO.		ASSIGNED TO COUNCILOR
LIQUOR LICENSE (CLASS XI):	<i>Application for Liquor License Renewal, Mult, Spirituous, Vinous of Litchelle, Inc. d/b/a Tantrum, 193 Broad Street, Suite 8</i>	BLANCHETTE
	<i>Action: Motion Made and Seconded for Approval Approved</i>	
PUBLIC HEARING:	<i>Application for Special Amusement License Renewal of Litchelle, Inc. d/b/a Tantrum, 193 Broad Street, Suite 8</i>	BLANCHETTE
	<i>Action: Motion Made and Seconded to Open Public Hearing Public Hearing Opened Motion Made and Seconded to Close Public Hearing Public Hearing Closed Motion Made and Seconded for Approval Approved</i>	
<u>15-033</u> ORDER	<i>Authorizing Execution of Cooperative Agreement for Maine Department of Transportation Project – The Bangor Exit 186 Intersection Study, Federal Project No. 1010M55E, State Project No. 018597.00</i>	NEALLEY
	<i>Action: Motion Made and Seconded for Passage Passed</i>	
<u>15-034</u> ORDER	<i>Authorizing the Sale of Old Fire Station #6 to Penobscot Theatre Company (Map R33-Lot 18)</i>	BALDACCI
	<i>Action: Motion Made and Seconded for Passage Passed</i>	

MINUTES OF REGULAR MEETING BANGOR CITY COUNCIL – DECEMBER 8, 2014

**NEW BUSINESS
ITEM NO.**

**ASSIGNED TO
COUNCILOR**

15-035

ORDER

*Authorizing the City Manager to Execute Agreement for the
Purpose of Outdoor Seating on Sidewalks and Public Property*

PLOURDE

*Action: Motion Made and Seconded for Passage
Passed*

Attest:

.....
Lisa J. Goodwin, MMC, City Clerk

FINANCE COMMITTEE MINUTES
March 3, 2014 @ 5:15 pm

Council Members: Civiello, Sprague, Graham, Gallant, Durgin, Blanchette

Staff Members: Cyr, Little, Birch, Webb, Caruso, Guerrette, Conlow

Others: Roger Lebreaux, Mr. Sites

1. Consent Agenda

- a. Quitclaim Deed – 7 J Street Birch Hill Estates

Councilor Durgin moved, Councilor Graham seconded, so approved.

2. Workout Agreement – 624 and 628 Hammond Street

Treasurer Dave Little explained that Mr. Sites has had a few agreements with the City to pay off back taxes on the two above properties. He has made payments but has been unable to keep up with them. He is asking the City to once again enter into a workout agreement to pay \$450 a month. Total due is \$15,217.56 which works out to be approximately 3 years.

Councilors asked Mr. Sites if anything has changed in his financing to help assure that this new workout agreement would be met. He assured the Council that it has.

Councilor Sprague moved that a 6 month period be granted for this agreement and at the 6 month period this is reevaluated and extended another 6 months if payments are kept up. Councilor Durgin seconded this motion, so approved.

3. Presentation of FY 2013 Audit by Runyon Kersteen Ouellette

Managing Partner Robert Lebreaux explained about the management letter and financial audit report. Both are available if requested.

4. Request to Take Possession of 30 Katahdin Street

5. Request to Take Possession of 26 Stone Street

6. Request to Take Possession of 17 Alden Street

7. Request to Take Possession of 55 Parker Street

8. Request to Take Possession of 1063 Stillwater Avenue

Councilor Blanchette explained that these properties are the ones that the Committee asked Treasurer Dave Little to look into and baring any questions to all the above properties, she moved to approve.

Treasurer Little stated that they would like to table the 1063 Stillwater Avenue property but all others are seeking approval. Councilor Gallant explained that the reason for tabling 1063 Stillwater has to do with its close proximity to other land around the Bangor Mall and they are looking into things that can be done to recoup some of the City's lost money instead of writing it off completely.

Councilor Sprague seconded Councilor Blanchette's motion. Approved.

Adjourned at 6:25PM.

SPECIAL FINANCE COMMITTEE

March 24, 2014 @ 5:30 pm

Minutes

Council Members: Graham, Baldacci, Sprague, Nealley, Durgin, Blanchette, Civiello

Staff Members: Cyr, Caruso

Others:

1. Bid: Dock 11 Interior Renovations - Airport - AA Randall - \$249,235.

Finance Director Deb Cyr explained this work is a portion of work related to the C & L Office Complex at BIA. We received 8 bids and staff recommendation is to award the contract to the low bidder AA Randall for the amount of \$249,235.

Councilor Durgin moved, Councilor Nealley seconded, approved to recommend to full Council.

Adjourned at 5:33pm.

FINANCE COMMITTEE MINUTES

May 5, 2014 at 6:03pm

Council Members: Blanchette, Plourde, Durgin, Nealley, Sprague, Baldacci, Graham, Civiello

Staff Members: Cyr, Conlow, Goding, Seymour, Farrar

Others: Cutara

1. Consent Agenda

- a. Report of Bids Awarded by Staff – April 2014

Councilor Durgin moved, Councilor Graham seconded, approved.

2. Bids/Purchasing

- a. Third Party Administrator – Workers Compensation – Maine Municipal Association

Finance Director Deb Cyr explained that the City has been self insured and self administered for Workers Compensation since the late 80's. The environment has changed drastically over the years. The staff member who performs the administrative duties will be retiring and staff recommendation was to outsource the administration piece to a third party administrator.

The City put out a request for proposals and received 5 responses back. The Selection Committee reviewed all the submissions and recommended bringing back 3 of those firms to speak with them further. It is the unanimous recommendation of the committee that the contract be awarded to Maine Municipal Association.

Councilor Durgin moved, Councilor Baldacci seconded, so approved with one opposed from Councilor Nealley.

3. Presentation by City's Financial Advisor

Joe Cutara, City's Financial Advisor of Moores & Cabot, passed out hand outs that he reviewed. He explained a more transparent rating process due to the triple A, double A, etc. crisis that caused the banking and housing crisis. Rankings were changed in different areas and these can be found in detail in the hand outs. Mr. Cutara also explained the City's scores and the change in criteria which can be found in the information. Councilors discussed the information received.

Adjourned at 7:02pm.

FINANCE COMMITTEE MINUTES
June 16, 2014 at 6:27pm

Council Members: Civiello, Gallant, Nealley, Blanchette, Graham

Staff Members: Cyr, Conlow, Caruso, Little, Higgins, Dawes, Courtney, Nicklas, Birch, Drew

Others: Stillwater Enterprises, Habitat for Humanity

1. Consent Agenda

- a. Council Resolve 14-205, Appropriating AIP #61 in the Amount of \$694,068 in FAA Funding, \$38,559 in MDOT funding and the Local Share of \$38,559
- b. Council Resolve 14-206, Appropriating AIP #62 in the Amount of \$449,347 in FAA Funding, \$24,964 in MDOT Funding and the Local Share of \$24,964
- c. Council Resolve 14-207, Appropriating AIP #63 in the Amount of \$306,163 in FAA Funding, \$17,009 in MDOT Funding and the Local Share of \$17,009
- d. Quitclaim Deed – 21 E Street Birch Hill Estates
- e. Quitclaim Deed – 116 Birch Hill Estates

Councilor Nealley moved, Councilor Durgin seconded, so approved.

2. Bids/Purchasing

- a. Command Vehicle – Fire – Quirk Ford – State Contract - \$38,000

Finance Director Deb Cyr explained this is a request to piggy back on the State Contract. Staff recommendation is to award the contract to Quirk Ford in the amount of \$38,000.

This will be funded by Homeland Security Grant Funding.

Councilor Durgin moved, Councilor Graham seconded, so approved.

- b. Phone Carrier Service – City Wide – Fairpoint - \$57,474/year

Finance Director Cyr explained this will cover all phone service other than e911. We received 4 responses to the RFP and the City's IT Director, Jeff Courtney, and a consultant went over all responses and the recommendation is to award the contract to Fairpoint, who was low bidder, in the amount of \$57,474 a year.

Councilors discussed the needs of the City, costs and concerns.

Councilor Nealley moved, Councilor Durgin seconded, approved.

3. Personal Property Tax Settlement – 108 Florida Avenue

Treasurer Little explained that Stillwater Enterprises has not been current on their taxes and have not submitted a Declaration Form from 2011-2014. The back taxes owed is \$14,160.10. Stillwater Enterprises asked if the City would accept \$9,000 tomorrow and if not approved, they would have to work out a payment plan for the \$14,160.10. Staff recommendation is to not take the \$9,000 pay off.

Councilors discussed the possibilities of pay off, agreements and what options would work best including adjustments, etc.

Councilor Durgin suggested the amount of \$11,454.49 which is the principal owed without the interest, but Councilor Blanchette is very leery of waiving the interest because it will set precedence for future issues.

Councilor Gallant feels that we should be there for the small businesses in need that have shown good business sense. He feels that the \$9,000 is a great offer and it should be something we take into consideration. City Manager feels that we should enforce the terms of the lease. Seemed that Councilors are at odds with this subject and the majority thinks that we should keep in line with what the Ordinance says.

Councilor Graham moved to accept \$11,454.49 which is the principal owed and forgo the interest, Councilor Durgin seconded, passed 3-2.

4. Request to Write off Taxes – 172 Fifth Street

Treasurer Little stated there is an outstanding amount of \$3,240.54 for this property. Habitat for Humanity is the current owner but was not responsible for the back taxes because they were not the owner at this point. There is confusion on how this even happened. Spokesperson for Habitat for Humanity stated the steps they followed and the counseling the new owners received and their responsibilities with this property.

Councilor Nealley moved to waive half of what's owed with the other half being the responsibility of Habitat for Humanity, this motion was not seconded.

City Manager Conlow backs staff recommendation on this even with the awkward nature of this situation.

Councilor Durgin moved, Councilor Nealley seconded, so approved.

5. Real Estate Taxes Adjustment – 179 & 185 Indiana Avenue

Treasurer Little explained these two properties are being leased by Penobscot Community Health Center and we are asking the Committee to adjust off the 2012 and 2013 tax years that are on the books and the City Assessor will prepare the abatement for the 2014 tax year.

Councilor Graham asked at what point does this grandfathered 1986 agreement end? City Manager Conlow stated that there is a new pilot agreement to start April 1, 2015 where they will pay 30% of their assessed value.

Councilor Durgin moved, Councilor Graham seconded, so approved.

6. Review of Department Fees

Assistant City Solicitor Nicklas explained that a review was done on all fees that are charged from all the departments and is here to get direction. First are there fees that aren't still appropriate to be charged, seconded if the amount is reasonable or not and thirdly if there are any fees that we should be charging for that we are not. In excess of 200 fees have been identified. In many cases, it was identified that the City is doing a lot of work in response for citizens requests and fees are created to offset the cost of this work. Once Asst. City Solicitor Nicklas gets an idea of where the Committee stands on these fees, he will then go back and rewrite Ordinance to reflect the consensus on each fee.

The Committee went through each fee one by one.

7. City Assessor's Update

Asst. Assessor Philip Drew gave a power point presentation on the assessing issues of the City. This presentation can be found on the City's website on the City Assessor's page.

Councilors thanked Ben Birch and Philip Drew of the Assessing Department for all their hard work.

8. Executive Session – Hardship Abatement - 36 MRSA Section 841(2)

Councilor Nealley moved to go into Executive Session, Councilor Durgin, so approved.

9. Open Session – Hardship Abatement

Adjourned at 8:59pm.

FINANCE COMMITTEE MINUTES

June 23, 2014 @ 5:30 pm

Council Members: Nealley, Civiello, Durgin, Blanchette, Sprague, Baldacci, Graham, Gallant

Staff Members: Cyr, Fogler, Hathaway, Canders

Others:

1. Bids/Purchasing

a. Custodial Services Contract Amendment

Finance Director Deb Cyr stated that the City currently has a service contract with River City Cleaning for the Airport and City Hall. Health and Community Services has been using HealthCare Services Group for custodial services. They are the maintenance group that takes care of Bangor Nursing and Rehab's maintenance needs. Health and Community Services shares a building with Bangor Nursing and Rehab which is why we utilized the same firm for our custodial needs for that department. The last few years we have seen the quality of services decline and cost rise. Cyr met with River City Cleaning to discuss if they could also service Health & Community Services along with City Hall and the Airport. Their proposal was to service the departments 24 hours a week instead of their usual 20 hours per week and the cost will go up \$1,700 a year which shows a better rate and it is in the City's best interest to combine contracts. Staff recommendation is to amend River City Cleaning's contract to include servicing Health & Community Services.

Councilor Durgin moved, Councilor Nealley seconded, so approved.

b. Cellular Service – Police Department

Finance Director Cyr explained that our current service provider is US Cellular. Most of the 18 cell phones are the old flip version being used by investigators and administrators. Some have data abilities. Verizon has a program package for law enforcement (other area departments are currently using this program) that will provide data phones, a pooling of text and data minutes, no contract, the change out of equipment every 10 months and will cost \$70 less than what we are currently paying. We will no longer have to purchase voice recorders or cameras for field work because these abilities are built into the cell phones. If we make this switch by the end of June, Verizon will give us a \$2,000 credit to buy all our initial equipment. We did go back to US Cellular to see if they could offer anything comparable, but they could not.

US Cellular was chosen in the past because we piggy backed on the State Contract because US Cellular had better service coverage at that time. Verizon now has the same service coverage as US Cellular does.

Councilor Nealley moved, Councilor Durgin seconded, so approved.

Adjourned at 5:37pm.

FINANCE COMMITTEE

December 8, 2014 at 5:18 PM

Minutes

Council Members: Sprague, Plourde, Faircloth, Durgin, Civiello, Baldacci

Staff Members: Cyr, Seymour, Conlow

1. Executive Session – 1 MRSA Section 405(6)(E) – Workers Compensation Settlement

Motion made and seconded to enter into executive session.

2. Open Session – Workers Compensation Settlement Recommendation

Motion made and seconded to recommend Staff recommendation to the full Council.

Adjourned at 5:30 pm

COUNCIL ACTION

Item No. 15-036

Date: December 22, 2014

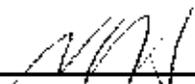
Item/Subject: **ORDER**, Authorizing Execution of Municipal Quitclaim Deed – Real Estate Located at 165 Allen Street (Map 5 Lot 17).

Responsible Department: Legal

Commentary:

A sewer tax lien matured on the property of Charlotte Hamilton and Kerrie Sanderson of 165 Allen Street, now owned by Citibank, N.A. All outstanding charges due the City have been paid. Because the lien matured, a municipal quitclaim is required to release the City's interest in the property.

Staff recommends approval.



Department Head

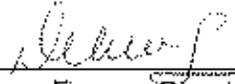
Manager's Comments:



City Manager

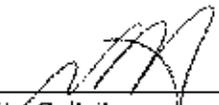
Associated Information:

Budget Approval:



Finance Director

Legal Approval:



City Solicitor

Introduced for Consent Agenda

- Passage**
- First Reading**
- Referral**



Assigned to Councilor Sprague

CITY OF BANGOR

(TITLE.) ORDER, Authorizing Execution of Municipal Quitclaim Deed – Real Estate
Located at 165 Allen Street (Map 5 Lot 17)

By the City Council of the City of Bangor:

ORDERED, that Deborah A. Cyr, Finance Director, is hereby authorized and directed, on behalf of the City of Bangor, to execute a Municipal Quitclaim Deed releasing any interest the City may have by virtue of an undischarged sewer lien recorded in the Penobscot County Registry of Deeds in Book 12061, Page 57. Said deed shall be directed to Citibank N. A. in a form approved by the City Solicitor or Assistant City Solicitor.

COUNCIL ACTION

Item No. 15-037

Date: December 22, 2014

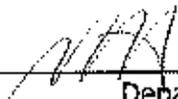
Item/Subject: ORDER, Authorizing Execution of Municipal Quitclaim Deed to Robin S. Corey
for Real Estate Located at 306 Essex Street (Tax Map 047, Lot 068)

Responsible Department: Legal

Commentary:

Real estate tax liens matured on the property of Robin S. Corey located at 306 Essex Street. Ms. Corey is in the process of obtaining financing to the outstanding charges. Because the liens matured, a quitclaim deed is required to release the City's interest in the property

This Order, if approved, will authorize the execution of a quitclaim deed for the property upon payment of the outstanding charges.



Department Head

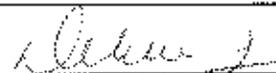
Manager's Comments:



City Manager

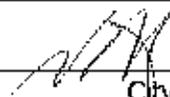
Associated Information:

Budget Approval:



Finance Director

Legal Approval:



City Solicitor

Introduced for
 Passage
 First Reading
 Referral

Page **of**



Assigned to Councilor Nealley

CITY OF BANGOR

(TITLE.) ORDER, Authorizing Execution of Municipal Quitclaim Deed to Robin S. Corey for Real Estate Located at 306 Essex Street (Tax Map 047, Lot 068)

WHEREAS, real estate tax liens recorded against the property of Robin S. Corey located at 306 Essex Street have matured; and

WHEREAS, Robin S. Corey is in the process of obtaining financing to pay off the real estate taxes due the City.

By the City Council of the City of Bangor:

ORDERED,

That Deborah A. Cyr, Finance Director, is hereby authorized and directed, on behalf of the City of Bangor, to execute Municipal Quitclaim Deeds to Robin S. Corey releasing any interest the City may have by virtue of any and all undischarged liens upon payment of the outstanding balance due the City of Bangor. Said deed shall be in final form approved by the City Solicitor or Assistant City Solicitor.

COUNCIL ACTION

Item No. 15-038

Date: December 22, 2014

Item/Subject: ORDER, Appointing Nominees to Various Boards, Commissions, and Committees

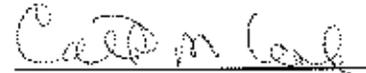
Responsible Department: City Clerk

Commentary:

This Order will authorize the attached list of appointments to the various Boards, Commissions, and Committees. These vacancies were advertised in a variety of ways and all applicants were interviewed by the Council's Personnel Committee on December 17, 2014. The Committee has completed the process of interviewing applicants for these positions and has developed the attached recommendations for full Council consideration.

Department Head

Manager's Comments:



City Manager

Associated Information:

Order, List of recommended nominees.

Budget Approval:

Finance Director

Legal Approval:



City Solicitor

Introduced for

- Passage**
- First Reading**
- Referral**

Page ___ of



Assigned to Councilor Graham

CITY OF BANGOR

(TITLE.) ORDER, Appointing Nominees to Various Boards, Commissions, and Committees.

WHEREAS, the City of Bangor has taken applications from citizens for a variety of vacant positions on various Boards, Committees, and Commissions; and

WHEREAS, the Personnel Committee of the Council has interviewed these applicants and made recommendations as to various appointments.

NOW, THEREFORE, BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF BANGOR THAT the recommendations of the Personnel Committee of the City Council are hereby accepted and the individuals listed on the report of the Personnel Committee are hereby appointed to the positions and for the terms designated.

City of Bangor
2015 Subcommittee Appointments
Effective January 1, 2015

Board of Government Services 1 Associate 2018	
Ezra Willey	Regular Member 2018
Board of Ethics 1 Regular 2016, 1 Associate 2018	
James Lyons	Associate Member 2016
Emily Hunnefeld	Regular Member 2018
Firearms Discharge Committee 1 Zone 2018, 1 Regular 2017	
Corey McLain	Regular Member 2017
Vacancy	Zone Member 2018
Parks & Recreation Advisory 1 Course User 2018	
Michael O'Hara	Course User 2018
Mud Marsh Commission 1 Property Owner 2016, 1 M/M Business Owner 2016, 1 Bangor Land Trust 2016, 1 Property Owner 2018	
Vacancy	Business 2018
Vacancy	Property 2016
Vacancy	Property 2018
Robert Ostrowski	Land Trust 2018
Stormwater Citizens Review Panel 1 Regular 2018	
Brett Gerard	Regular Member 2018

COUNCIL ACTION

Item No. 15-039

Date: December 22, 2014

Item/Subject: Order, Discontinuing First Street Extension

Responsible Department: Engineering

Commentary:

This Order will discontinue First Street Extension, a 120 foot right-of-way extending from the corner of First Street and Davis Court.

Under 23 M.R.S. § 3026, before discontinuing a road, the City Council must provide notice to abutting property owners. Notice was provided and the City Engineer held a public hearing on December 16, 2014. No members of the public appeared to speak on the proposed discontinuance and no responses or communications have been received related to this matter. The portion of the road in question is not used as a right-of-way nor is it needed for public purposes.

This Order will accept the City Engineer's Report for the discontinuance of First Street Extension and authorize the City Manager to execute release deeds to the abutting landowners.

John M. Theriault, P.E.
Department Head

Manager's Comments:

John M. Theriault
City Manager

Associated Information: Council Order, Engineer's Report, Location Map

Budget Approval:

Finance Director

Legal Approval:

[Signature]
City Solicitor

Introduced for

- Passage
- First Reading
- Referral

Page ___ of



Assigned to Councilor Plourde

CITY OF BANGOR

(TITLE.) Order, Discontinuing First Street Extension

NOW THEREFORE, BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF BANGOR THAT the First Street Extension right-of-way as identified in the attached City Engineer's Report be discontinued as a public way and removed from the official City map. No public easement shall be retained.

BE IT FURTHER ORDERED THAT the attached City Engineer's Report relative to the discontinuance of First Street Extension is accepted, and the City Manager is authorized to execute release deeds to the abutters.

CITY ENGINEER'S REPORT

DISCONTINUANCE OF FIRST STREET EXTENSION

December 16, 2014

City of Bangor

To the City Council:

Pursuant to Council Order 15-030, passed on December 8, 2014 directing the City Engineer to discontinue First Street Extension and in accordance with 23 M.R.S.A. §3026, the City Engineer reports:

That of his intention to discontinue First Street Extension, the City Engineer gave written notice (copy attached) together with a copy of Council Order 15-030 to the following:

LOUIS & DEBRA GRAVES P.O. BOX 209 CARMEL, ME 04419	STEPHEN EBERSOLE 86 OLD FARM ROAD AUBURN, ME 04210
BANGOR HOUSING DEVELOPMENT CORP. ATTN: MICHAEL MYATT 161 DAVIS ROAD BANGOR, ME 04401	NATPHIANN LLC 40 HIGH STREET, SUITE 1 BANGOR, ME 04401
CLIVIS & PATRICIA OUELLETTE 419 NORTH MAIN STREET BREWER, ME 04412	JOHN & LAURIE KARNES 1105 OHIO STREET BANGOR, ME 04401
KARA KONGSURIYA 121 HAWTHORN AVENUE BANGOR, ME 04401	BYRAN & LYNN SHEA 97 FIRST STREET #7 BANGOR, ME 04401
RICHARD GRAY P.O. BOX 217 BAANGOR, ME 04402	TIME WARNER CABLE ATTN: DAVID PRESCOTT BANGOR, ME 04401
BANGOR GAS ATTN: JERRY LIVENGOOD 498 MAINE AVENUE BANGOR, ME 04401	BANGOR WATER DISTRICT ATTN: KYLE KILLIP P.O. BOX 1129 BANGOR, ME 04402
EMERA ATTN: DON KING P.O. BOX 932 BANGOR, ME 04402	FAIRPOINT COMMUNICATIONS ATTN: BRIAN SMITH 615 ODLIN ROAD BANGOR, ME 04401
COMMUNITY & ECONOMIC DEVELOPMENT ATTN: TANYA EMERY	PLANNING DEPARTMENT ATTN: DAVID GOULD
PLANNING BOARD MEMBERS	

Said notice was also posted on the public bulletin board at City Hall and on a utility pole in the vicinity of the proposed discontinuance.

In accordance with the notification given, the City Engineer conducted a public hearing on December 16, 2014 relative to the intention of the Municipal Officers of the City of Bangor to discontinue First Street Extension described as follows:

First Street Extension was accepted as a public way in 1890. The right-of-way is approximately 120 feet in length, was never built or used.

The public meeting commenced at 10:00 a.m., and in attendance were Jeff Beers, representing the City Engineer and Cheri Sikes. No members of the public were present to be heard.

The City Engineer concluded the public hearing and made the following determinations:

- 1) There is no longer any public interest or need to retain First Street Extension as a public street.
- 2) The discontinued Right-Of-Way shall revert to the adjacent property owners to the center of the street or as otherwise provided by law.
- 3) In accordance with the provisions of 23 M.R.S.A. § 3026, abutting property owners are entitled to \$0.00 in damages.

It is recommended that said First Street Extension be discontinued and vacated, and removed from the Official City Map, with no retention of a public easement.

Respectfully Submitted,



John M. Theriault, P.E.
City Engineer

JMT/cas

Attachments



PUBLIC NOTICE

PROPOSED DISCONTINUANCE OF FIRST STREET EXTENSION

TO ALL INTERESTED PARTIES:

The City of Bangor is considering discontinuance of First Street Extension. This right-of-way, approximately 120 feet in length, was accepted in 1890 but was never built or used. This action is being pursued to allow final transfer of the right-of-way to abutting owners.

Notice is hereby given that, in pursuance of City Council Order 15-030, passed December 8, 2014 and directing the City Engineer to discontinue First Street Extension as outlined above and in accordance with 23 M.R.S.A. §3026, the City Engineer will hold a public hearing on Tuesday, December 16, 2014 at 10:00 a.m. in the Engineering Conference Room, Second Floor, City Hall, 73 Harlow Street, Bangor, Maine to consider discontinuance of said street and determine the damages or benefits, if any, sustained by any party as a result of this action, and apportion the same, if any, according to law, upon the lots or parcels of land damaged or benefited by such discontinuance.

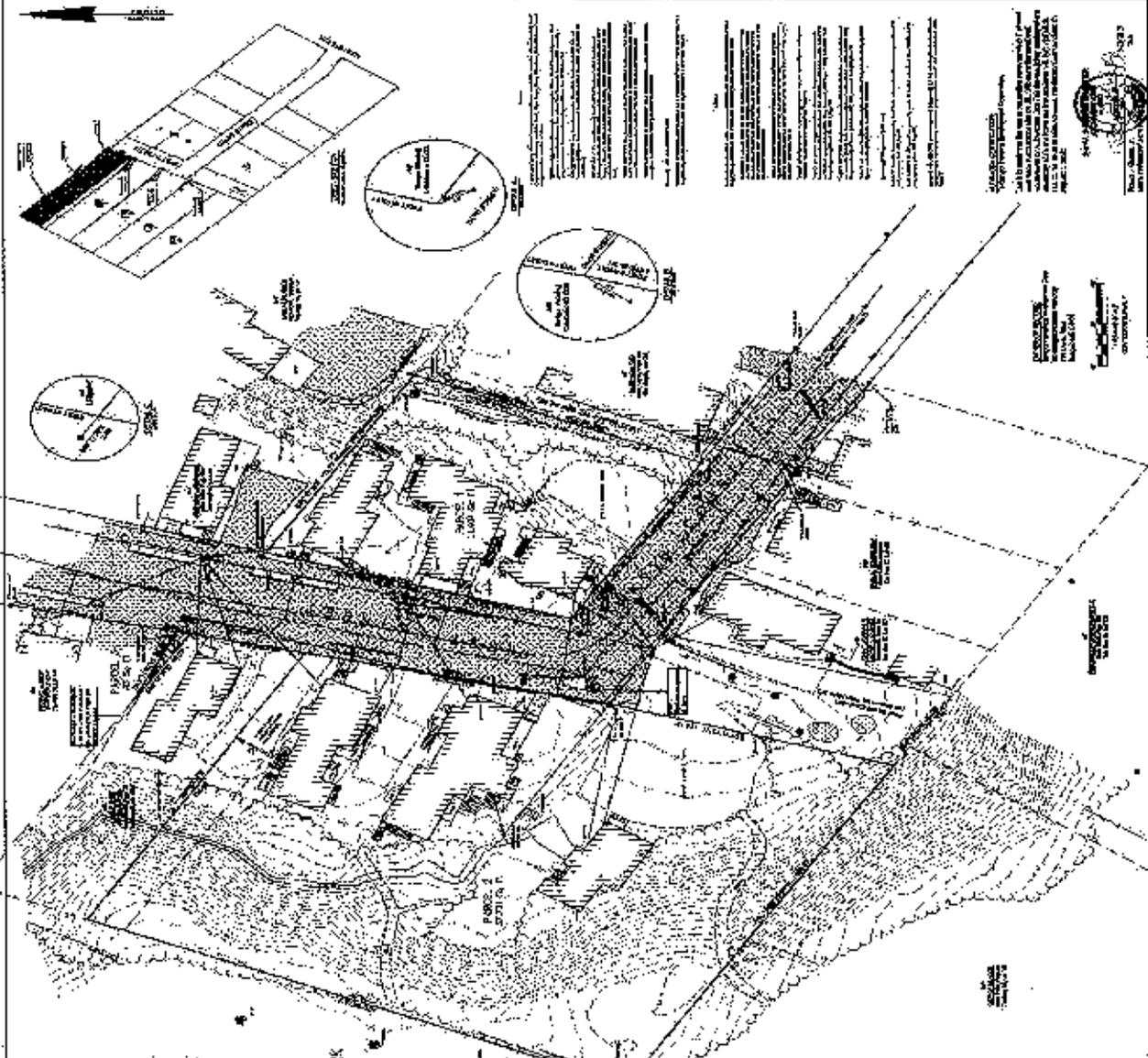
Notice is hereby given to all persons interested in the premises to appear at the time and place of meeting, then and there to be heard upon the subject.

John M. Theriault, P.E.
City Engineer
City of Bangor, Maine

Attachments

NOTES

1. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL BUILDING CODE (IBC) AND THE CALIFORNIA BUILDING CODE (CBC).
3. ALL MATERIALS SHALL BE APPROVED BY THE LOCAL BUILDING DEPARTMENT.
4. ALL UTILITIES SHALL BE DEPTH MARKED AND PROTECTED PRIOR TO CONSTRUCTION.
5. ALL EXISTING UTILITIES SHALL BE MAINTAINED AND PROTECTED.
6. ALL EXISTING UTILITIES SHALL BE DEPTH MARKED AND PROTECTED PRIOR TO CONSTRUCTION.
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17. ALL EXISTING UTILITIES SHALL BE MAINTAINED AND PROTECTED.
18. ALL EXISTING UTILITIES SHALL BE DEPTH MARKED AND PROTECTED PRIOR TO CONSTRUCTION.
19. ALL EXISTING UTILITIES SHALL BE MAINTAINED AND PROTECTED.
20. ALL EXISTING UTILITIES SHALL BE DEPTH MARKED AND PROTECTED PRIOR TO CONSTRUCTION.



SECO STREET PARK
Site Plan

Symbol	Description
(Symbol)	Proposed Building Footprint
(Symbol)	Proposed Parking Area
(Symbol)	Proposed Landscaping
(Symbol)	Proposed Utility Lines
(Symbol)	Proposed Street Right-of-Way
(Symbol)	Proposed Easement
(Symbol)	Proposed Accessway
(Symbol)	Proposed Driveway
(Symbol)	Proposed Walkway
(Symbol)	Proposed Bicycle Lane
(Symbol)	Proposed Storm Drain
(Symbol)	Proposed Sewer Line
(Symbol)	Proposed Water Line
(Symbol)	Proposed Gas Line
(Symbol)	Proposed Electric Line
(Symbol)	Proposed Telephone Line
(Symbol)	Proposed Cable Line
(Symbol)	Proposed Fire Hydrant
(Symbol)	Proposed Fire Alarm
(Symbol)	Proposed Fire Extinguisher
(Symbol)	Proposed Fire Escape
(Symbol)	Proposed Fire Stair
(Symbol)	Proposed Fire Exit
(Symbol)	Proposed Fire Alarm Pull Station
(Symbol)	Proposed Fire Alarm Control Panel
(Symbol)	Proposed Fire Alarm Sounder
(Symbol)	Proposed Fire Alarm Bell
(Symbol)	Proposed Fire Alarm Horn
(Symbol)	Proposed Fire Alarm Siren
(Symbol)	Proposed Fire Alarm Speaker
(Symbol)	Proposed Fire Alarm Receiver
(Symbol)	Proposed Fire Alarm Control Unit
(Symbol)	Proposed Fire Alarm Control Panel
(Symbol)	Proposed Fire Alarm Sounder
(Symbol)	Proposed Fire Alarm Bell
(Symbol)	Proposed Fire Alarm Horn
(Symbol)	Proposed Fire Alarm Siren
(Symbol)	Proposed Fire Alarm Speaker
(Symbol)	Proposed Fire Alarm Receiver
(Symbol)	Proposed Fire Alarm Control Unit

SHRUB, SHRUBBER & GARDENS

LANDSCAPING
REVISION SET BY
ARCHITECTURAL
DESIGN GROUP



DATE: 12/22/14
SCALE: AS SHOWN
PROJECT: SEC0 STREET PARK
SHEET: 15-039

COUNCIL ACTION

Item No. 15-040

Date: December 22, 2014

Item/Subject: Order, Authorizing the Fire Department to Apply for \$23,209.90 in Grant Funds from the Stephen and Tabitha King Foundation.

Responsible Department: Fire

Commentary: This Order would authorize the Fire Department to apply for \$23,209.90 in grant funds from the King Foundation to purchase a washer/extractor and dryer to clean turnout gear. It is important from a safety and use perspective that this gear be cleaned thoroughly and immediately after it has been exposed to hazardous materials and situations. The current washer and dryer have limited capacity, while the new units will be able to handle multiple sets of gear at the same time. Through the efficient cleaning of the turnout gear, the service life of gear should be extended as well.

This was reviewed and recommended for approval at the December 15, 2014 Government Operations Committee meeting.

Department Head

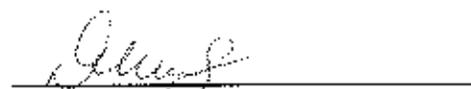
Manager's Comments:



City Manager

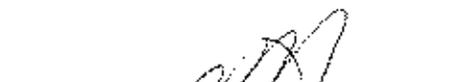
Associated Information: Order, Fire Department Memorandum

Budget Approval:



Finance Director

Legal Approval:



City Solicitor

Introduced for Consent Agenda

- Passage**
- First Reading**
- Referral**



Assigned to Councilor Civiello

CITY OF BANGOR

(TITLE.) Order, Authorizing the Fire Department to Apply for \$23,209.90 in Grant Funds from the Stephen and Tabitha King Foundation.

By the City Council of the City of Bangor:

BE IT ORDERED THAT, the Fire Department is authorized to apply for \$23,209.90 in grant funds from the Stephen and Tabitha King Foundation for the purpose of purchasing a Washer/Extractor and Dryer to clean Tournout Gear.



**REFERRALS TO COMMITTEES
& FIRST READINGS**

COUNCIL ACTION

Item No. 15-041

Date: December 22, 2014

Item/Subject: **Resolve**, Authorizing the City Manager to Accept and Appropriate \$118,495 in McKinney-Vento Homeless Assistance Funds from the U.S. Department of Housing and Urban Development (HUD) for the period 12/1/2014 to 11/30/2015.

Responsible Department: Health and Community Services

Commentary: This Resolve will authorize the manager to accept and appropriate a one year grant from HUD in the amount of \$118,495 to provide Shelter Plus Care Rental Assistance for qualified individuals and families to live in any community in Penobscot County. Shelter Plus Care promotes housing stability by paying rent for homeless individuals and families. Each recipient is strongly encouraged and expected to have a case manager to assist him/her with life skills such as healthy living, financial literacy and employment. This is a five year grant, renewable each year. These funds were granted through the 2013 Maine Continuum of Care planning and selective competition process. This was reviewed and recommended by Government Operations at the December 15, 2014 meeting.

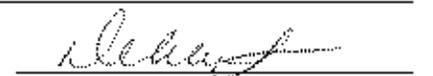
Department Head

Manager's Comments:

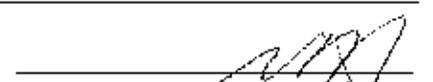

City Manager

Associated Information: Resolve

Budget Approval:


Finance Director

Legal Approval:


City Solicitor

Introduced for

- Passage
- First Reading
- Referral



Assigned to Councilor Blanchette

CITY OF BANGOR

(TITLE.) RESOLVE, Authorizing the City Manager to Accept and Appropriate \$118,495 in McKinney-Vento Homeless Assistance Funds from the U.S. Department of Housing and Urban Development (HUD) for the period 12/1/2014 to 11/30/2015

By the City Council of the City of Bangor:

RESOLVED, THAT the City Manager is hereby authorized to accept and appropriate a \$118,495 grant from the U.S. Department of Housing and Urban Development in support of the Shelter Plus Care program.

COUNCIL ACTION

Item No. 15-042

Date: December 22, 2014

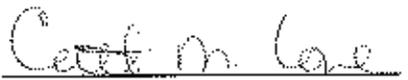
Item/Subject: Resolve, Authorizing the City Manager to Accept and Appropriate \$32,770 in McKinney-Vento Homeless Assistance Funds from the U.S. Department of Housing and Urban Development (HUD) for the period 12/31/2014 to 12/30/2015.

Responsible Department: Health and Community Services

Commentary: This resolve will authorize the City Manager to accept and appropriate a one year grant from HUD in the amount of \$32,770 to continue to provide Shelter Plus Care Rental Assistance for three families to live in apartments owned by Penquis Housing. Shelter Plus Care promotes housing stability by paying rent for homeless individuals and families. Each recipient is expected to have a case manager to assist him/her with life skills such as healthy living, financial literacy and employment. This is a five year grant, renewable each year. These funds were granted through the 2013 Maine Continuum of Care planning and selective competition process. It should be noted that this project received the highest score in the State of Maine using the criteria of housing stability and compliance with HUD requirements. This was reviewed and recommended for approval by Government Operations at the Dec. 15, 2014 meeting.

Department Head

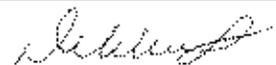
Manager's Comments:



City Manager

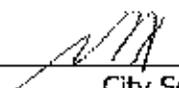
Associated Information: Resolve

Budget Approval:



Finance Director

Legal Approval:



City Solicitor

Introduced for
 Passage
 First Reading
 Referral



Assigned to Councilor Plourde

CITY OF BANGOR

(TITLE.) RESOLVE, Authorizing the City Manager to Accept and Appropriate \$32,770 in McKinney-Vento Homeless Assistance Funds from the U.S. Department of Housing and Urban Development (HUD) for the period 12/31/2014 to 12/30/2015

By the City Council of the City of Bangor:

RESOLVED, THAT the City Manager is hereby authorized to accept and appropriate a \$32,770 grant from the U.S. Department of Housing and Urban Development in support of the Shelter Plus Care program.



**UNFINISHED
BUSINESS**



**NEW
BUSINESS**

COUNCIL ACTION

Item No. 15-043

Date: **December 22, 2014**

Item/Subject: ORDER, Authorizing Contract Award for Antifreeze, Lubricating Oils & Greases

Responsible Department: Fleet Maintenance

Commentary:

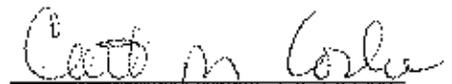
In August the City put out a Request for Bids for antifreeze, lubricating oils and greases. Three companies responded to the request. Their bids are attached. Staff recommendation upon review of the bids was to award it to Dysarts Lubricants of Hermon. Dysarts was not the low bid. The low bid was from Dennison Lubricants. The reasons given for not awarding the bid to the low bidder was 1) the bulk oil bid is a new release from Nu-Tier Brand and has no experience in the market in New England, 2) they could not supply the same oil in cases and in bulk for the diesel engine oil (Dennison's response to the request for diesel engine oil in bulk was a Gulf product and in cases a Shell product), and 3) the request was for synthetic motor oil 5-20 and 5-30 in 6 gallon containers and the Dennison bid was 5 gallon pails. All the bidders were notified. Upon being notified that they were not to be awarded the bid, Dennison gave the City a notice of its appeal of the recommendation.

Various members of staff, reviewed additional information provided by Dennison and spoke with company representatives. The Fleet Maintenance Supervisor's primary concern remained that the diesel engine oil, proposed by Dennison Lubricants, is a new product and does not have experience in the New England Market and knowing how the product will work in colder climates is important. Dennison has assured the City that the product can perform in colder climates and shared that in order to enter the market, extensive testing was undertaken.

On December 15 2014, the Finance Committee reviewed and approved staff recommendation to award the contract to Dysart's Lubricants. The procurement policy states that a bidder who is "aggrieved in connection with the solicitation of award of a bid" may protest to the City Council". Therefore, this award recommendation must be approved by the City Council.

Department Head

Manager's Comments:



City Manager

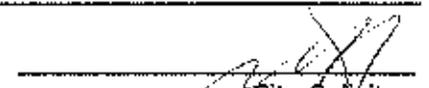
Associated Information:

Budget Approval:



Finance Director

Legal Approval:



City Solicitor

Introduced for

- Passage - Consent**
- First Reading**
- Referral**

15-043
DECEMBER 22, 2014



Assigned to Councilor Sprague

CITY OF BANGOR

(TITLE.) Order, Authorizing Contract Award for Antifreeze, Lubricating Oils & Greases

By the City Council of the City of Bangor:

ORDERED,

THAT, Deborah Cyr, Finance Director is hereby authorized to execute a contract with Dysart's Lubricants for antifreeze, lubricating oils & greases.

City of Bangor Bid Tabulation
 Bid No. B15-001: Antifreeze, Lubricating Oils & Greases
 Bid Opening: 9-10-14

Item	Description	Dennison Lubricants Laheville, MA		Dysarts Lubricants Hemson, ME		GH Berlin Windward Hampden, ME	
		Unit Price	Unit	Unit Price	Unit	Unit Price	Unit
1	Diesel Engine Oil: SAE 10W30; Semi Synthetic: Bulk Supply	\$7.68		\$9.50		\$9.32	
	Gal / Case (6 per case)	\$48.85		\$50.18		\$15.12	3 per case
	Quart / Case (12 per case)	NA		NA		54.04	6 per case
2	Automotive Engine Oil: SAE 5W30; Fully Synthetic: 6 gallon container per gallon	\$47.47	5 Gal. Pall	\$54.72		\$16.60	6 per case
	Quart / Case (12 per case)	\$31.91		\$41.96		53.75	
3	Automotive Engine Oil: SAE 5W20; Fully Synthetic: 6 gallon container per gallon	\$47.47	5 Gal. Pall	\$59.60		\$16.60	6 per case
	Quart / Case (12 per case)	\$31.91		\$41.96		\$3.75	
4	Multipurpose HD 80W90 Extreme Pressure Gear Oil: 120 lb. Kegs	\$129.69		\$150.00		\$166.15	
	5 Gal. Pails	\$37.88		542.00		\$45.00	
	Quart / Case (12 per case)	\$35.68		\$30.91		\$5.99	6 per case
5	Universal Hydraulic Tractor Fluid: Bulk Supply per gallon	\$6.04		\$6.15		\$6.65	
6	Extreme Pressure Lithium Complex High Temperature Grease: 120 lb. Kegs	\$249.75		\$275.61		\$271.11	
	5 Gal. Pails	\$72.51		\$75.43		\$83.50	
	Tubes/Case	\$61.17	30 tubes per case (\$2.04 a tube)	\$115.83	50,14oz Tubes	\$23.65	per 10 cartridges
7	Universal Synthetic Blend Automatic Transmission Fluid: Bulk Supply per gallon	\$7.82		\$9.45		\$10.46	
	Gallon/Case per Gallon	NA		NA		NA	
	Quart/Case per quart	\$46.23		\$20.26		\$3.64	
8	Full Synthetic Automatic Transmission Fluid: 55 Gallon Drum per gallon	\$1,461.13		\$1,624.00		\$14.52	
	Quart/Cases per quart	NA		\$192.99	6/1 Gal	\$3.64	
9	Synthetic Extreme Pressure Gear Oil 75W90: 55 Gal. Drums	\$905.76		\$1,138.70		\$1,138.78	
	Quart/Cases (12 per case)	\$129.47		\$56.22		\$6.77	
10	#00 Off Highway and Construction Grease with 3% Molybdenum; onboard grease systems: 120lb. keg	\$310.84		\$532.39		\$334.33	
	5 Gallon Pail	\$113.87		\$156.48		\$99.45	
11	Premium Hydraulic Oil for Dielectric Protection: 55 Gal. Drum per gallon	\$730.27		\$572.00		\$13.28	
	120lb. keg per gallon	\$75.00		NA		NA	
12	Antifreeze: Extended Life Antifreeze/Coolant for Heavy Duty/Gasoline Engines: Pre-Mix 50-50; 55 Gallon Drum/gal	\$494.35		\$378.87		\$7.50	
	Pre-mix per gallon	\$8.99		\$44.10		\$7.98	
	100% Gallons (6 per case)	\$68.04		\$63.84		\$13.50	
13	DEF Fluid: 250 Gal. tote per gallon	\$1.74		\$1.60		\$1.84	275 Gal. tote
	Gallon Jugs	\$13.41	4/1 Gal. case	\$16.62	2-2.5 Gal. in case	\$3.42	

COUNCIL ACTION

Item No. 15-044
DECEMBER 22, 2014

Date: December 22, 2014

Item/Subject: Order, Authorizing Execution of Contract with FTL Design Engineering for Waterfront Amphitheater Design Services

Responsible Department: Community and Economic Development

Commentary: In June, the City issued a request for qualifications for consulting architectural and engineering firms to assist the City in creating a phased development plan for a waterfront amphitheater and other associated site planning tasks. A team representing the City Council and Staff reviewed the responses, conducted interviews, and recommends the selection of the FTL Design Engineering Studio. In September, the City Council authorized development of a contract with the chosen firm.

In addition, FTL Design Studio has teamed with Harriman Architects + Engineers (based in Auburn and Portland, Maine) and Jaffe Holden to provide acoustic analysis and recommend architectural measures to mitigate sound. FTL has partnered with these same professionals on many notable outdoor music venue projects including Summer Stage in Central Park and Pier 6 in Baltimore Md.

Under the terms of the contract, the City will pay an amount not to exceed \$65,000 for time and travel and FTL will provide conceptual site design for the waterfront area, including the WFC pavilion, the dirt mount amphitheater, and the railroad stage area. It is anticipated that the work will be completed by May 1, 2015. The contract will be in a final form approved by the City Manager and City Solicitor. This item was reviewed and recommended for approval at the Business & Economic Development Committee at its December 16, 2014 meeting.

/s/ Tanya L. Emery
Department Head

Manager's Comments:

Cost M. Lavelle
City Manager

Associated Information:

Budget Approval:

Finance Director

Legal Approval:

[Signature]
City Solicitor

Introduced for

- Passage
- First Reading
- Referral

Page __ of __



Assigned to Councilor Baldacci

CITY OF BANGOR

(TITLE.) Order, Authorizing Execution of Contract with FTL Design Engineering for Waterfront Amphitheater Design Services

WHEREAS, the City of Bangor issued a request for qualifications for consulting architectural and engineering firms to assist the City in creating a phased development plan for a waterfront amphitheater and other associated site planning tasks; and

WHEREAS, the review team, comprised of City Staff and a Council member, recommend the selection of FTL Design Engineering and their team for their services; and

WHEREAS, development of a contract with FTL Design Engineering was authorized by the City Council on September 22, 2014; and

WHEREAS, the contract has been negotiated and a draft contract is attached.

By the City Council of the City of Bangor:

ORDERED, THAT

Catherine M. Conlow, City Manager, or her designee, is authorized on behalf of the City of Bangor, to sign a contract for architecture and engineering for Waterfront Amphitheater Design Services with FTL Design Engineering. Said contract shall be for a price of \$65,000, shall be for a term of four months, and shall provide for conceptual site design for the waterfront area including the concert site. Said contract shall be in a final form as approved by the City Manager and City Solicitor.