

FINANCE COMMITTEE AGENDA
July 7, 2014 @ 5:15 pm
MINUTES

Council Members: Sprague, Gallant, Durgin, Blanchette, Graham, Nealley, Baldacci, Civiello

Staff Members: Cyr, Gould, Dawes, Currier, I Moore, Wardwell, Conlow,

1. Consent Agenda

- a. Quitclaim Deed – Dupray – 41 Parker Street
- b. Report of Bids Awarded by Staff – June 2014

Consent agenda was moved, seconded and approved.

2. Bids/Purchasing

- a. Jet/Vac Truck – Sewer Maintenance – Donovan Equipment - \$374,457

The recommendation is to award the bid to the low responsive bidder, Donovan Equipment Company. Item was moved, seconded and recommended to the full Council for approval.

- b. Paving – Public Services – Lane Construction - \$1,601,690

The recommendation is to award to the low bidder, Lane Construction. Item was moved, seconded and recommended to the full Council for approval.

3. Review of Proposed Historic Preservation Fees

The fees proposed are based on the square footage of space to be added or renovated that would require review by a person with the expertise and training in historic preservation guidelines and standards. The proposed new fee structure is a way to include the time associated with the review of larger projects with the fee that is paid by the applicant. Item was moved, seconded and recommended to the full Council for approval.

4. Review of Proposed Fats, Oils & Grease Program Fees

Currently staff collects information through the victualer's licensing program. When applying for a victualer's license, food service establishments (FSEs) are required to

submit information about the FOG equipment installed in their establishment and the maintenance program for the equipment.

Staff recognizes the sensitivity of adding fees to businesses in our community and so proposes another plan to bring FSE's into compliance. Under this plan, commencing August 1, 2014, any person applying for a new or renewal of a victualer's license will receive a letter outlining their obligations to report and comply with the sewer code. If they do not comply by their renewal the next year, they will not receive a victualer's license. Item was moved, seconded and recommended to the full Council for approval.

Adjourned at 5:39 pm