

FINANCE COMMITTEE MINUTES
December 16, 2013 @ 5:00 pm

Council Members: Durgin, Nealley, Gallant, Blanchette, Graham, Civiello, Sprague, Plourde

Staff: Cyr, Wardwell, Conlow, Lucas, Hathaway, York

Others:

1. Executive Session – 1 MRSA Section 405 (6)(E) – Consultation with City Attorney – Contract Negotiation

2. Bids/Purchasing

- a. Request to Purchase from State Contract – Mobile Data Terminals – Police

Finance Director explained the recommendation to the upgrade the Mobile Data Terminals in the amount up to \$18,000 and piggy backing on the State Contract.

Councilor Durgin moved, Councilor Nealley seconded, so approved.

- b. Update on Purchase of Fire Engines

In August of 2013 the Council authorized the staff to negotiate with Pierce Manufacturing for the purchase of two fire engines. This has been bonded in a previous year and it has been agreed to bond a little bit more this year in order to purchase both engines. Total price for the two engines is \$814,390. This exceeds the amount first authorized by \$14,390 so staff would like the Finance Committee's approval to authorize the extra \$14,390 for this purchase.

Councilor Durgin moved, Councilor Nealley seconded, so approved.

- c. Single Stream Recycling – Public Works – Pine Tree Waste - \$111,500

Director Cyr stated that this proposal was brought to the Infrastructure Committee about a month ago. At that time there was concern about comparing weekly vs. biweekly pick up but we couldn't go back and ask proposers to resubmit proposals. After looking over the proposals received it is staff recommendation to award the contract to Pine Tree Waste for biweekly pick up, which represents the best savings for these services especially with another hard budgeting session coming up this year.

Councilor Durgin moved staff recommendation, Councilor Blanchette seconded, so approved.

d. One Year Contract Extension – Snow Plowing – BanAir – Northeast Facilities Management

Councilor Gallant entertained a motion to excuse himself from Item d, Councilor Durgin moved, Councilor Nealley seconded, so approved.

Director Cyr explained that with the changes in the Purchasing Department, snow plowing was missed and not put out to bid. It is staff recommendation that there be a one year contract extension with the current company, Northeast Facilities Management, with prices unchanged for this year.

Councilor Nealley moved, Councilor Durgin seconded, so approved.

Councilor Blanchette asked City Manager Conlow if there are steps being taken to assure that this won't happen again with BanAir contracts, etc. City Manager Conlow assured her that steps were being taken and that there would be procedures put in place so other contracts are not missed.

Adjourned at 5:42pm.