

FINANCE COMMITTEE MINUTES

Wednesday, September 9, 2015

(Immediately Following Government Operations)

Councilors in Attendance: Plourde, Faircloth, Sprague, Nealley, Graham, Durgin

Staff in Attendance: Cyr, Conlow, Dawes, Caruso, Heitmann

1. Consent Agenda

- a. Ratifying execution of a modification to the Law Enforcement Officer (LEO) Reimbursement Agreement program, Other Transactional Agreement (OTA) between the Transportation Security Administration and the City of Bangor

Motion made and seconded to recommend approval to the Council. Motion passed unanimously.

- b. Ratifying execution of an application for the FY 2016-FY 2018 Law Enforcement Officer (LEO) Reimbursement Agreement program, Other Transactional Agreement (OTA) between the Transportation Security Administration and the City of Bangor

Motion made and seconded to recommend approval to the Council. Motion passed unanimously.

- c. Council Order, Authorizing Grant Application in the Amount of \$150,000 from MDEP for Capehart and Penjajawoc Phase II

Motion made and seconded to recommend approval to the Council. Motion passed unanimously.

2. Bids/Purchasing

- a. Multiple Vehicles – Fleet Maintenance – Darlings Ford - \$49,742, Quirk Ford - \$30,468, Whited Ford - \$34,526

Motion made and seconded to approve staff recommendations. Motion passed unanimously.

- b. Catch Basins & Manhole Adjustments – Public Works – Federal Program Integrators - \$65,914

Motion made and seconded to approve staff recommendation. Motion passed unanimously.

- d. Metal Castings – WWTP/Public Works – Ti Sales - \$62,794 (estimated)

Motion made and seconded to approve staff recommendation. Motion passed unanimously.

- e. Request to Waive Bid Process – Public Works – Highway Tech - \$33,480

Staff request to waive bid process to allow for increased standardization of traffic equipment. Motion made and seconded to contract with Highway Tech. Motion passed unanimously.

- f. Request to Waive Bid Process – Airport Fuel Farm – Veriforce LLC - \$40,000

Staff request to waive bid process to work with the Company who had reviewed and researched our current fuel farm operations, equipment, facility, damage prevention measures, records and documentation management and training to develop an a complete operations and maintenance procedures manual, and an integrity management plan for the fuel farm system at BIA. Motion made and seconded to contract with Veriforce LLC. Motion passed unanimously.

- g. Request to Waive Bid Process – Airport – PNM Construction - \$17,740

Staff request to waive the bid process to allow PNM Construction work on an additional section of roofing. PNM previously was awarded the contract through the bid process to perform roof work on a variety of roofs, including part of this roof. PNM agreed to hold the pricing that was originally bid for this additional section. Motion made and seconded to contract with PNM. Motion passed unanimously.

3. Amendment to American Folk Festival Note

The American Folk Festival's request to modify the repayment terms of their note to amend the annual payment to a ten year amortization of the outstanding balance with all other terms and conditions remaining unchanged was presented. Motion made and seconded to recommend the amendment to the full Council was made. Motion passed unanimously.

4. Energy Efficiency Program Discussion

Councilors Plourde and Faircloth presented a request to allow staff to move forward with the development of a comprehensive energy efficiency program that could be offered to owner occupied residents. There are various forms of investments that could be considered as well as the final form of the program itself. Committee members were supportive of promoting energy efficiency. Members discussed the desire to integrate existing programs, limit the administrative burden to staff and to

focus on City properties as well. Motion made and seconded to direct staff to work with Councilors Plourde and Faircloth to develop a draft program to be presented to the Finance Committee for further review in October.

5. Assessor's Update

Item rescheduled to next Finance Committee meeting due to time constraints.

6. Executive Session - 1 MRSA Section 405 (6) (c) Disposition of Real Estate

7. Open Session – Executive Session – Disposition of Real Estate Recommendation(s)

Motion made and seconded to recommend sale of property to full Council. Motion passed unanimously.

Meeting Adjourned 6:20 pm