

FINANCE COMMITTEE AGENDA
October 19, 2015
Immediately Following Government Operations Committee

1. Consent Agenda

- a. Emergency Purchase – WWTP – Repair of 150 HP Pump – AC Electric - \$13,088

2. Bids/Purchasing

- a. Playground Structure – Parks & Rec – Marturano - \$64,936
- b. Request to Waive Bid Process - Recycling Building Roof Repairs –WWTP/ Public Works – PNM Construction - \$12,375
- c. Request to Waive Bid Process – Paint Machine – Airport – Franklin Paint - \$62,265
- d. Rehabilitate Used Buses – Community Connector – Maine Military Authority - \$355,050, Merwin Vehicle Consulting - \$23,589
- e. Request to Waive Bid Process – Radios – Community Connector –Whittens 2-Way - \$13,792

3. Executive Session 1 M.R.S.A. 405 (6) (C) – Disposition of Real Estate

4. Open Session – Disposition of Real Estate Recommendation

5. Executive Session 36 M.R.S.A. Section 841 (2) – Hardship Abatement

6. Open Session – Hardship Abatement Decision

Memo

To: Debbie Cyr, Finance Director
From: Andrew Rudzinski, Director, Water Quality Management
Date: October 7, 2015
Re: Emergency Purchase – Rewind and Repair of 150Hp Pump at KPS

One (1) of the three (3) 150 HP pumps at Kenduskeag Pump Station has failed. The failure was caused by a pin hole in the motor insulation caused by Variable Frequency Drive (VFD) wave form. This is a somewhat common occurrence in motor and drive combinations from the 80's through the 90's. The motors we have at KPS are inverter duty (meaning that they were built for VFD service at the time) but they are no longer built this way. This motor has been in place for 19 +/- years. The rewind for this motor will be \$13,088 with about a 2 week repair time after we issue the PO. The rebuild will include rewinding the motor, new bearings, shaft balancing and vacuum pressure impregnation the result is a motor that is better insulated than when it was new. A new motor would have to be custom built with an estimated cost of \$50,000+ and a 15-18 week lead time. We believe the rebuild to be our best option and expect the life of the rebuild to be similar to new.

We have money in 8002-73040000 that are a result of costs savings on our Flow Tote Monitoring Contract for fiscal year 2016 we can use to cover this emergency repair. The Quote of \$13,088 is from AC Electric who is the only one in the area that will do this and also a vendor that is very familiar with our equipment.

MEMORANDUM

TO: Finance Committee

FROM: Tracy Willette, Director
Parks and Recreation

SUBJ: Playstructure Replacement Bangor Gardens

DATE: October 13, 2015

Staff recently asked for proposals to replace the playstructure at Bangor Gardens. As part of our replacement plan for these structures, Bangor Gardens was identified for replacement. The existing structure was installed in the early 1990's and the structure has several elements that would need to be replaced. .

We received proposals from BCI Burke Company, Park n Pool Corporation, Marturano Incorporated , and Ulti Play Parks and Playgrounds Incorporated. The two lowest proposals were from Park n Play Corporation in the amount of \$58,407.55 and Marturano Recreation in the amount of \$64,936.08. The City's recent playstructure purchases have been with Marturano Recreation.

Staff has reviewed all of the proposals and is recommending accepting the proposal from Marturano Recreation in the amount of \$64,936.08, which is within the approved budget of \$70,000. The proposal from Marturano offers a few more play events and the design is a slightly larger footprint than the next lowest proposal from Park n Play. This design should accommodate more users at one time.

I will be available at your meeting to answer any questions you may have.

City of Bangor Proposal Tabulation
RFP No. B16-013: Playground Equipment-Bangor Gardens
Bid Opening: 9/23/15 Revised

		Park N Pool Corp*	BCI Burke Company, LLC Fond du Lac, WI
Item	Description	Total Price	Total Price
1	Equipment Price	\$40,285.50	\$38,301.00
2	Installation Price	\$13,400.00	\$21,604.00
3	Surfacing Price	\$4,722.05	\$8,781.00
	Total Bid Price:	\$58,407.55	\$68,686.00
	Number of Days to Complete Project:	7 Days	4 weeks for manufacturing/ 6-8 days for installation

		Ultiplay Parks & Playgrounds, Inc. Uxbridge, MA	GAMETIME c/o MRC, INC. Spring Lake, NJ
Item	Description	Total Price	Total Price
1	Equipment Price	\$48,167.00	\$46,401.08
2	Installation Price	\$15,200.00	\$13,500.00
3	Surfacing Price	\$4,420.00	\$5,035.00
	Total Bid Price:	\$67,787.00	\$64,936.08
	Number of Days to Complete Project:	3 days	30-45 Days

*Math Error Found in Submission: Total based on item prices.

Memo

To: Finance Committee

From: Chip Swan

CC: Andy Rudzinski, Debbie Cyr

Date: 10/9/2015

Re: Old Recycling Building/New Sewer Building

In July the council awarded the new sewer building renovations to Dunbar & Brawn. While Dunbar and Brawn was doing Prep work for the new construction, the roof above the new sewer construction was leaking.

Carpenter Associates solicited quotes for a new roof. I solicited quotes for a spray sealer on the metal roof that will be Guaranteed for 10yrs. The quotes are as follows:

Gray Custom Builders	\$245,000	Full Replacement over entire building
Gates Construction	\$26,813.00	Spray Sealer over just the sewer building portion no guarantee
PNM Construction	\$12,375.00	Spray Sealer over just the sewer building portion with 10 yr warranty

PNM Construction has done at least three plane hangars at the airport for Luc Dionne (**Construction/Building Maintenance Supervisor for BIA**) over the past three years with their Product (**Astec Re-Ply System for Metal Roofs**). Mr. Dionne highly recommends PNM Construction.

I would like to waive the bid process and award the roof project to PNM Construction in the amount of \$12,375.

Public Works has offered \$16,000.00 to fund this project from the sale of the recycling baler.

Thank you all for your time and consideration.

Sincerely,



Chip Swan

Collection System Manager



Interoffice Memorandum

To: Finance Committee

From: Robbie Beaton, Superintendent of Operations

CC: Cathy Conlow, City Manager
Debbie Cyr, City Finance Director
Tony Caruso, Airport Director

Re: Airport – Request to waive the bid process

Date: October 5, 2015

The airport is required by the FAA, under Part 139 to meet advisory circular 150/5340-1 for airport markings. The airport currently does all of the precision painting of markings on the Runway, Taxiway's and Ramps. These markings are inspected yearly by FAA safety inspectors which must meet precision measurements as well as the quality of paint and glass beads. The FAA safety inspectors have been pleased with the markings in Bangor over the years. The current paint machine, Graco Road Pak, used by the airport is now over 15 years old and has met its useful life expectancy. This year the airport has budgeted \$75,000 for a new machine that will improve our efficiency of painting and continue to give us the quality that is expected.

The airport has obtained three price quotes for a new Graco LineLazer to replace the old version. The airport is respectfully requesting to waive the bid process and purchase the new machine from Franklin Paint who was the lowest of the quotes in the amount of \$62,565. The airport requests this for several reasons. (1)This machine will be compatible with the vehicle it is currently mounted on. (2)The airport has an inventory of spare parts that can be used on the new machine. (3)Our staff is currently trained and familiar with this type of equipment and will need minimal training. (4)Currently our FAA inspectors are very pleased with the quality of our airport markings through the inspection process.

I will be available at the Finance Committee meeting to address any questions or concerns. The City Council previously approved this as a capital purchase for FY 2016.

MEMO

To: Finance Committee
From: Laurie Linscott, Bus Superintendent
Subject: Purchase 3 Rehabbed Used Buses
Date: October 19, 2015

As you may recall, the City is in desperate need to replace and update Community Connector's bus fleet. In the past purchasing in volume has proven to be the most efficient and economical way to purchase rolling stock. Community Connector is one of five Fixed Route Operator (FRO) in the State of Maine. Therefore, after much discussion with the FROs, DOT and FTA, the FROs moved forward with issuing a Request for Proposal to acquire rehabbed buses.

Two RFPs were issued, one for the procurement of six rebuilt heavy duty 12 year buses, the other for professional and technical services of a Transit Consultant to assist the FRO in locating used buses and verifying progress of work done by the Contractor.

Rehabbed Buses:

On behalf of the FROs, the City received one response for the location, acquisition and rehabilitation of six buses, Maine Military Authority with a maximum cost per bus of \$118,350 (see attached bid tabulation).

Transit Consultant:

On behalf of the FROs, the City received two responses to its request for a Transit Consultant. Staff recommendation is to award the contract to Merwin Vehicle Consulting, the lower bidder. The estimated cost per bus is \$7,863.

Funding:

Of the six buses requested, Community Connector is requesting three for Bangor routes for a total project cost of \$378,639 (\$118,350 + \$7,863 x 3 buses). This purchase was reviewed during the FY16 budget, and at that time it was anticipated the purchase would be funded 100% by federal and state funds. Since then, there has been a reduction in available State funding, so the purchase would require approximately \$21,000 of local funds or 5.5 % of the total cost. The remainder of the project will be funded with \$321,843.15 in federal grant money and \$36,000 in State Bond money.

Recommendation:

It is staff recommendation that the City award 1) the bid for three rebuilt heavy duty 12 transit buses to Maine Military Authority 2) the bid to Merwin Vehicle Consulting. In addition, that the City appropriate \$21,000 from its Bus Reserve to fund the local share and appropriate the federal and state funding for this project. If approved the estimated start date of this project is late October and completion would be no later than 12 months.

City of Bangor Bid Tabulation
 RFP- Maine FRO Rehab Buses
 Bid Opening: 9/16/15

			Maine Military Authority Augusta, ME
Item	Description	Unit	Total Price
1	Labor Costs	Lump Sum	\$62,500
2	Parts Costs	Lump Sum	\$29,850
3	Administrative & Logistical Costs	Lump Sum	\$6,000
4	Bus Purchase Cost	Lump Sum	\$20,000
5	Total Cost per Bus	Lump Sum	\$118,350
Total Bid Price (6 buses):			\$710,100

City of Bangor Bid Tabulation

Proposal No. P16-007: Transit Consultant

Bid Opening: 9/2/15

			Merwin Vehicle Consulting Jefferson, ME	Vehicle Technical Consultants, Inc Beaumont, CA
Item	Description	Unit		
1	Salary (to perform all duties outlined in scope of work)	Hourly Rate	\$30.00	\$45.00
2	Expenses (including equipment, supplies, travel, etc.)	Hourly Rate	\$30.00	\$10.00
3	Admin (fees, auto insurance, taxes, etc.)	Hourly Rate	\$30.00	\$10.00
4	Mileage Reimbursment	Per Mile	\$0.57 ^{1/2}	\$0.56
	Total Bid Price:		\$90 per hour	\$65 per hour
	Anticipated Hours Needed		65 hours Per Bus	500 hours
	Expected Mileage		Unknown	2,500 Miles
	Amount of General Commercial Liability Insurance		\$1 - 2,000,000	\$1,000,000

MEMO

To: Finance Committee
From: Laurie Linscott, Bus Superintendent
Subject: Request to Waive Bid Process - 2-Way Radios
Date: October 19, 2015

The 2-Way Radios in all the buses are analog, which a very old technology. The radios are not reliable and have limits as to the distance at which they work properly. Initially the thought was that a repeater would solve our issues, but after several tests it has become clear that we will need to update from analog to digital in order to be fully operational.

The issues with the current radio operations are creating number of problems; from operations, to dispatching as well as creating safety issues for our drivers and passengers.

The cost for the repeater and programming costs were included in the Community Connector's FY 2016 budget. But the replacement of our radios was not.

Staff is requesting that the bid process be waived, and that the 23 radios and repeater be purchased from Whitten's, the City's current radio maintenance provider. The estimated project cost is \$13,792.

As for the funding, the Community Connector has the ability to access federal bus support equipment funds for 80% of the cost. The remaining 20% would have to be funded locally. The local share of \$2,758.40 could be funded from the Community Connector's operating budget and each community would be charged their proportionate share.

Recommendation: I would recommend the hardship abatement be partially approved for the 1st half of her 2015 taxes only (\$826.22 + interest) as for this period of time she does meet the criteria established by the City's abatement policy.

If the Committee is agreeable, I would like to suggest that once action is taken on this recommendation in open session that the Committee have a public discussion about granting a partial abatement for 2014 and 2015 taxes equal to the \$25,500 in reduce value. This would be in line with what the City has done in other situations.

2014	\$25,500 @ \$20.80	=530.40
2015	\$25,500 @ \$21.80	=555.90