

FINANCE COMMITTEE AGENDA

October 17, 2016 @ 5:15 pm

1. Consent Agenda

- a. Update on Purchase of Used Vehicle
- b. Emergency Purchase – Actuators for Primary Weir Gates
- c. Update on Electricity Supply Contracts
- d. Resolve 16-378, Accept & Appropriate \$55,000 in Grant Funds for Partnerships to Improve Community Health Program

2. Bids/Purchasing

- a. Passenger Demand and Leakage Study – Airport – Mead & Hunt - \$14,175
- b. Playground Equipment – Little City – Parks & Recreation

3. Sawyer Arena Scoreboard Replacement



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PUBLIC SERVICES DEPARTMENT – Waste Water Treatment Plant
Eric J. Willett, Equipment Manager

To: Finance Committee
From: Eric Willett
Subject: Update on Purchase of Used Vehicle
Date: October 6, 2016

In the proposed FY 17 budget \$20,000 was appropriated to purchase a used vehicle for the Waste Water Treatment Plant.

Staff contacted 3 local dealers for quotes. Based on the response, staff purchased a 2014 Chevrolet Silverado, with relatively low mileage and the remainder of factory warranty from Quirk Dodge in the amount of \$16,500.00.

This purchase will allow us to replace a 2001 GMC Pickup with over 90,000 miles on it. This unit has rust issues, it will not pass a state inspection, and it is starting to fail mechanically.

Memo

To: Finance Committee
From: Keefe Cyr, Chief Operator
Date: 10-11-2016
Re: Emergency Purchase - Actuators for Primary Weir gates

The Treatment Plant has three weir gates that control the flow of waste water to our three primary tanks. These gates are controlled by actuators which are 20 years old. Actuators are a combination of moving mechanical parts and computer boards. Most of the parts are no longer made for these actuators. We have been taking parts off valves that we can run manually to fix the more critical actuators. At this point we are out of replacement parts after two of these actuators failed last week.

These actuators are critical to control the flow of water during Combined Sewer Overflows (CSO) here at the Waste Water Treatment Plant. These actuators optimize treatment efficiencies by ensuring that the flow is maximized through secondary treatment during wet weather CSO Events.

At this point it is necessary to replace the three EIM actuators with Rotork actuators. The cost of these three actuators is approximately \$28,000 with installation being another \$4,500 for a total of \$32,500.

We have money budgeted in 8002-91001100 for a new Bio-Filter Pump that we will use to cover this emergency repair instead.

To: Finance Committee
From: Debbie Cyr
Date: October 12, 2016
RE: Update on Electricity Supply Contracts

On September 12, 2016 the Council adopted Order 16-337, Designating Maine Power Options, the City of Bangor's electricity supply aggregator. Electric bills are comprised of multiple charges i.e. supply, distribution, transmission and capacity. Capacity charges are a result of the Forward Capacity market implemented by the New England grid operator (ISO-NE) to ensure reliability in the grid, which can vary by account. The charge is determined by the account's usage on the day the grid uses maximum electricity. Wherever possible, the City's electricity supply contract price includes capacity charges thereby fixing a variable portion of our electricity supply costs. On October 4, 2016 City executed the following electricity supply contracts:

Small Accounts – The City has 113 small accounts. These accounts have been on the standard offer pricing since 2014. Current standard offer pricing is approximately \$0.065/kwh. The City executed a four-year supply contract (11/2016 – 11/2020) at a rate of \$0.0514/kwh including capacity charges. Standard offer pricing for small accounts has not been less than \$0.06/kwh since 2004.

Medium Accounts – The City had three accounts at the Cross Insurance Center, where the cost of energy efficient fixtures had been incorporated into the supply costs. This contract has expired and the City executed a one-year supply contract (12/2016 – 11/2017) at a rate of \$0.063/kwh. This will align the expiration date of these medium service accounts with the City's other medium service accounts.

Large Accounts – The City has two large accounts at the WWTP. The current supply cost excluding capacity charges is \$0.05858. The estimated capacity charges are \$0.004/kwh. Throughout the summer months the City receives notices from MPO identifying potential peak energy usage days. The staff at the WWTP shut power down as many systems as possible to avoid incurring significant capacity charges. The newly executed contract runs from 12/1/2016 -12/1/2020 at a rate of \$0.0532/kwh and includes capacity charges.

COUNCIL ACTION

Item No. **16-378**

Date: **October 12 ,2016**

Item/Subject: RESOLVE, Authorizing the City Manager to Accept and Appropriate \$55,000 in Grant Funds from Eastern Maine Healthcare Systems, for the Partnerships to Improve Community Health (PICH) Program.

Responsible Department: Public Health and Community Services

Commentary: This resolve will authorize the City Manager to accept and appropriate \$55,000 in grant funds from Eastern Maine Healthcare Systems for the Partnership to Improve Community Health. This is the third year of a three-year grant from the US Centers for Disease Control and Prevention (US CDC) to improve health outcomes in the region. The objectives of the project are to improve community access to healthy foods, increase opportunities for populations to engage in regular physical activity, and to strengthen clinical-community linkages and chronic disease prevention. Bangor Public Health and Community services would continue, as a sub-recipient, to serve the communities of Bangor, Brewer, Clifton, Eddington, Glenburn, Hampden, Hermon, Holden, Newburgh, Levant, Orono, Orrington, and Veazie. The term is 9/30/16 to 9/29/17.

Department Head

Manager's Comments:

City Manager

Associated Information:

Resolve

Budget Approval:

Finance Director

Legal Approval:

City Solicitor

Introduced for

Passage
 First Reading

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Referral to Gov't Ops 10/17/16



Assigned to Councilor Plourde

CITY OF BANGOR

RESOLVE: Authorizing the City Manager to Accept and Appropriate \$55,000 in Grant Funds from Eastern Maine Healthcare Systems, for the Partnerships to Improve Community Health (PICH) Program.

BE IT RESOLVED THAT: The City Manager is hereby authorized to Accept & Appropriate grant funds in the amount of \$55,000 in Grant Funds from Eastern Maine Healthcare Systems for the period September 30, 2016 to September 29, 2017 for the Partnerships to Improve Community Health (PICH) Program.



To: Finance Committee
From: Risteen Bahr, Marketing Manager
Date: October 04, 2016
Re: Passenger Demand and Leakage Study Contract Recommendation

Background

In August of this year, the City issued a Request for Proposals (RFP) for a Passenger Demand and Leakage Study to assist Bangor International Airport in the area of air service development for scheduled air service. The study will provide insight into current Passenger Demand for Air Service, indicate passenger leakage to other airports, and determine if there has been any recapture of passengers since the last study was performed six years ago. The RFP was developed and released in accordance with industry and City best practices.

The requested scope of work was defined as reviewing existing airport routes and passenger destinations, forecast of future demands, data compilation and analysis of current passenger demand in the BGR catchment area, fare analysis, identification of leakage and its factors, and proposed strategic response to demand and leakage.

The RFP, including guidelines, timelines, and instructions, was disseminated to potentially interested parties. The City received 3 responses all from outside the State of Maine.

Review Process

A Selection Committee consisting of Tony Caruso, James Canders and Risteen Bahr focused on qualifications, experience, methodology, and costs. The overall search and selection was defined by the following core issues: 1) What are BGR's challenges and opportunities in current passenger demand? 2) Methodology and data analysis proposed. 3) Relevant studies at other airports. and 4) Costs.

The Committee reviewed all the responses with particular attention to the criteria outlined above.

Recommendation

The Selection Committee recommends that Mead & Hunt of Middleton, Wisconsin be engaged as the Passenger Demand and Leakage Study Consultant for Bangor International Airport, with a cost of \$14,175. Mead & Hunt's team has more than 140 years of combined experience in air service development assistance and passenger demand and leakage studies. Their clients for similar studies include Green Bay, Wisconsin, Little Rock, Arkansas, Daytona Beach, Florida, Redmond, Oregon, Wilmington, North Carolina, Grand Island, Nebraska, Traverse City, Michigan, Columbia, Missouri, and Eugene, Oregon to name a sampling.

It is the Committee's opinion that their understanding of the industry and the issues facing Bangor International qualifies them to be perform the Passenger Demand and Leakage Study.



CITY OF BANGOR AWARD RECOMMENDATION

BID ITEMS: Playground Equipment - Little City

DEPARTMENT: Parks & Recreation

BUDGET AMOUNT: 70,000 **AMOUNT OF AWARD:** 50,644

ACCOUNT NUMBER: 7903-91008717

VENDOR(S) RECOMMENDED: BCI Burke Company

Past Experience with Vendor : Excellent Good Fair

Poor None

References verified by P&R staff.

OTHER COMMENTS:

The recommendation is to award the contract to BCI Burke Company, the low bidder, in the amount of \$50,664.

City of Bangor Proposal Tabulation
Bid: Playground Equipment-Little City
Bid Opening: 9/7/16

| | | BCI Burke Company Fond du Lac, WI | Playcraft Systems Grants Pass, OR |
|----------|-------------------------------------|--|--|
| Item | Description | Total Price | Total Price |
| 1 | Equipment Price | \$35,408.00 | \$40,111.53 |
| 2 | Installation Price | \$8,280.00 | \$12,649.75 |
| 3 | Surfacing Price | \$6,956.00 | \$7,685.69 |
| | Total Bid Price: | \$50,644.00 | \$60,446.97 |
| | Number of Days to Complete Project: | 45-60 | Approx. 54 |

| | | M.E. O'Brien & Sons, Inc. Medfield, MA |
|----------|-------------------------------------|---|
| Item | Description | Total Price |
| 1 | Equipment Price | \$71,582.00 |
| 2 | Installation Price | \$9,240.00 |
| 3 | Surfacing Price | \$3,165.00 |
| | Total Bid Price: | \$83,987.00 |
| | Number of Days to Complete Project: | 40 |

MEMORANDUM

TO: Government Operations

FROM: Tracy Willette, Director
Parks and Recreation

SUBJ: Sawyer Arena Scoreboard Replacement

DATE: October 12, 2016

During the past few budget discussions, there have been items at Sawyer Arena that have been identified for either repair or replacement. Funding has been approved to rebuild the chiller system, replace the Zamboni ice resurfacers and this year we have approved funding to replace the boards and glass. Currently, not on the list but in need of replacement is the scoreboard.

The Maine Junior Black Bears is a local youth hockey organization that utilizes Sawyer Arena for their youth hockey practices and games. They rent the majority of ice time at Sawyer Arena each season. Representatives from their organization have approached staff about the possibility of working with the City to replace the scoreboard at Sawyer Arena. They are willing to partner with us to solicit the needed funding and ultimately find an appropriate replacement scoreboard which they would like to donate to the City.

We are asking the committee to recommend authorizing staff to work with the Maine Junior Black Bears Youth Hockey organization and their effort to replace the scoreboard at Sawyer Arena. Staff will be available at your meeting to answer any questions you may have.