

MEMO

September 30, 2014

To: Finance Committee
Debbie Cyr
Cc: Sean Gambrel
Fr: Brad Moore

Re: Request to waive purchasing policy – Update GIS Mapping

Included with this memo is a proposal from KAPPA Mapping, Inc., located here in Bangor. This work will update our existing GIS maps and will provide greater resolution and accuracy. Staff believes KAPPA Mappings proposal is fair and commensurate with the scope of work. It will also be an advantage to work with a firm right here in the city. Therefore we are requesting the competitive bid process be waived and the City hire KAPPA Mapping.

Funding for this work is available within the Stormwater Utility (\$20,000) and Engineering Department (\$10,160) budgets.