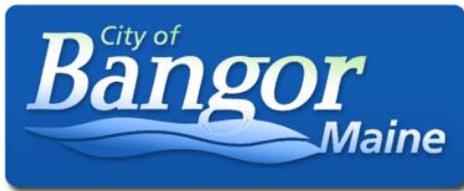


# MEMORANDUM



TO: Business & Economic Development Committee  
FROM: Caitlin Brooke, Business Development Specialist and  
Downtown Coordinator  
DATE: December 2, 2014

## Update: Sidewalk License Agreements for Outdoor Seating

City staff has compiled the following recommendations for Sidewalk License Agreements in downtown Bangor per the request of the Business & Economic Development Committee at the November 18 meeting.

- Fees  
There will be a fee holiday for Sidewalk License Agreements in 2015. The City will implement a fee for outdoor seating in 2016. The fee will be determined in accordance to whether or not a business serves alcohol, the times of year the business will maintain outdoor seating, and will be structured to cover the City's cost to maintain the public property on which businesses' outdoor seating is located.

The proposed fee structure for 2016 is as follows:

- Businesses who intend to provide outdoor seating on City property from April through October will be subject to a fee of \$200 if alcohol is served, \$25 if alcohol is not served.
- Businesses who intend to provide outdoor seating on City property year-round will be subject to a fee of \$300 if alcohol is served, \$50 if alcohol is not served.
- Standards for Fencing and Furniture  
An internal Design Review Committee will be established to determine the minimum requirements for fencing and furniture in outdoor seating areas that are located on City property. The newly formed Committee will review and approve all outdoor seating plans submitted by downtown businesses. This Committee will consist of City Staff and Downtown Bangor Partnership Board members.
- Area Occupied by Outdoor Seating in West Market Square  
BED Committee members asked City Staff to provide photographs of the space in West Market Square previously occupied by businesses in that area. One of the attached documents represents the area desired by businesses for outdoor seating—19 feet from the side of their building into the Square. The other shows 11 feet from the side of the buildings.

Staff recommends that the Business & Economic Development Committee recommend approval of the outlined fee structure for 2016 and the establishment of a Design Review Committee to the Council. Staff seeks Committee input regarding the area which West Market Square businesses may occupy with outdoor seating.

# Sidewalk License Agreements for Outdoor Seating – Attachment 1

Business and Economic Development Committee

December 2, 2014

The outer edge of the cones mark **19 feet** from the side of the buildings.



# Sidewalk License Agreements for Outdoor Seating – Attachment 2

Business and Economic Development Committee

December 2, 2014

The outer edge of the cones mark **11 feet** from the side of the buildings.

