



COMMISSION FOR CULTURAL DEVELOPMENT GRANT APPLICATION FOR INDIVIDUAL ARTISTS

The Commission for Cultural Development's mission is to promote the development of Bangor as a regional arts center that nurtures the artistic and cultural expression of its diverse peoples.

APPLICATION DETAILS

- **Small grant applications** (equaling or less than \$1,000) will be accepted on a rolling basis and must be received by 4pm on the 1st Tuesday of the month; otherwise, review will be moved to the next meeting.
- **Match requirement:** Applicants must demonstrate how City of Bangor funds will be leveraged. City funding must be matched by 100% (1 to 1 ratio) through other means of fundraising (grants, donations, in-kind)
- Eligible individuals may only submit one application per calendar year.
- Individual artists are eligible for reimbursement of actual costs for supplies and materials incurred for **completed works of art** produced, at least initially, for public use. Receipts will be required for reimbursement. City Staff will conduct a physical inspection of the work prior to reimbursement. Work must be ready for public use and "installation" or performance must be scheduled and committed prior to reimbursement.
- The Bangor City Council gives final approval on all Commission recommendations.
- Funds granted are intended to be used within 12 months and a final report is required of all successful applicants.
- Applicants will be given the opportunity to speak on behalf of project, both with the Commission and with the Council.

Incomplete applications will not be scored or reviewed.

Materials and questions should be addressed to:

Caitlin Brooke
(207) 992-4234
caitlin.brooke@bangormaine.gov
City of Bangor
73 Harlow Street
Bangor, ME 04401

CHECKLIST OF ITEMS DUE WITH GRANT REQUEST

Please provide 5 hard copies AND 1 electronic copy of the following:

- Grant Application Form
- Funding Request Summary and signed Assurances Form
- Budget detailing the costs associated with the production of the work
- Schematic(s) or image(s) of visual works of art (if applicable)
- Additional detail of work if spoken, performance or written work. Or, if it otherwise cannot be understood/conveyed with still images.

Grant Application Form

Applicant name

Phone

Email

Name of project for funding

Mailing address

Please give a general description of your proposed work, its approximate size or length, the number of pieces within the work, its medium and other information:

Please provide a brief description of your project. Please specify when, where, how and how long it will be available for public use. Also, how will the public availability be advertised? What are the plans for art once the public availability time period is over?

Funding Request Summary

Amount Requested

Date Needed By

Total fundraising goal for this project:

Total funding already raised for this project and description of the source(s):

Assurances Form

If the grant is made, the grantee agrees to provide the City of Bangor, within 12 months of receipt, an accounting of how the grant money was used, and a description of how well the project met the grantee's original objectives, as well as any other reports that the City of Bangor may require.

Grantee will also provide digital photographs of the finished project or event funded, and authorizes use and publication of the photos by the City of Bangor.

If the grant is made, the grantee agrees to repay, upon demand, to the City of Bangor the amount of said grant if any of the following events occur:

- Failure to spend the grant as indicated in the application.
- The grant application of any required report to the City of Bangor is found to be inaccurate in any material respect.

The foregoing is certified to be true to the best of our knowledge, information, and belief.

Name of Applicant: _____

Signature: *Anna Kerner* _____ Date: _____

Project Title: Buoy

| Artist: Anna Hepler | | | | Total Artist Request: \$1,000.00 |
|----------------------------|-------------|----------------|-------------------|--|
| expenses | cost | in-kind | Total | notes |
| | | | | |
| artist fees | | \$1,320 | \$1,000 | This includes time, travel, materials, and supplies. |
| foam for buoy interiors | \$595.00 | | \$595 | 4x4x8 block of styrofoam |
| fiberglass material | \$430.00 | | \$430 | 200 square feet of resin and fiberglass cloth |
| Paint and finishing | \$115.00 | | \$115 | 2 gallons marine paint and varnish |
| Rental truck for transport | \$580.00 | | \$580 | Eastport to Bangor |
| structural elements | \$300.00 | | \$300 | anchoring system |
| | | | | |
| documentation | \$300.00 | | \$300 | 1 hour photo shoot |
| | | | | |
| | | | | |
| Cost Total | | | \$2,320.00 | |
| In-Kind donation | | | \$1,320.00 | |
| Total Request: | | | \$1,000.00 | |



Pictured here: two views of the proposed installation, *Buoy*, in the Kenduskeag Stream at high and low tide.