

BUDGET WORKSHOP AGENDA
May 18, 2016 @ 5:15

- 1. 4th of July Corporation**
- 2. Paul Bunyan Snowmobile Club**
- 3. Library**
- 4. Greater Bangor CVB**

Historical Contributions

	<u>2015</u>	<u>2016</u>	<u>2017</u>
4 th of July Corp	5,000	5,000	5,000
HSSC	9,900	9,900	0
Library*	1,192,513	1,205,391	1,222,252
GBCVB**	60,350	60,350	60,350
Snowmobile Club	0	3,000	3,000

* Operating support only – excludes debt service

**\$10,000 – from Downtown TIF and \$50,350 from General Fund

- 5. Other**
 - Debt Service
 - Benefits
 - Capital Fund
 - Downtown TIF



Paul Bunyan Snowmobile Club
P.O. Box 2144
Bangor, ME 04402-2144
paulbunyanscbangor@hotmail.com



Good Afternoon Honorable Bangor City Council Chamber,

As a member of the Paul Bunyan Snowmobile Club, I have prepared this package to enlighten and further continue to build the relationship between the PBSC and the City of Bangor. We thoroughly appreciate the support garnered and believe we can offer even more to the Citizens of Bangor and all of the snowmobile community of Maine with your continued partnership. We would also like to remind the council that the level of commitment we are seeking for is not endured in any way from the taxpayer but the actual snowmobile registrations. Essentially, it is "Snowmobiler's supporting Snowmobiling". We would kindly appreciate support in the amount equivalent to the many previous seasons which equated to 3000 or approximately the 6.62 cents per snowmobile that the city receives from the Dept. of IFW.

While Mother Nature's 2015-2016's non-stellar season was a far cry of from the previous year's conditions, below is a list of accomplishments that we participated with from last year's contribution. We would also like to cast a giant "Thank You" to Councilor Sprague for continued communication throughout the season as well as a thank you to Mrs. Cyr for reaching out for this reminder of this meeting.

With all due respect the PBSC and its member's thank you and look for continued city involvement and so look forward to an even bigger and better relationship.

Please enjoy the summer
John Monk

Trail Crew Supporter, PBSC

2016 PBSC Accomplishments

Family Membership grew from 48 to 66

A new trail was built to access the Ground Round and fellow business neighbors

A new longer 4x12 drag was built for late season smoothing of trail

Members volunteered and supported the 2nd annual Sno-X at Bass Park

Built a new bridge off Broadway near the Church Road

Major trail improvements from Walden Park toward the mall area



Hemlock Grove on new Ground Round Trail



New 4x12 Drag for smoother trail



New Bridge between Broadway and Church Road



May 11, 2016

Dear Members of City Council,

Enclosed is a copy of the budget for the Bangor Public Library for its fiscal year ending June 30, 2017. The budget was approved by the Library's board at its meeting on May 3, 2016. Many of the items in the budget are unchanged from the Library's budget for the previous year ending June 30, 2016, but line items that would benefit from additional explanation are as follows:

- The fy 16-17 budget appears to show an overall increase of 3.77% when compared to the budget for 15-16, but there has been a change in presentation of the Library's marketing and development employee's salary in the budget for fy 16. While our recent fundraising campaign was in progress, her salary was paid from the campaign funds that were being raised. Now that the campaign has been completed, we have elected to show her salary in the Restricted column of the budget, as an indication that the City is not being asked to fund her position. After factoring in this change in presentation, the increase in the Library's budget for the coming year is 1.61%. We believe showing this salary makes our financial reporting more transparent. It also shows the Library is being responsive to the Council's wish for the Library to increase its fundraising.
- Budgeted operating income from the Library's endowment reflects an increase. Spending from the endowment fund over the past few years have been over 5%. Many non-profits are currently using a draw of only 4%. Two years ago the Library adopted a new spending policy which takes last year's income and adds CPI to it. This has lowered our draw to 5.17% this year, a number that is still higher than many organizations with endowments use, but is an increase over last year's income from the endowment to meet the Library's budgeted needs
- Expenses for salaries show a budgeted increase of 23,345, or 1.8% reflecting a cost of living increase of 1.25%, which the City Manager has recommended for non-union city employees. The rest of the increase is for step increases for a number of positions.
- Retirement expense is increased to reflect more employees taking advantage of the Library's policy to match up to 6% of employee deferrals. The Library uses TIAA-Cref, a defined contribution plan, for employees' retirement funds. Some employees are still members of the Maine State Retirement System, a defined benefit plan, if they were employed at the Library before 1997.

- The Library has been advised to expect a 14.5% increase in its health insurance premiums for covered employees. However, total expense for health insurance is decreased by \$21,000, reflecting savings that result from Medicare-eligible employees receiving coverage through Medicare. The Library offers its employees a high deductible PPO plan through Harvard Pilgrim. Currently the deductible is \$5,000 with an out-of-pocket maximum of \$6,450 for a single person.
- Automation expense is doubled to reflect the Library's technology plan to replace one-third of its computers every year. The budget amount for the 15-16 budget year was artificially low, due to replacement of equipment funded through the recent campaign.
- Finally, the budget for the coming year requests funding from the City of \$1,444,898, which amounts to an increase of \$33,078 or 2.34%. This amount is in excess of the 1,427,619 recommended by the City Manager, but the Library Board believes the higher amount is necessary to permit sufficient funding for Library operations without the necessity of restricting services or employee benefits for Library staff. The requested amount is less than the support received in fiscal years ended 6/30/08, 09, 10 & 11. The Library had 4.54 more full-time equivalent employees in 2008.

The Library Board and staff would like to thank the Council, City Staff and the Citizens of Bangor for their unwavering support of the Library.

Yours truly,



Lee J. Chick
President
Bangor Public Library
Board of Managers and Trustees

BANGOR PUBLIC LIBRARY
DRAFT BUDGET FOR FY 17

4/28/16

REVENUES	UNRESTRICTED	RESTRICTED	TOTAL FY 17	TOTAL FY 16
ENDOWMENT	316,116	317,130	633,246	628,844
CITY	1,444,898		1,444,898	1,411,820
STATE	176,000		176,000	176,000
FINES	20,000		20,000	20,000
ANNUAL FUND	75,000	50,000	125,000	75,000
INTEREST	3,100		3,100	3,100
PHOTOCOPY	<u>8,000</u>		<u>8,000</u>	<u>8,000</u>
TOTAL	2,043,115	367,130	2,410,244	2,322,764
			2,410,244	
			0	
EXPENSES				
SALARIES	1,208,426	102,679	1,311,105	1,287,760
SALARIES RESTRICTED FUNDRAISING		50,000	50,000	0
RETIREMENT	147,886		147,886	134,467
MSRA IUUAL LOAN	99,765		99,765	99,765
HEALTH INS	190,148		190,148	211,381
DISABILITY INSURANCE	12,000		12,000	12,000
BOOKS		123,469	123,469	122,020
PERIODICALS		85,000	85,000	85,000
POSTAGE	25,000		25,000	25,000
OCLC	23,700		23,700	23,700
SUPPLIES	18,287		18,287	18,287
MAINTENANCE	38,403		38,403	38,403
AUDIT	13,900		13,900	13,900
INSURANCE	47,200		47,200	46,000
TRAINING/TRAVEL	500		500	500
TELEPHONE	10,600		10,600	10,600
ELECTRIC	103,522		103,522	103,522
HEAT	58,000		58,000	51,687
WATER/SEWER	6,778		6,778	6,292
BANK FEES			0	0
PAYROLL SERVICES	2,550		2,550	2,340
MISC.	200		200	200
PHOTOCOPY	12,250		12,250	10,000
AUTOMATION	20,000		20,000	10,000
SECURITY	2,000		2,000	2,000
NEWSLETTER & PR	2,000		2,000	2,000
SADA COE FUND		2,683	2,683	2,664
MECH ASSOC.		<u>3,298</u>	<u>3,298</u>	<u>3,275</u>
TOTAL	2,043,115	367,130	2,410,244	2,322,763
OVERALL INCREASE			3.77%	87,481
CITY INCREASE			2.34%	

Greater Bangor Convention & Visitors Bureau
2016-2017 Draft Budget presented 4/1/2016

	TOTAL
Programs	139,300
Interest	48
City of Bangor	60,350
Other Public Funds	1,000
Sponsorship	29,500
Ticket Sales	60,364
Contract Work	9,500
TOTAL REVENUE	<u>300,062</u>
 Expenses	
	TOTAL
Salary/fringe	146,054
Benefits	7,050
Advertising	25,000
All Insurances	1,800
Contract Services	5,000
Debt reduction	15,000
Internet/Office phones	2,000
Meals	8,500
Membership	2,000
Memic	980
Payroll prep/accounting	1,000
Photocopies/lease/cell	1,800
Postage	2,188
Professional Fees	10,000
IDSS	4,500
Supplies/rentals	41,440
Tax prep	2,200
Travel	5,000
Utilites & Rent	18,228
Web	1,125
 Total Program Expenses	 <u>300,865</u>
	 -
Difference	<u>(803)</u>