



CITY OF BANGOR

Fall 2018 Application Form

Façade Improvement Grant

Application filled out only after applicant has read and understood the **Program Guidelines** found in a separate document on the City's website. Contact Tyler Collins at (207)992-4239 or tyler.collins@bangormaine.gov if there are any questions.

Applicant Information (Property Owner):

1. Name of Applicant (*e.g., Joe Smith*): _____
2. Property Address: _____
3. Year Property was Built: _____
4. Mailing Address (if different from above): _____
5. Business Name (s) (*if applicable*): _____
6. Daytime Phone: _____ E-mail: _____
7. Have you received prior grant funding from the City of Bangor? Yes___ No___
8. If yes, please list date(s) and purpose of funding? _____
9. DUNS Number (*required): _____

A DUNS number is a free 9 digit number required of all recipients of federal funding. If you do not have a DUNS number, you can obtain one by going to:

<http://fedgov.dnb.com/webform>

Project Information: (add attachment if necessary)

10. Proposed Project (Select all that apply):

Storefront Improvement _____

Signage _____

Awning _____

Other (explain): _____

11. Detailed description of project for each proposed activity/work task. *For example:* (1) Painting – Paint entire street façade with 3 colors, a base wall color, a trim color and an accent color. (2) Sign – Remove existing internally illuminated sign and replace with a new projecting externally illuminated sign. (3) Install a new awning at main entry. _____

12. Describe the long-term maintenance plan that will be in place to protect the façade improvements. _____

13. Estimated Cost of Project:

For each applicable cost (cash) in the *Cost Category* column, list the dollar amount for all applicable funding sources. List the total dollar amount for each cost category in the *Cost Category Total* column.

| Cost Category <i>*Fields should align with written quote from your preferred contractor.</i> | Façade Grant | Cash Match | Cost Category Total |
|--|---------------------|-------------------|----------------------------|
| Demolition/Removal | | | |
| Construction | | | |
| Materials | | | |
| Other (List) | | | |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| TOTAL COSTS | | | |

14. Total Applicant Match _____

15. Total Grant Amount Requested (\$5,000 max): _____

16. Preferred Contractor Information:

- Full Name/Business Name _____

Mailing Address: _____

Phone: _____

I have read and understand the Façade Improvement Grant guidelines. I understand that I am agreeing to meet program guidelines as written. I understand that this is a matching grant program, and that money is granted on a reimbursement basis, following completion of work. I also understand that improvements not formally approved by the City of Bangor will not be funded.

Property Owner Signature _____ Date _____

Please return your completed application along with all documentation by

Monday, October 15, 2018 at 1pm to:

City of Bangor, Department of Community and Economic Development

Attn: Tyler Collins

City Hall

73 Harlow Street

Bangor, ME 04401

(207)992-4239

***Note: applications can be mailed, hand delivered, or emailed. If using email, please ensure that the application is in color and legible.**

Bid Documents

Bangor Façade Improvement Grant Program

The following pages provide forms that must be used to secure the three required bids for your project.

Each contractor must bid on the exact same scope of work. The review committee will not score applications that do not have the following information exactly as requested.

The *applicant* must fill out and provide an identical “Request for Bid Form” to each contractor. These forms will specifically state the work that is to be completed.

Each contractor must submit a “Contractor’s Bid Proposal” (as found below) in response to the exact work on the “Request for Bid Form”. A professional quote must be attached in addition to the “Contractor’s Bid Proposal.” This quote must be valid and recent (within 30 calendar days).

Each contractor submitting bids must sign and date both of these documents.

WORK DONE BEFORE A NOTICE TO PROCEED HAS BEEN ISSUED BY THE CITY OF BANGOR CAN NOT BE FUNDED.

REQUEST FOR BID FORM
Bangor Façade Improvement Grant Program

You have been selected to receive this invitation to bid on rehabilitation work proposed at following location which is applying for a Façade Improvement Grant from the City of Bangor.

| | |
|--|--------------------|
| Owner: | Phone: |
| Property Address: | |
| Contractor Name: | |
| Address: | |
| Type of Work: | Bid Due Date/Time: |
| Specifications for the work to be done on the property: | |
| | |

Signed by Contractor submitting bid: _____

Date: _____

Contractor's Bid Proposal
Bangor Façade Improvement Grant Program

| | |
|---------------------|-------|
| Property Owner: | Date: |
| Property Address: | |
| Contractor Name: | |
| Contractor Address: | |
| Type of Work: | |

The undersigned proposes to furnish all labor and material(s) required to complete the work outlined in the specifications for the above referenced project for the sum of _____ dollars (\$ _____).

Furthermore, I certify that:

1. All material will be free of defects and covered by manufacturer's warranties where applicable.
2. All work accomplished by the contractor and/or his representative(s) will be warranted and completed to standard trade practices.
3. Deviation from specifications involving changes in cost will be executed only upon written agreement by the owner, contractor, and Community Development Program personnel. This will be covered by a change order to the contract and project specifications.
4. This bid proposal is good for 30 calendar days.
5. Contractor has liability/property damage insurance and Worker's Compensation Insurance and will provide documentation prior to the commencement of work.
6. If awarded the contract I understand work will not begin until after a notice to proceed has been issued by the City of Bangor.
7. No member, officer or employee of the City's Department of Community and Economic Development or its agents or assignees, no municipal officers of the City, and no other member of any board or commission, elected or appointed official of Bangor or employee of the City of Bangor who exercises any decision making functions or responsibilities respecting the Community Development Program have or will have any direct or indirect pecuniary interest as that term is defined by 30 M.R.S.A., Section 2250 et seq. in any contract or subcontract, or the proceeds thereof for work to be performed in connection with the program assisted under this agreement.

Signature

Date

CONTRACTOR LIST

The contractors below have previously worked on Community Development projects with the City of Bangor. **You are not required to select one of the contractors below; this list is provided as a resource.** However, you are required to select a contractor with liability/property damage insurance and Worker's Compensation Insurance. Contractors selected must provide documentation of insurance and are subject to reference checks by the City of Bangor prior to commencement of work.

Starbird Contracting
Hampden, ME 04444
starbirdcontracting@roadrunner.com

Cole's Construction
Old Town, ME 04468
(207) 538-5060

R & K Construction
Bangor, ME 04401
(207) 947-5517

Fred Martin Carpentry
Bangor, ME 04401
(207) 944-3606

Dunn's Home Improvement
Bangor, ME 04401
stevedunn@inbox.com

House Revivers
Bangor, ME 04401
(207) 947-3863

J & T Carpentry
Bangor, ME 04401
(207) 852-1745

Knox Masonry, LLC
Bucksport, ME 04416
(207) 469-2220

Gendreau Enterprises
Lincoln, ME 04457
(207) 794-5920

If you know of contractors that would like to be added to this list, please contact Jeff Wallace at:
jeff.wallace@bangormaine.gov