



**Request for Bids
Roof Replacement Harbor Master Building
BID No.: B16-020**

**Purchasing Department
73 Harlow Street
Bangor, ME 04401
207-992-4282**

Issue Date: September 29, 2015

I. Introduction

The City of Bangor requests bids for replacement of the roof at the Harbor Master Building located on Front Street. Industry standards must be followed with all applications and repairs.

II. General Information

General information is available on the City's website at the following web address: www.bangormaine.gov/proposals. By submitting a response to this solicitation, the bidder accepts the responsibility for downloading, reading and bidding by the terms and conditions set forth in the City's "General Information for Vendors".

III. Submission

To be considered, return the Bid Form and any other information the Bidder deems important in an envelope clearly marked "**BID No.:B16-020: Pancoe Roof Replacement**" by **2:00 PM, Wednesday, October 14, 2015** to City of Bangor, Purchasing Department, 73 Harlow Street, Bangor, Maine 04401.

Bids may also be submitted via email by sending to: bids@bangormaine.gov. If emailing, please reference "**BID No.: B16-020: Harbormaster Roof Replacement**" in the subject line. Bids will be publicly opened on the date and time stated above.

IV. Questions

All questions must be directed in writing to bids@bangormaine.gov no later than **4:30PM, Monday, October 5, 2015**. The City will issue a response to any questions or inquiries submitted in writing by the date above, on or before **4:30PM, Wednesday, October 7, 2015**. The response will be in the form of an addendum, which will be available on the City's website.

V. Site Visit

A site visit to view the current roof will be conducted on **Wednesday, October 7th at 11:00 AM**. Interested parties will need to provide their own access to the roof. Questions regarding the site visit should be directed in writing to Tracy Willette, Parks and Recreation Director, at tracy.willette@bangormaine.gov.

VI. Rejection

Any bid, portion of a bid, or unrequested bid revision received at the City of Bangor Purchasing Department after the time and date specified will not be accepted.

The City of Bangor reserves the right to reject any and all bids, to waive any informalities or defects in bids or to accept a higher cost bid if it is deemed to be in the best interest of the City of Bangor. The City also reserves the right to negotiate with the lowest responsive Bidder as well as to move forward with only a portion of the anticipated work. The City reserves the right to contract with more than one bidder for this work.

VII. Award

The bid award will be based on one or more of the following:

- Prior history or experience with the Bidder, including general standing of Bidder in the industry
- References
- Cost
- Length of time to complete project

VIII. Information for Bidders

Bidders must provide the contact information for at least three references. References should speak to Bidder's ability and experience as it relates to them and this project.

All Federal and State taxes must be excluded from the bid price. A tax exemption certificate for the City of Bangor shall be furnished to the successful Bidder upon request.

IX. Scope of Work

The project is replacing the roof at the Beth Pancoe Municipal Aquatic Center. The replacement should include:

1. Removal of all existing roofing materials.
2. Repair/replacement of underlayment as needed.
3. Installation of six (6) feet of ice and water shield and asphalt saturated roll felt or equivalent over the balance of the deck. Installation of appropriate ice/water shield in valleys. Valleys should be weaved with shingles.
4. Installation of drip edge on all roof edges.
5. Installation of new lifetime warranty shingles appropriate for the project.
6. Removal of all debris and cleaning around the building.



Bid Form
Harbor Master Roof Replacment
Bid No.: B16-020

Bid Deadline:
2:00 PM, Wednesday
October 14, 2015

Note: Work must be bid by using this Bid Form. Failure to comply may result in disqualification.

Detailed documentation providing information related to the materials being bid, such as a manufacturer's brochure, must be included with bid submission.

Item	Description	Qty.	Unit	Total Price
1	Harbor Master Roof Replacement	1	Lump Sum	\$
<i>Price must include all charges: labor, personnel, materials, freight, fuel, transportation etc. No other charges will be accepted.</i>				
Warranty: All materials and labor:			after acceptance by the City.	
Number of days to complete the work upon receipt of a purchase order:				days

Business Name:			
Street or PO Box:			
City, State, Zip:			
Telephone Number:			
Fax Number:			
Email Address:			
Contact Name:			
Title:		Date:	