



**Request for Proposals
Fire Training Facility Project
Issue Date: June 27, 2016**

**Purchasing Department
73 Harlow Street
Bangor, Maine 04401
207-992-4282**

I. Introduction

The City of Bangor requests proposals from qualified and experienced contractors to provide facility upgrades and repairs at Bangor Fire Department's Fire Training Facility located at 201 Odlin Road. The project will include work on three separate structures identified as the (1) Burn Building, (2) Classroom Building, and (3) Bathroom Building. Although each projects pricing must be separated, only one (1) contract will be awarded.

II. Submission

To be considered, return the Proposal Form and any other information the Proposer deems important in an envelope **clearly** marked **"Proposal: Fire Training Facility Project"** by **2:00 PM, Friday, July 22, 2016** to City of Bangor, Purchasing Department, 73 Harlow Street, Bangor, Maine 04401.

Proposals may also be submitted via email by sending to: bids@bangormaine.gov. If emailing, please reference **"Proposal: Fire Training Facility Project"** in the subject line. Proposals will be publicly opened on the date and time stated above.

III. General Information

General information is available on the City's website at the following web address: www.bangormaine.gov/proposals. By submitting a response to this solicitation, the bidder accepts the responsibility for downloading, reading and bidding by the terms and conditions set forth in the City's "General Information for Vendors".

All Federal and State taxes must be excluded from the bid price. A tax exemption certificate for the City of Bangor shall be furnished to the successful Bidder upon request.

IV. Pre-proposal Conference

A **mandatory** pre-proposal conference will be held at 9:00 AM, Tuesday, July 12, 2016 on at Fire Training Facility located at 201 Odlin Road. Bangor Fire Department Officials will provide a guided tour of the facility and provide additional details. Only Proposers attending the conference will be considered.

V. Questions

All questions or requests for clarification shall be submitted during the mandatory pre-proposal conference referenced in Section IV. Such questions will be answered at that time. Any questions that cannot be fully and completely answered at the mandatory pre-proposal conference shall be answered via addendum within 24 hours.

Any questions after the pre-proposal conference must be submitted in writing at least four days prior to the bid opening to bids@bangormaine.gov. A response to such questions will be in the form of an addendum which will be available on the City's website. In addition, the City will notify the Proposers who attended the mandatory pre-proposal conference. All addenda must be acknowledged and included with submitted proposal.

VI. Background

The Bangor Fire Department Training Facility was originally constructed in 1987-1988. The Burn Building was the original structure followed by the Classroom built in the early 1990s, and the Bathroom Building being built in 2012.

VII. Scope of Services

The successful Proposer will be required to submit details for each of the three outlined buildings that include proposed materials and pricing for completion to Fire Department Officials for approval before any work may commence. It shall also be the responsibility of the successful Proposer to obtain all required permits.

The project must be completed no later than 90 days of proposal acceptance.

Each building requires different work which is outlined below:

A. Burn Building:

- Masonry repairs to 3 story tower
- Repair to tower roof
- Replace asphalt shingles
- Replace soffit & fascia
- Replace 4 windows
- Replace 2 exterior doors
- Update Sprinkler system
- Paint exterior of building
- Remove ventilation mock-up
- Install exterior stair support

B. Classroom Building:

- Repair classroom gypsum drywall
- Paint classroom walls & ceiling

- Finish classroom floor surface
- Replace 2 windows
- Replace 2 exterior doors
- Replace asphalt shingles
- Install heat pump in classroom

C. Bathroom Building:

- Insulate walls & cap attic
- Sheathe interior walls with plywood
- Paint interior walls, ceiling & floors
- Install toilet partitions
- Install 1 interior door
- Install window & interior trim
- Plumbing & Electrical is not to be included. The City will be responsible for both.

VIII. Submission Requirements

The following information must be included in all proposals.

- A. A statement detailing the Proposer's background and experience;
- B. Provide a list of three (3) references which include the contact name, title, phone number and email address;
- C. Cost for complete project to be broken down by each building:
 - Burn Building
 - Classroom Building
 - Bathroom Building
- D. Detailed project timeline; and
- E. Any other information the Proposer feels will aide in the evaluation process.

IX. Selection Criteria

Each proposal will be evaluated based upon the following criteria:

- A. Proposer's background and experience;
- B. Prior history and/or experience with the Proposer;
- C. References;
- D. Proposed cost; and
- E. Most comprehensive package



**Proposal Form
Fire Training Facility Project**

**Deadline: 2:00 PM, Friday
July 22, 2016**

Note: Work must be bid by using this Bid Form. Failure to comply may result in disqualification.

Item	Description	Unit Price
All materials, personnel, and labor to update the Training Facility Buildings:		
1	Burn Building	\$ _____
2	Classroom Building	\$ _____
3	Bathroom Building	\$ _____
		Total Price \$ _____
<i>Price must include all charges: labor, personnel, materials, freight, fuel, transportation etc. No other charges will be accepted.</i>		
Warranty: All materials and Labor: _____ after acceptance by the City.		
Number of days to complete the work upon receipt of a purchase order: _____ days		
Business Name:		
Street or PO Box:		
City, State, Zip:		
Telephone Number:		
Contact Name:		
Email Address:		
Title:	Date:	