



**Request for Bids
Sign Fabrication & Installation
Bid No.:B15-020
Issue Date: June 18, 2015**

**Purchasing Department
73 Harlow Street
Bangor, Maine 04401
207-992-4282**

I. Introduction

The City of Bangor is requesting bids from qualified vendors to replace three (3) existing interior illuminated sign structures identifying the Maine Business Enterprise Park at Hammond Street and Northeast Ave.; Corporate Drive and Maine Ave.; and Maine Ave. and Texas Ave.

II. General Information

General information is available on the City's website at the following web address: www.bangormaine.gov/bids/proposals. By submitting a response to this solicitation, the bidder accepts the responsibility for downloading, reading and bidding by the terms and conditions set forth in the City's "General Information for Vendors".

III. Submission

To be considered, return the Bid Form in an envelope clearly marked "**Bid No.: B15-020 Sign Fabrication & Installation**" by **2:00 PM, Wednesday, July 8, 2015** to the Purchasing department, City Hall, 73 Harlow Street, Bangor, Maine 04401.

Bids may also be submitted via email by using the link at the top of this page or by sending to: bids@bangormaine.gov. If emailing bid, please reference "**Bid No.: B15-020: Sign Fabrication & Installation**" in the subject line. Bids will be publicly opened at the time stated above.

IV. Questions

Any questions must be directed in writing to bids@bangormaine.gov no later than **4:30 PM, Friday, June 26, 2015**.

The City will issue a response to any questions or inquiries submitted in writing by the date above, on or before **4:30 PM, Tuesday, June 30, 2015**. The response will be in the form of an addendum, which will be available on the City's website.

V. Award

The bid award(s) will be based on one or more of the following:

1. General standing of Bidder(s) in the industry.
2. Availability of items requested.
3. Prior history or experience with the Bidder(s) and equipment (if no history or experience, references may be requested).
4. Proposed cost.
5. Time allowed for delivery.

VI. Specifications

Proposals should include the following items:

1. Remove the three (3) existing sign structures above the concrete pedestals
 - The locations of the three (3) existing signs are:
 - Hammond Street entrance at Hammond St. and Northeast Drive
 - Corporate Drive entrance at Corporate Drive and Maine Ave
 - Maine Avenue and Texas Avenue
2. Fabricate and install three (3) new, 4' X 9', double faced, interior illuminated, sign structures using the existing concrete bases

The sign faces shall read: "Maine Business Enterprise Park" in Clarendon type font. The Hammond Street entrance sign will also list "Northeast Drive" and the Corporate Drive entrance will also list "Corporate Drive."

3. Install LED interior lighting
4. Utilize existing electrical service
5. Color, materials and other details to be determine in consultation with the selected bidder.

The proposals should state a "not to exceed" fee (see bid form) for the fabrication and installation and the length of time for installation from a written authorization to proceed.



Bid Form
Signs & Sign Materials
Bid No.: B15-020

Bid Deadline:
2:00 PM, Wednesday
July 8, 2015

Note: Items must be bid by using this Bid Form. Failure to comply may result in disqualification.

Vendor Name: _____

Item	Description	Est. Ann Qty	Unit	Unit Price	Total Price
1	Removal of three (3) existing sign structures above the concrete pedestals	3	ea.		
2	Fabricate & install three (3) new, 4' x 9', double faced, interior illuminated, sign structures using the existing concrete bases	3	ea.		
3	Install LED interior lighting (utilizing exiting electrical service)	3	ea.		

Total Bid:	\$ _____
Delivery/Installation time after receipt of order:	
"Not to exceed" fee for the fabrication and installation:	
List any miscellaneous charges (i.e. fuel, freight etc.):	
<i>Price must include all misc. charges: labor, materials, fuel, transportation etc. No other charges will be accepted.</i>	

Business Name:			
Street or PO Box			
City, State, Zip			
Telephone Number			
Fax Number			
Email Address			
Contact Name			
Title		Date	