



CITY COUNCIL AGENDA



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If you have any questions or concerns, please don't hesitate to contact me.

lisa.goodwin@bangormaine.gov

PLEDGE OF ALLEGIANCE

This is the portion of the meeting set aside for general public comment related to City business, that do not appear on this evening’s agenda. Public comment, whether in-person or via zoom, requires a person to state your name and whether you are a resident of Bangor. The City Council has adopted a Public Comment Policy that we will adhere to that governs topics, comments considered out of order or offensive or confidential, and a time limit of fifteen minutes at the beginning of the meeting with the ability of the Chair at the conclusion of the regular business meeting. The public comment period is for City Council members to listen not to respond or debate with persons during the public comment period. If you do not live in Bangor or own property in Bangor, please allow those who do to have the opportunity to speak first. If you’d like to offer comment on any item related to City business not appearing on the regular agenda, you may approach the podium, on zoom the public can be recognized to speak by utilizing the hand raise function or on the phone by pressing *9. (A link to the adopted public comment policy can be found on the City’s website [Public Comment Policy](#))

PUBLIC COMMENT

**CONSENT AGENDA
ITEM NO.**

**ASSIGNED TO
COUNCILOR**

*Explanatory Note: All items listed in the Consent Agenda are considered routine and are proposed for adoption by the City Council by one motion without discussion or deliberation. Any member of the public may request that the Council remove an item from the Consent Agenda for discussion. An item will only be removed if a City Councilor requests its removal to New Business.

MINUTES OF: Bangor City Council Meeting of October 27, 2025

**26-002 ORDER Authorizing the Execution of a Municipal Quitclaim WALKER
Deed for Real Estate Located at 41 Eighteenth Street**

Executive Summary: This Order will authorize the execution of a municipal quitclaim deed for real estate located at 41 Eighteenth Street. Sewer and stormwater liens have matured on the property owned by Elaine Towne and Rodney A. Towne, at 41 Eighteenth Street. The outstanding charges due the City have been paid. Because the liens matured, a municipal quitclaim deed is required to release the City's interest in the property.

**26-003 ORDER Authorizing the Execution of a Municipal Quitclaim CARSON
Deed for Real Estate Located at 237 Fourteenth
Street**

Executive Summary: This Order will authorize the execution of a municipal quitclaim deed for real estate located at 237 Fourteenth Street. Sewer and stormwater liens have matured on the property owned by Kathleen M. Hurst and Mary Lou Gallagher, at 237 Fourteenth Street. The outstanding charges due the City have been paid. Because the liens matured, a municipal quitclaim deed is required to release the City's interest in the property.

**26-004 ORDER Authorizing the Execution of a Municipal Quitclaim FALON
Deed for Real Estate Located at 256 Grove Street**

Executive Summary: This Order will authorize the execution of a municipal quitclaim deed for real estate located at 256 Grove Street. Stormwater and sewer liens have matured on the property owned by James Courtney Riherd, at 256 Grove Street. The outstanding charges due the City have been paid. Because the liens matured, a municipal quitclaim deed is required to release the City's interest in the property.

REGULAR MEETING BANGOR CITY COUNCIL – NOVEMBER 10, 2025 at 7:00 PM

**26-005 ORDER Authorizing the Execution of a Municipal Quitclaim MALLAR
Deed for Real Estate Located at 299 Ohio Street**

Executive Summary: This Order will authorize the execution of a municipal quitclaim deed for real estate located at 299 Ohio Street. Stormwater and sewer liens have matured on the property owned by Paula B. Thomas and Gary J. Thomas, at 299 Ohio Street. The outstanding charges due the City have been paid. Because the liens matured, a municipal quitclaim deed is required to release the City's interest in the property.

**26-006 ORDER Authorizing the Execution of a Municipal Quitclaim LEONARD
Deed for Real Estate Located at 748 Kenduskeag
Avenue**

Executive Summary: This Order will authorize the execution of a municipal quitclaim deed for real estate located at 748 Kenduskeag Avenue. Tax liens have matured on the property owned by Stephanie Boutin, at 748 Kenduskeag Avenue. The outstanding charges due the City have been paid. Because the liens matured, a municipal quitclaim deed is required to release the City's interest in the property.

**26-007 ORDER Authorizing the City Manager to Execute a FISH
Collective Bargaining Agreement between the City of
Bangor and AFSCME Council 93, Representing
Aircraft Dispatchers**

Executive Summary: This Order authorizes the City Manager to execute a Collective Bargaining Agreement covering the Aircraft Dispatchers at the Bangor Airport. Negotiations between the City and the Union have resulted in a Tentative Agreement which has been ratified by the Union. The contract has been negotiated within the bargaining guidelines established by the City Council and includes a three-year term with a cost of living adjustment.

This Tentative Agreement was reviewed with the City Council in Executive Session on October 15, 2025.

**26-008 RESOLVE Acknowledging Receipt of the Official Results of the HAWES
November 4, 2025 Referendum and Municipal
Elections**

Executive Summary: This Resolve will acknowledge the City's results of the Referendum and Municipal Elections held November 4, 2025.

**REFERRALS TO COMMITTEE AND FIRST READING
ITEM NO.**

**ASSIGNED TO
COUNCILOR**

**26-009 RESOLVE Accepting a \$7,500 Donation from Fidelity BECK
Charitable on Behalf of the Lise and Myles Striar
Charitable Fund to Provide for Bangor Residents In
Need of Assistance through the Department of
Public Health & Community Services (First
Reading and Referral to Finance Committee
Meeting on November 17, 2025)**

REGULAR MEETING BANGOR CITY COUNCIL – NOVEMBER 10, 2025 at 7:00 PM

**REFERRALS TO COMMITTEE AND FIRST READING
ITEM NO.**

**ASSIGNED TO
COUNCILOR**

Executive Summary: This Order will accept a donation to the City of Bangor in the amount of \$7,500 from Fidelity Charitable on behalf of the Lise and Myles Striar Charitable Fund.

Staff recommends using the funds to provide for Bangor residents in need of assistance through the Department of Public Health & Community Services. The Department of Public Health & Community Services administers numerous programs to help Bangor residents in need of assistance. Due to the current federal government shutdown, delays and reductions to SNAP benefits and LIHEAP, and other factors, the Department of Public Health & Community Services has seen and anticipates continuing to see an increased demand on program utilization. These funds will be utilized to supplement the funding for and fill funding gaps for those programs.

**26-010 RESOLVE Authorizing the City Manager to Appropriate An BECK
Additional \$60,000 from a One-Time Payment of
\$156,970.96 of General Assistance Funding to
Support Warming Shelters During the 2025-2026
Winter (First Reading and Referral to Finance
Committee Meeting on November 17, 2025)**

Executive Summary: This Resolve appropriates an additional \$60,000 from a one-time payment of \$156,970.96 of General Assistance (GA) funding to support warming shelter during the 2025-2026 winter.

In October, Council accepted a \$156,970.96 one-time GA payment and appropriated \$60,000 to support warming shelters during the 2025-2026 after funding challenges led to an insufficient number of planned warming centers in the City to cover the anticipated need.

The Department of Public Health & Community Services developed an application process for the distribution of funds and received two applications, each requesting the full \$60,000 appropriation.

Both organizations' submitted quality applications that evidenced a high probability of success in operating warming centers this winter. Both organizations will rely on City of Bangor funding as well as robust additional fundraising and a volunteer network to successfully operate those warming shelters and expressed that they each needed the full \$60,000 City appropriation to successfully operate. Therefore, staff recommends that an additional appropriation of \$60,000 be made from one-time GA funds to fully fund both warming centers.

**UNFINISHED BUSINESS
ITEM NO.**

**ASSIGNED TO
COUNCILOR**

**25-294 ORDINANCE Amending Chapter 165, Land Development Code, MALLAR
District Map to Re-zone a Property Located at 69
Perry Rd from Industry and Service District (I&S)
and Contract Urban Industry District (UID) to
Non-Contract Urban Industry District (UID)**

REGULAR MEETING BANGOR CITY COUNCIL – NOVEMBER 10, 2025 at 7:00 PM

**UNFINISHED BUSINESS
ITEM NO.**

**ASSIGNED TO
COUNCILOR**

Executive Summary: This Ordinance would amend the Land Development Code, District Map to re-zone the property at Map-Lot R28-009, located at 69 Perry Rd, from Industry and Service District (I&S) and Contract Urban Industry District (UID) to Urban Industry District (UID) without contract conditions. The total area requested to be changed is approximately 2.17 acres. The applicant/owner of record is KMD Development LLC.

This will remove the previous contract conditions which restricted the permitted uses to those allowed in the Industry and Service District, restricted the minimum dimensional requirements, and required a buffer along the boundaries.

This area is within the growth boundary shown in the 2022 Comprehensive Plan and the future land use map in the Plan shows this property in the Industrial area which consists of “a range of industrial and commercial uses that benefit from proximity to I-95 and the associated highway interchange”.

This item was reviewed and unanimously recommended for passage at the Planning Board Meeting on November 3, 2025.

**25-311 RESOLVE **Authorizing the City Manager to Accept and
Appropriate \$3,045,785 in Grant Funding from the
Maine Department of Health and Human Services
for the Women, Infants, and Children Program** **DEANE****

Executive Summary: This Resolve will accept and appropriate a total of \$3,045,785 in grant funds for the Women, Infants, and Children (WIC) Program for the coverage period of October 1, 2025 through September 30, 2026.

Public Health and Community Services, WIC Nutrition Program currently services a monthly average of 2,700 participants and has been operating the program since 1974. The proposed agreement provides \$832,331 in administrative funding for WIC, Breastfeeding Peer Counseling (BFPC), and Farmers Market Nutrition Program (FMNP) services and \$2,213,454 for food dollar costs, for a total of \$3,045,785.

**NEW BUSINESS
ITEM NO.**

**ASSIGNED TO
COUNCILOR**

**PUBLIC HEARING: **Application for Special Amusement License Renewal
of Dysarts Service d/b/a Dysarts Service, 1110
Broadway** **HAWES****

REGULAR MEETING BANGOR CITY COUNCIL – NOVEMBER 10, 2025 at 7:00 PM

**NEW BUSINESS
ITEM NO.**

**ASSIGNED TO
COUNCILOR**

<u>26-011</u>	<u>ORDER</u>	Amending the City of Bangor’s Remote Participation Policy	DEANE
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Executive Summary: This Order would amend and update the City of Bangor's Remote Participation Policy to no longer allow public comment via remote means.

The City is not required to allow public comment by remote means; the City is only required to provide a method for citizens to attend by remote means when members of the public body participate by remote methods. Given the recent disruptive behavior encountered during Zoom public participation, and the technological limitations in this regard, the City will no longer allow individuals to participate in public comment via remote means. In order to participate in public comment, citizens may attend meetings in Council Chambers or submit written comments.



CONSENT AGENDA

*Meeting called to order at 7:00 PM
 Chaired by Councilor Chair
 Councilors Present: Beck, Deane, Fish, Hawes, Leonard,
 Tremble Fournier, Mallar (via Zoom)
 Meeting adjourned at 9:00 PM*

PUBLIC COMMENT

Richard Ward spoke against silencing speech.

Scott Pardy spoke regarding repurposing the Bangor Armory as a centralized emergency shelter and social service hub.

Hilari Simmons thanked Councilor Fournier for his service.

Doug Dunbar spoke regarding doing better to provide shelter for the unhoused.

CONSENT AGENDA ITEM NO.	ASSIGNED TO COUNCILOR
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MINUTES OF:

Bangor City Council Meeting of October 15, 2025, Infrastructure Committee Meetings of July 21, 2025, August 18, 2025, September 15, 2025 and October 20, 2025 and Business and Economic Development Committee Meetings of May 28, 2025, June 2, 2025, June 9, 2025, June 16, 2025, July 7, 2025, August 4, 2025, August 18, 2025, September 3, 2025, September 15, 2025, October 6, 2025 and October 20, 2025

<u>25-301</u>	<u>ORDER</u>	<i>Authorizing the Execution of a Municipal Quitclaim Deed for Real Estate Located at 7 Shepherd Drive</i>	HAWES
<u>25-302</u>	<u>ORDER</u>	<i>Authorizing the Execution of a Municipal Bill of Sale for Real Estate Located at 12 N Street</i>	BECK
<u>25-303</u>	<u>ORDER</u>	<i>Authorizing the Execution of a Municipal Quitclaim Deed for Real Estate Located at 21 Hutchinson Street</i>	TREMBLE
<u>25-304</u>	<u>ORDER</u>	<i>Authorizing the Execution of a Municipal Quitclaim Deed for Real Estate Located at 27 Virginia Lane</i>	MALLAR
<u>25-305</u>	<u>ORDER</u>	<i>Authorizing the Execution of a Municipal Bill of Sale for Real Estate Located at 43 Holiday Park</i>	HAWES
<u>25-306</u>	<u>ORDER</u>	<i>Authorizing the Execution of a Municipal Bill of Sale for Real Estate Located at 150 Holiday Park</i>	BECK
<u>25-307</u>	<u>ORDER</u>	<i>Authorizing the Execution of a Municipal Bill of Sale for Real Estate Located at 250 Cedar Falls</i>	TREMBLE
<u>25-308</u>	<u>ORDER</u>	<i>Authorizing the City Engineer to Begin the Process of Discontinuing a Portion of Gilman Road</i>	LEONARD

MINUTES OF REGULAR MEETING BANGOR CITY COUNCIL – OCTOBER 27, 2025

CONSENT AGENDA			ASSIGNED TO
ITEM NO.			COUNCILOR
<u>25-309</u>	<u>ORDER</u>	<i>Authorizing the City Engineer to Begin the Process of Discontinuing a Portion of Pushaw Road</i>	LEONARD
<u>25-310</u>	<u>ORDER</u>	<i>Authorizing the City Manager to Enter Into A Development Agreement and City Option Agreement with Developer's Collaborative Predevelopment LLC of Portland, Maine for the Permitting, Construction and Future Acquisition of the Former City Nursery on Grandview Avenue</i>	FISH
	Action:	<i>Motion made and seconded for Passage Vote: 8 – 0 Councilors Voting Yes: Beck, Deane, Fish, Hawes, Leonard, Mallar, Tremble, Fournier Councilors Voting No: None Passed</i>	
REFERRALS TO COMMITTEE AND FIRST READING			ASSIGNED TO
ITEM NO.			COUNCILOR
<u>25-311</u>	<u>RESOLVE</u>	<i>Authorizing the City Manager to Accept and Appropriate \$3,045,785 in Grant Funding from the Maine Department of Health and Human Services for the Women, Infants, and Children Program</i>	DEANE
	Action:	<i>Motion made and seconded for First Reading Vote: 8 – 0 Councilors Voting Yes: Beck, Deane, Fish, Hawes, Leonard, Mallar, Tremble, Fournier Councilors Voting No: None Passed</i>	
UNFINISHED BUSINESS			ASSIGNED TO
ITEM NO.			COUNCILOR
<u>25-293</u>	<u>ORDINANCE</u>	<i>Amending Chapter 165-11, Appeals, to Remove Appeal Fees for Disability Variances and Fair Housing Act Reasonable Accommodations</i>	LEONARD
	Action:	<i>Motion made and seconded for Passage Vote: 8 – 0 Councilors Voting Yes: Beck, Deane, Fish, Hawes, Leonard, Mallar, Tremble, Fournier Councilors Voting No: None Passed</i>	

MINUTES OF REGULAR MEETING BANGOR CITY COUNCIL – OCTOBER 27, 2025

UNFINISHED BUSINESS ITEM NO.		ASSIGNED TO COUNCILOR
<u>25-295</u>	<u>ORDINANCE</u> <i>Amending Chapter 165, Land Development Code, District Map to Re-zone a Portion of the Property Located at 1009 Ohio St from Neighborhood Service District (NSD) to Government & Institutional Service District (G&ISD)</i> <i>More than two dozen individuals spoke in favor of the amendment and three individuals spoke against it.</i> <i>Action: Motion made and seconded for Passage</i> <i>Vote: 6 – 2</i> <i>Councilors Voting Yes: Beck, Deane, Hawes, Leonard, Tremble, Fournier</i> <i>Councilors Voting No: Fish, Mallar</i> <i>Passed</i>	FISH
<u>25-297</u>	<u>RESOLVE</u> <i>Authorizing the City Manager to Accept and Appropriate \$156,970.96 from Maine Department of Health and Human Services as a General Assistance One-Time Payment to Municipalities</i> <i>Action: Motion made and seconded for Passage</i> <i>Vote: 8 – 0</i> <i>Councilors Voting Yes: Beck, Deane, Fish, Hawes, Leonard, Mallar, Tremble, Fournier</i> <i>Councilors Voting No: None</i> <i>Passed</i>	BECK

NEW BUSINESS ITEM NO.		ASSIGNED TO COUNCILOR
<u>25-312</u>	<u>ORDER</u> <i>Amending the Schedule of Fees to Remove the Requirement of Payment of the Board of Appeals Application Fee for Disability Variances and Fair Housing Act Reasonable Accommodations</i> <i>Action: Motion made and seconded for Passage</i> <i>Vote: 8 – 0</i> <i>Councilors Voting Yes: Beck, Deane, Fish, Hawes, Leonard, Mallar, Tremble, Fournier</i> <i>Councilors Voting No: None</i> <i>Passed</i>	LEONARD

ATTEST: 
Lisa J. Goodwin, MMC, City Clerk

Public Comment 10-27-2025

Thank you for allowing me to speak with you tonight, I emailed you all about this last week. To summarize, this is a strategic solution to the human and public health crisis currently plaguing our city: the immediate repurposing of the Bangor Armory as a centralized emergency shelter and social service hub.

This move is a multi-layered intervention that solves numerous problems at once. Morally, we provide a warm, safe, day-and-night space for our most vulnerable citizens, addressing the moral imperative to care for every resident. Publicly, we end the chaos of a decentralized unhoused population. By centralizing services in the Armory, our Public Health Department and Homeless Coordinator can finally and effectively locate, engage, and manage cases. This is critical for controlling Maine's largest HIV outbreak and combating the nation's highest rate of Hepatitis C among this population, saving lives and public resources.

Logistically, this solution instantly addresses downtown beautification and safety by drawing individuals away from scattered encampments and into a structured, supportive environment. Financially, we demonstrate the cooperation the Council desires: we ask Parks & Rec to consolidate their office needs within the new YMCA, a logical and justified request given the significant ARPA funds the City invested in that new facility. This inter-agency synergy minimizes cost to the taxpayer.

This proposal offers a net-zero financial strategy, a necessary public health tool, and a model for civic cooperation. I urge you to support this decisive move and to place this critical, life-saving proposal on the agenda for immediate action.

Scott Pardy

Bangor, Maine



CITY COUNCIL ACTION

11/10/2025 26-002

Council Meeting Date: 11/10/2025

Item No: 26-002

Responsible Dept: Legal

Requested Action: Order

Map/Lot: 010-015

Title, Order

Authorizing the Execution of a Municipal Quitclaim Deed for Real Estate Located at 41 Eighteenth Street

Summary

This Order will authorize the execution of a municipal quitclaim deed for real estate located at 41 Eighteenth Street. Sewer and stormwater liens have matured on the property owned by Elaine Towne and Rodney A. Towne, at 41 Eighteenth Street. The outstanding charges due the City have been paid. Because the liens matured, a municipal quitclaim deed is required to release the City's interest in the property.

Committee Action

Committee:

Action: Recommend for passage

Meeting Date: 11/10/2025

For:

Against:

Staff Comments & Approvals

City Manager

City Solicitor

Finance Director

Introduced for: Consent



CITY OF BANGOR ORDER

11/10/2025 26-002

Date: 11/10/2025

Item No: 26-002

Assigned to Councilor: Walker

Authorizing the Execution of a Municipal Quitclaim Deed for Real Estate Located at 41 Eighteenth Street

Be it Ordered by the City Council of the City of Bangor that, Stephanie Kimball, Finance Director, is hereby authorized, on behalf of the City of Bangor, to execute a Municipal Quitclaim Deed releasing any interest the City may have by virtue of sewer and stormwater liens recorded in the Penobscot County Registry of Deeds in Book 16830, Page 287; Book 17021, Page 52; Book 16831, Page 148; Book 16658, Page 142; and Book 16313, Page 348. Said deed shall be directed to Elaine Towne and shall be in final form approved by the City Solicitor or the Assistant City Solicitor.



CITY COUNCIL ACTION

11/10/2025 26-003

Council Meeting Date: 11/10/2025

Item No: 26-003

Responsible Dept: Legal

Requested Action: Order

Map/Lot: 012-010

Title, Order

Authorizing the Execution of a Municipal Quitclaim Deed for Real Estate Located at 237 Fourteenth Street

Summary

This Order will authorize the execution of a municipal quitclaim deed for real estate located at 237 Fourteenth Street. Sewer and stormwater liens have matured on the property owned by Kathleen M. Hurst and Mary Lou Gallagher, at 237 Fourteenth Street. The outstanding charges due the City have been paid. Because the liens matured, a municipal quitclaim deed is required to release the City's interest in the property.

Committee Action

Committee:

Action: Recommend for passage

Meeting Date: 11/10/2025

For:

Against:

Staff Comments & Approvals

City Manager

City Solicitor

Finance Director

Introduced for: Consent



CITY OF BANGOR ORDER

11/10/2025 26-003

Date: 11/10/2025

Item No: 26-003

Assigned to Councilor: Carson

Authorizing the Execution of a Municipal Quitclaim Deed for Real Estate Located at 237 Fourteenth Street

Be it Ordered by the City Council of the City of Bangor that, Stephanie Kimball, Finance Director, is hereby authorized, on behalf of the City of Bangor, to execute a Municipal Quitclaim Deed releasing any interest the City may have by virtue of sewer and stormwater liens recorded in the Penobscot County Registry of Deeds in Book 17512, Page 58; Book 17391, Page 296; Book 17151, Page 211; Book 17511, Page 57; Book 17392, Page 210; Book 17152, Page 102; and Book 17021, Page 25. Said deed shall be directed to Kathleen M. Hurst and Mary Lou Gallagher and shall be in final form approved by the City Solicitor or the Assistant City Solicitor.



CITY COUNCIL ACTION

11/10/2025 26-004

Council Meeting Date: 11/10/2025

Item No: 26-004

Responsible Dept: Legal

Requested Action: Order

Map/Lot: 047-131

Title, Order

Authorizing the Execution of a Municipal Quitclaim Deed for Real Estate Located at 256 Grove Street

Summary

This Order will authorize the execution of a municipal quitclaim deed for real estate located at 256 Grove Street. Stormwater and sewer liens have matured on the property owned by James Courtney Riherd, at 256 Grove Street. The outstanding charges due the City have been paid. Because the liens matured, a municipal quitclaim deed is required to release the City's interest in the property.

Committee Action

Committee:

Action: Recommend for passage

Meeting Date: 11/10/2025

For:

Against:

Staff Comments & Approvals

City Manager

City Solicitor

Finance Director

Introduced for: Consent



CITY OF BANGOR ORDER

11/10/2025 26-004

Date: 11/10/2025

Item No: 26-004

Assigned to Councilor: Faloon

Authorizing the Execution of a Municipal Quitclaim Deed for Real Estate Located at 256 Grove Street

Be it Ordered by the City Council of the City of Bangor that, Stephanie Kimball, Finance Director, is hereby authorized, on behalf of the City of Bangor, to execute a Municipal Quitclaim Deed releasing any interest the City may have by virtue of stormwater and sewer liens recorded in the Penobscot County Registry of Deeds in Book 17391, Page 185; Book 17151, Page 97; Book 17020, Page 15; Book 17151, Page 329; Book 17020, Page 252; and Book 16831, Page 18. Said deed shall be directed to James Courtney Riherd and shall be in final form approved by the City Solicitor or the Assistant City Solicitor.



CITY COUNCIL ACTION

11/10/2025 26-005

Council Meeting Date: 11/10/2025

Item No: 26-005

Responsible Dept: Legal

Requested Action: Order

Map/Lot: 030-052

Title, Order

Authorizing the Execution of a Municipal Quitclaim Deed for Real Estate Located at 299 Ohio Street

Summary

This Order will authorize the execution of a municipal quitclaim deed for real estate located at 299 Ohio Street. Stormwater and sewer liens have matured on the property owned by Paula B. Thomas and Gary J. Thomas, at 299 Ohio Street. The outstanding charges due the City have been paid. Because the liens matured, a municipal quitclaim deed is required to release the City's interest in the property.

Committee Action

Committee:

Action: Recommend for passage

Meeting Date: 11/10/2025

For:

Against:

Staff Comments & Approvals

City Manager

City Solicitor

Finance Director

Introduced for: Consent



CITY OF BANGOR ORDER

11/10/2025 26-005

Date: 11/10/2025

Item No: 26-005

Assigned to Councilor: Mallar

Authorizing the Execution of a Municipal Quitclaim Deed for Real Estate Located at 299 Ohio Street

Be it Ordered by the City Council of the City of Bangor that, Stephanie Kimball, Finance Director, is hereby authorized, on behalf of the City of Bangor, to execute a Municipal Quitclaim Deed releasing any interest the City may have by virtue of stormwater and sewer liens recorded in the Penobscot County Registry of Deeds in Book 17512, Page 49; Book 17151, Page 199; Book 17020, Page 110; Book 16830, Page 258; Book 17511, Page 43; Book 17152, Page 90; Book 17021, Page 13; and Book 16831, Page 120. Said deed shall be directed to Paula B. Thomas and Gary J. Thomas and shall be in final form approved by the City Solicitor or the Assistant City Solicitor.



CITY COUNCIL ACTION

11/10/2025 26-006

Council Meeting Date: 11/10/2025

Item No: 26-006

Responsible Dept: Legal

Requested Action: Order

Map/Lot: R34-006-F

Title, Order

Authorizing the Execution of a Municipal Quitclaim Deed for Real Estate Located at 748 Kenduskeag Avenue

Summary

This Order will authorize the execution of a municipal quitclaim deed for real estate located at 748 Kenduskeag Avenue. Tax liens have matured on the property owned by Stephanie Boutin, at 748 Kenduskeag Avenue. The outstanding charges due the City have been paid. Because the liens matured, a municipal quitclaim deed is required to release the City's interest in the property.

Committee Action

Committee:

Action: Recommend for passage

Meeting Date: 11/10/2025

For:

Against:

Staff Comments & Approvals

City Manager

City Solicitor

Finance Director

Introduced for: Consent



CITY OF BANGOR ORDER

11/10/2025 26-006

Date: 11/10/2025

Item No: 26-006

Assigned to Councilor: Leonard

Authorizing the Execution of a Municipal Quitclaim Deed for Real Estate Located at 748 Kenduskeag Avenue

Be it Ordered by the City Council of the City of Bangor that, Stephanie Kimball, Finance Director, is hereby authorized, on behalf of the City of Bangor, to execute a Municipal Quitclaim Deed releasing any interest the City may have by virtue of tax liens recorded in the Penobscot County Registry of Deeds in Book 17211, Page 62; and Book 16878, Page 79. Said deed shall be directed to Stephanie Boutin and shall be in final form approved by the City Solicitor or the Assistant City Solicitor.



CITY OF BANGOR ORDER

11/10/2025 26-007

Date: 11/10/2025

Item No: 26-007

Assigned to Councilor: Fish

Authorizing the City Manager to Execute a Collective Bargaining Agreement between the City of Bangor and AFSCME Council 93, Representing Aircraft Dispatchers

Whereas, the Collective Bargaining Agreement between the City of Bangor and AFSCME Council 93, representing the Aircraft Dispatchers, ended on June 30, 2025; and

Whereas, AFSCME Council 93 provided the City a request to bargain a new Agreement; and

Whereas, a Tentative Agreement between the City and AFSCME has been reached and ratified by the Union; and

Whereas, the City negotiated the Tentative Agreement within the guidelines provided by the City Council and the Tentative Agreement was reviewed with the Council on October 15, 2025.

Be it Ordered by the City Council of the City of Bangor that, the City Manager is authorized to execute a Collective Bargaining Agreement with AFSCME Council 93, representing the Aircraft Dispatchers.



CITY COUNCIL ACTION

11/10/2025 26-008

Council Meeting Date: 11/10/2025

Item No: 26-008

Responsible Dept: City Clerk

Requested Action: Resolve

Map/Lot: N/A

Title, Resolve

Acknowledging Receipt of the Official Results of the November 4, 2025 Referendum and Municipal Elections

Summary

This Resolve will acknowledge the City's results of the Referendum and Municipal Elections held November 4, 2025.

Committee Action

Committee:

Action: Recommend for passage

Meeting Date:

For:

Against:

Staff Comments & Approvals

City Manager

City Solicitor

Finance Director

Introduced for: Consent



CITY OF BANGOR RESOLVE

11/10/2025 26-008

Date: 11/10/2025

Item No: 26-008

Assigned to Councilor: Hawes

Acknowledging Receipt of the Official Results of the November 4, 2025 Referendum and Municipal Elections

Be it Resolved by the City Council of the City of Bangor that, the attached City election results are received and acknowledged for the Referendum and Municipal Elections held on November 4, 2025.

26-008
NOVEMBER 10, 2025

City of Bangor - Official Results - November 4, 2025
State Referendum and Municipal Election

QUESTION 1 Citizen Initiative	
Yes	2276
No	6096
Blank	26

QUESTION 2 Citizen Initiative	
Yes	5755
No	2592
Blank	51

CITY COUNCIL	
Daniel Aaron Carson	2512
James T. Gallagher	1900
Angela Kelly Walker	2231
Justin Paul Cartier	1308
Reese Stephen Perkins	1827
Steven Michael Farren	1488
Richard Levi Ward Jr.	555
Susan E. Faloon	3951
Colleen T. O'Neal	1832
Blank	3504

SCHOOL COMMITTEE	
Frank J. Casella	1972
Mallory Cole Cook	3817
Laura Marlena Otis	2036
Benjamin J. Speed	3526
Blank	2721



REFERRALS TO
COMMITTEES
& FIRST READING



CITY COUNCIL ACTION

10/27/2025 26-009

Council Meeting Date: 10/27/2025

Item No: 26-009

Responsible Dept: Finance

Requested Action: Resolve

Map/Lot: N/A

Title, Resolve

Accepting a \$7,500 Donation from Fidelity Charitable on Behalf of the Lise and Myles Striar Charitable Fund to Provide for Bangor Residents In Need of Assistance through the Department of Public Health & Community Services

Summary

This Order will accept a donation to the City of Bangor in the amount of \$7,500 from Fidelity Charitable on behalf of the Lise and Myles Striar Charitable Fund.

Staff recommend using the funds to provide for Bangor residents in need of assistance through the Department of Public Health & Community Services. The Department of Public Health & Community Services administers numerous programs to help Bangor residents in need of assistance. Due to the current federal government shutdown, delays and reductions to SNAP benefits and LIHEAP, and other factors, the Department of Public Health & Community Services has seen and anticipates continuing to see an increased demand on program utilization. These funds will be utilized to supplement the funding for and fill funding gaps for those programs.

Committee Action

Committee: Finance Committee
Action: Recommend for passage

Meeting Date: 11/17/2025

For: Against:

Staff Comments & Approvals

City Manager

City Solicitor

Finance Director

Introduced for: First Reading



CITY OF BANGOR RESOLVE

10/27/2025 26-009

Date: 10/27/2025

Item No: 26-009

Assigned to Councilor: Beck

Accepting a \$7,500 Donation from Fidelity Charitable on Behalf of the Lise and Myles Striar Charitable Fund to Provide for Bangor Residents In Need of Assistance through the Department of Public Health & Community Services

Be it Resolved by the City Council of the City of Bangor that, the City accepts a \$7,500 donation from Fidelity Charitable on behalf of the Lise and Myles Striar Charitable Fund to provide for Bangor residents in need of assistance through the Department of Public Health & Community Services.



CITY COUNCIL ACTION

11/10/2025 26-010

Council Meeting Date: 11/10/2025

Item No: 26-010

Responsible Dept: Health & Community Services

Requested Action: Resolve

Map/Lot: N/A

Title, Resolve

Authorizing the City Manager to Appropriate An Additional \$60,000 from a One-Time Payment of \$156,970.96 of General Assistance Funding to Support Warming Shelters During the 2025-2026 Winter

Summary

This Resolve appropriates an additional \$60,000 from a one-time payment of \$156,970.96 of General Assistance (GA) funding to support warming shelter during the 2025-2026 winter.

In October, Council accepted a \$156,970.96 one-time GA payment and appropriated \$60,000 to support warming shelters during the 2025-2026 after funding challenges led to an insufficient number of planned warming centers in the City to cover the anticipated need.

The Department of Public Health & Community Services developed an application process for the distrubtion of funds and received two applications, each requesting the full \$60,000 appropriation.

Both organizations' submitted quality applications that evidenced a high probability of success in operating warming centers this winter. Both organizations will rely on City of Bangor funding as well as robust additional fundraising and a volunteer network to successfully operate those warming shelters and expressed that they each needed the full \$60,000 City appropriation to successfully operate. Therefore staff recommendations that an additional appropriation of \$60,000 be made from one-time GA funds to fully fund both warming centers.

Committee Action

Committee: Finance Committee

Action:

Meeting Date: 11/17/2025

For:

Against:

Staff Comments & Approvals

City Manager

City Solicitor

Finance Director

Introduced for: First Reading



CITY OF BANGOR RESOLVE

11/10/2025 26-010

Date: 11/10/2025

Item No: 26-010

Assigned to Councilor: Beck

Authorizing the City Manager to Appropriate An Additional \$60,000 from a One-Time Payment of \$156,970.96 of General Assistance Funding to Support Warming Shelters During the 2025-2026 Winter

Be it Resolved by the City Council of the City of Bangor that, the City Manager is authorized to appropriate an additional \$60,000 from a one-time payment of \$156,970.96 of General Assistance funding to support warming shelters during the 2025-2026 winter.



UNFINISHED
BUSINESS



CITY COUNCIL ACTION

Council Meeting Date: October 15, 2025

Item No: 25-294

Responsible Dept: Planning

Action Requested: Ordinance

Map/Lot: R28-009

Title, Ordinance

Amending Chapter 165, Land Development Code, District Map to Re-zone a Property Located at 69 Perry Rd from Industry and Service District (I&S) and Contract Urban Industry District (UID) to Non-Contract Urban Industry District (UID).

Summary

This ordinance would amend the Land Development Code, District Map to re-zone the property at Map-Lot R28-009, located at 69 Perry Rd, from Industry and Service District (I&S) and Contract Urban Industry District (UID) to Urban Industry District (UID) without contract conditions. The total area requested to be changed is approximately 2.17 acres. The applicant/owner of record is KMD Development LLC.

This will remove the previous contract conditions which restricted the permitted uses to those allowed in the Industry and Service District, restricted the minimum dimensional requirements, and required a buffer along the boundaries.

This area is within the growth boundary shown in the 2022 Comprehensive Plan and the future land use map in the Plan shows this property in the Industrial area which consists of "a range of industrial and commercial uses that benefit from proximity to I-95 and the associated highway interchange".

Committee Action

Committee: Planning Board

Meeting Date: October 21, 2025

Action:

For:

Against:

Staff Comments & Approvals

City Manager

City Solicitor

Finance Director

Introduced for: First Reading and Referral



CITY COUNCIL ORDINANCE

Date: October 15, 2025

Assigned to Councilor: Mallar

ORDINANCE, Amending Chapter 165, Land Development Code, District Map to Re-zone a Property Located at 69 Perry Rd from Industry and Service District (I&S) and Contract Urban Industry District (UID) to Non-Contract Urban Industry District (UID).

WHEREAS, the land uses around the property consist primarily of a mix of commercial and industrial;

WHEREAS, the zoning around the property consists primarily of Industry and Service District (I&S);

WHEREAS, the 2022 Comprehensive Plan and the future land use map in the Plan shows this property in the Industrial area which consists of "a range of industrial and commercial uses that benefit from proximity to I-95 and the associated highway interchange";

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BANGOR AS FOLLOWS, THAT

Chapter 165 of the Code of the City of Bangor, District Map, is amended to reclassify the property at R28-009, located at 69 Perry Rd, from Industry and Service District (I&S) and Contract Urban Industry District (UID) to Urban Industry District (UID) without contract conditions. The total area requested to be changed is approximately 2.17 acres and is shown in the attached exhibit.



CITY COUNCIL ACTION

10/27/2025 25-311

Council Meeting Date: 10/27/2025

Item No: 25-311

Responsible Dept: Health & Community Services

Requested Action: Resolve

Map/Lot: N/A

Title, Resolve

Authorizing the City Manager to Accept and Appropriate \$3,045,785 in Grant Funding from the Maine Department of Health and Human Services for the Women, Infants, and Children Program

Summary

This Resolve will accept and appropriate a total of \$3,045,785 in grant funds for the Women, Infants, and Children (WIC) Program for the coverage period of October 1, 2025 through September 30, 2026.

Public Health and Community Services, WIC Nutrition Program currently services a monthly average of 2,700 participants and has been operating the program since 1974. The proposed agreement provides \$832,331 in administrative funding for WIC, Breastfeeding Peer Counseling (BFPC), and Farmers Market Nutrition Program (FMNP) services and \$2,213,454 for food dollar costs, for a total of \$3,045,785.

Committee Action

Committee: Finance Committee
Action: Recommend for passage

Meeting Date: 10/20/2025
For: 4 Against: 0

Staff Comments & Approvals

City Manager

City Solicitor

Finance Director

Introduced for: First Reading



CITY OF BANGOR RESOLVE

10/27/2025 25-311

Date: 10/27/2025

Item No: 25-311

Assigned to Councilor: Deane

Authorizing the City Manager to Accept and Appropriate \$3,045,785 in Grant Funding from the Maine Department of Health and Human Services for the Women, Infants, and Children Program

Be it Resolved by the City Council of the City of Bangor that,

The City Manager is hereby authorized to accept and appropriate \$3,045,785 from the Maine Department of Health and Human Services to administer the WIC Nutrition Program during the period of October 1, 2025 through September 30, 2026.



NEW BUSINESS



CITY COUNCIL ACTION

11/10/2025 26-011

Council Meeting Date: 11/10/2025

Item No: 26-011

Responsible Dept: Legal

Requested Action: Order

Map/Lot: N/A

Title, Order

Amending the City of Bangor's Remote Participation Policy

Summary

This Order would amend and update the City of Bangor's Remote Participation Policy to no longer allow public comment via remote means.

The City is not required to allow public comment by remote means; the City is only required to provide a method for citizens to attend by remote means when members of the public body participate by remote methods. Given the recent disruptive behavior encountered during Zoom public participation, and the technological limitations in this regard, the City will no longer allow individuals to participate in public comment via remote means. In order to participate in public comment, citizens may attend meetings in Council Chambers or submit written comments.

Committee Action

Committee:

Meeting Date:

Action:

For:

Against:

Staff Comments & Approvals

Staff recommends approval.

City Manager

City Solicitor

Finance Director

Introduced for: New Business



CITY OF BANGOR ORDER

11/10/2025 26-011

Date: 11/10/2025

Item No: 26-011

Assigned to Councilor: Deane

Amending the City of Bangor's Remote Participation Policy

WHEREAS, the City of Bangor has a remote meeting policy that applies to all of its public bodies; and

WHEREAS, the state law only requires that the City provide a means of allowing the public to attend meetings by remote means when members of the public body participate by remote methods; and

Now, Therefore, Be it Ordered by the City Council of the City of Bangor that, the City of Bangor's Remote Participation Policy is hereby amended as indicated in the attached, revised City of Bangor Remote Participation Policy.



CITY OF BANGOR REMOTE PARTICIPATION POLICY

Pursuant to Title 1, Section 403-B of the Maine Revised Statutes (Section 403-B), and after public notice and a hearing, the Bangor City Council hereby adopts the following policy to govern the participation, via remote methods, in all public proceedings or meetings of the City of Bangor.

I. BACKGROUND

The City has several public bodies that are subject to the public meetings laws of the Maine Revised Statutes (Title 1, Chapter 13 of those statutes). Those public bodies include boards, commissions, and committees as well as the City Council. Generally, the public bodies can be separated into three categories, which are as follows: (A) those with final decision-making authority, (B) advisory committees, and (C) subcommittees or working groups. This Policy will set the guidelines for Bangor's remote participation according to those three categories of meetings.

The purpose of this Policy is to further participation in meetings and balance said participation with staffing concerns.

II. LEGAL AUTHORITY

Title 1 M.R.S. Section 403-B was adopted on June 1, 2021 by emergency and thus became immediately effective. This statute generally allows for remote participation by board members and remote attendance by the public in City proceedings, and a recent amendment to the statute allows members of a public body to attend remotely in circumstances that can be decided by the body itself.

This Policy will guide when members of the public may participate in proceedings remotely in City proceedings and when members of the public body may do the same. It is intended to comply with Section 403-B.

III. POSSIBLE MEANS OF REMOTE PARTICIPATION

Remote methods of participation may include telephonic or video technology allowing simultaneous reception of information and may include other means necessary to accommodate ~~disabled persons~~ persons with disabilities. Should a member of the public require a reasonable accommodation to participate by remote means under the Americans with Disabilities Act, please contact the City's ADA Coordinator. Information about accessibility and accommodations can be found at <https://www.bangormaine.gov/212/Accessibility-Accommodations>. Remote participation will not be allowed by text-only means, such as e-mail, text messages, or chat functions.

When available (as detailed below), the City will use YouTube Live and internet-based meeting software (currently Zoom) to offer public participation. ~~Public comment is only available through the use of internet based meeting software (currently Zoom, but may change).~~ YouTube Live is not monitored, and public comment is not accepted via remote means, except as a reasonable accommodation under the ADA offered through YouTube Live.

IV. POLICY

The following subsections detail the availability of remote participation by meeting type:

A. PUBLIC BODIES WITH FINAL DECISION-MAKING AUTHORITY

This subsection governs remote participation in public bodies that have final decision-making authority. Specifically, this subsection governs the meetings of the following public bodies:

- (1) the City Council,
- (2) the Planning Board,
- (3) the Historic Preservation Commission,
- (4) the Finance Committee
- (5) the Business and Economic Development Committee
- (6) the Infrastructure Committee,
- (7) the Government Operations Committee,
- (8) the Board of Appeals,
- (9) the Board of Assessment Review, and
- (10) the Registration Appeals Board.

Members

Members of the Council and the above boards, committees, and commissions are generally expected to be physically present for meetings. A member who is unable to attend a meeting in person, and wishes to participate remotely, will notify the chair or other presiding officer as far in advance as possible.

No member may participate remotely based upon a temporary absence² from the City if that absence extends beyond three weeks in time, and no member may participate remotely for more than one meeting of a specific public body in a row.³

Notwithstanding the forgoing, a public body may, by majority vote, extend the three weeks. In extenuating circumstances, remote participation beyond one meeting of a specific public body in a row may be allowed at the discretion of the City Council Chair.

To participate remotely, a member must be able to be heard by the rest of the public body and by the public.

Public

Meetings of the public bodies identified in this section will, at all times and regardless of whether a member of the public body is participating remotely, be broadcast on YouTube Live and be broadcast through internet-based meeting software (e.g., Zoom, Teams). ~~in such a way as to allow the public to offer comment.~~ The public will additionally be provided an opportunity to attend the meeting in person unless there is an emergency or urgent issue that requires the public body to meet using remote methods.

B. ADVISORY PUBLIC BODIES

This subsection governs remote participation in public bodies that are not governed by Section IV, Subsection A above and are advisory in nature. Specifically, this subsection governs the meetings of the following public bodies:

- (1) the Commission on Cultural Development,
- (2) the Penjajawoc Marsh/Bangor Mall Management Commission,
- (3) the Downtown Parking Advisory Committee,
- (4) the Advisory Committee on Racial Equity, Inclusion and Human Rights,
- (5) the Tree Board,
- (6) the Parks and Recreation Advisory Committee,
- (7) the Firearms Discharge Committee, and
- (8) the Board of Ethics.

Members

Members of the Council and the above boards, committees, and commissions are expected to be physically present for meetings. A member who is unable to attend a meeting in person, and wishes to participate remotely, will notify the chair or other presiding officer as far in advance as possible.

If staffing concerns arise, remote participation for members of these public bodies may not be available.

Otherwise, no member may participate remotely based upon a temporary absence² from the City if that absence extends beyond three weeks in time, and no member may participate remotely for more than one meeting of a specific public body in a row.³

Notwithstanding the forgoing, a public body may, by majority vote, extend the three weeks. In extenuating circumstances, remote participation beyond one meeting of a specific public body in a row may be allowed at the discretion of the City Council Chair.

To participate remotely, a member must be able to be heard by the rest of the public body and by the public.

Public

Where possible, meetings under this Section IV, Subsection B will be broadcast on YouTube Live. These meetings will also be recorded (audio and, where possible, video). Whenever meetings under this Section IV, Subsection B are able to be broadcast on YouTube Live and/or the government channel, those meetings will also be broadcast through internet-based meeting software (e.g., Zoom). ~~in such a way as to allow the public to offer comment.~~ The public will also be provided an opportunity to attend those meetings in person unless there is an emergency or urgent issue that requires the public body to meet using remote methods.

Exception During Emergency

When an emergency or urgent issue exists that does or would require the City Council to meet entirely by remote means, the public bodies covered by this Section IV, Subsection B may meet remotely provided that members of the public are offered the same meaningful opportunity to attend remotely as members of the public body, which means ~~may will~~ allow for communication, ~~at the Chair's discretion when appropriate~~, between the public and the public body.

C. SUBCOMMITTEES, WORKING GROUPS, AND ALL OTHER COMMITTEES,
COMMISSIONS, BOARDS, OR OTHER PUBLIC BODIES OF THE CITY OF
BANGOR

This subsection governs remote participation for all subcommittees and working groups as well as all other Committees, Commissions, Boards or other public bodies of the City that were not listed above. As such, this subsection is the default rule.

Members

Due to staffing concerns, remote participation for members of these public bodies is and will not generally be available. Participation for these public bodies will be in person. ~~Except for executive or other confidential sessions, the public is welcome to attend in person at the time and place of the meetings as advertised and noticed. Should a member of the public require accommodations to participate by remote means under the Americans with Disabilities Act, please contact the City's ADA Coordinator.~~

Public

Due to staffing concerns, remote participation for the public for meetings governed by this subsection will not be available. Except for executive or other confidential sessions, the public is welcome to attend in person at the time and place of the meetings as advertised and noticed.

Exception During Emergency

When an emergency or urgent issue exists that does or would require the City Council to meet entirely by remote means, the public bodies covered by this Section IV, Subsection C may meet remotely provided that members of the public are offered the same meaningful opportunity to attend remotely as members of the public body, which means ~~will~~ may allow for communication, ~~when appropriate at the Chair's discretion~~, between the public and the public body.

V. PROCEDURE FOR DETERMINING EMERGENCY OR URGENT ISSUE

The procedure set forth in this Section V is intended to allow the City and its public bodies to meet the notice requirements of Section VI below and Section 403-B. By way of background, the City typically posts the agendas for its public bodies on the Friday of the week prior to those meetings. These agendas, which are posted both online and at City Hall, serve as notice under Title 1, Section 406 of the Maine Revised Statutes ("Section 406") and the City Charter.

With the background in mind, the Council Chair, in consultation with the City Manager, shall have authority to determine the existence of an emergency or urgent issue for all public bodies of the City. In determining the existence of an emergency or urgent issue, the Council Chair will use the following procedures:

1. On the Thursday or Friday prior to any given week, the Council Chair in consultation with the City Manager will evaluate and decide whether any emergency or urgent issue that would require public bodies to meet remotely exists.

In deciding whether such an emergency or urgent issue exists, the Council Chair will not be limited by the definitions of "civil emergency" contained in the Code of Ordinances

or State Law. Instead, the Council Chair should apply the generally understood definitions of emergency⁴ or urgent issue.^{5 6}

If the Council Chair decides that such an emergency or urgent issue exists, City bodies shall only meet by remote means.

2. If the Council Chair determines that an emergency or urgent issue exists, the Chair in consultation with the City Manager, will ensure that (a) each agenda contains a notification to the public that remote participation will be available and the means through which it will be available,⁷ and (b) that sufficient staffing and resources exist to hold the meetings remotely; and
3. Once the Council Chair determines that such an emergency or urgent issue exists, that proper notification has been made, and that there is sufficient staffing and resources available to hold remote meetings, the Council Chair and/or city staff will notify the chairs of each of the City's public bodies that are to hold meetings in the coming week.

In the event of an emergency or urgent issue that arises after the Council Chair has made an initial determination that none existed, the following procedure will be used:

The City Manager, a City Councilor, or the chair of any of the City's public bodies, may bring a potential emergency or urgent issue to the Council Chair's attention. The Council Chair, or in the event that a chair of a public body is unable to reach the Council Chair after multiple attempts, the chair of said body will then, in consultation with the City Manager or the public body's assigned city staff,⁸ determine whether an emergency or urgent issue that would require remote meetings exists. If the Council Chair or, when applicable, public body chair determines that such an emergency or urgent issue exists, the Council Chair or public body chair, in consultation with the City Manager (or applicable assigned city staff), will determine (a) if there is time to provide notification to the public of the ability to attend the meeting(s) remotely, and (b) if staffing and resources are available to hold a remote meeting or meetings. If there is both times to provide notification and staffing and resources are available, the City Manager and other city staff will take all steps necessary to make notification of the availability of remote participation to the public and members of the affected public bodies.

If the Council Chair or public body chair decides that such an emergency or urgent issue exists, the Council Chair or, where applicable, the public body chair, shall also decide whether the emergency or urgent issue requires the City public bodies to meet only by remote means or if a hybrid meeting may be conducted.

The Council Chair has the discretion to allow public comment by remote methods if an emergency or urgent issue exists, but the Chair is not required to allow public comment by remote methods during such times.

A meeting may not be changed to a remote participation only meeting when there is less than twenty-four hours available to notify the public.⁹

VI. NOTICE

Notice of all meetings will be provided in accordance with Title 1, Section 406 of the Maine Revised Statutes, and the City Charter, City Code or policy, if applicable. When the public may

attend via remote methods, the notice will include the means by which the public may access the meeting remotely and will provide a method for disabled persons to request necessary accommodation to access the meeting. Notice will also identify the location where the public may attend the meeting in person. The public body will not restrict in person, public attendance to meetings except in the case of an emergency or urgent issue that requires it to meet using only remote methods of attendance.

VII. MEETING MATERIALS

When remote participation is allowed under this Policy, the public body will make all documents and materials to be considered by it during a meeting available, electronically or otherwise, to the public who attend remotely to the same extent customarily available to the public who attend in person, provided no additional costs are incurred. Generally, this will be done through the calendar on the City's website, which can be found at www.bangormaine.gov/calendar.

VIII. VOTES

All votes taken during a meeting of a public body in which a member is participating through remote methods will be by roll call vote that can be seen and heard if using video technology, or heard if using audio technology only, by other members of the public body and the public. A member of the public body who participates remotely will be considered present for purposes of establishing a quorum and voting.

IX. DURATION

This Policy will remain in effect indefinitely until repealed or amended by the City Council.

Amended: October 2022

Amended: February 2025

¹ It is noted that the remote participation authorization for emergency or urgent issues, as is required by 30- A M.R.S.A. § 403-B, pertains to an emergency or urgent issue that affects the entire body (and not an emergency of an individual). However, it is understood that Section 403-B(2) would allow for a so-called "hybrid" meeting, in which there is both in person and remote participation by members of a public body. See 1 M.R.S. § 403-B (2) ("a public body may . . . allow members of the body to participate . . . using remote means . . . (emphasis added)). Therefore, this Policy allows for both hybrid and entirely remote meetings under the related emergency or urgent issues. This policy also allows for the Council Chair or the chair of a public body, where appropriate, to determine that the public body meet only by remote means.

² It is noted that this restriction applies to remote participation by a member of a public body based upon a temporary absence from the City. It does not apply to remote participation based upon an illness or emergencies or urgent issues that apply to the entire public body. It is acknowledged that an illness (or generally applicable emergencies or urgent issues) may be immediately before, after, or during the temporary absence of a single member and that remote participation that is based upon said illness, emergency, or urgent issues will not be calculated in the time frame allowed for the remote participation of that member due to a temporary absence from the City.

³ To be clear, this means that a councilor may attend a council meeting in week one of a temporary absence and a government operations committee meeting in week two of the same absence, and a finance committee meeting in week three.

⁴ Two such useful definitions of emergency are as follows: (1) “a sudden, urgent, usually unexpected occurrence or occasion requiring immediate action,” and (2) “a state, especially of need for help or relief, created by some unexpected event.” “Emergency.” Dictionary.com. 2021 <https://www.dictionary.com/browse/emergency> (17 August 2021).

⁵ One such useful definition that may relate to an “urgent issue” is the definition of “urgency,” which follows: “the quality of being very important and needing attention immediately.” “Urgency.” Cambridge Dictionary. 2021. <https://dictionary.cambridge.org/us/dictionary/english/urgency> (17 August 2021).

⁶ These same standards will apply to any determination of the existence of an emergency or urgent issue under this policy, regardless of who is making such a determination.

⁷ While such notices can take any form that reasonably conveys the necessary information, the following or similar language is suggested:

Public participation in the meeting may be through remote means that currently includes Zoom ~~and the City’s Facebook page~~. Anyone who wants to offer public comment, evidence, or testimony must attend in person or send their comments, evidence, or testimony in writing through remote means must attend the meeting through Zoom (Facebook is not monitored). Information on, and a link to, the Zoom meeting can be found by going to www.bangormaine.gov/calendar and then clicking on the meeting that you wish to attend. Links to Zoom meetings will be posted to the calendar by the day of the meeting. ~~Additionally, Zoom links to meetings can be found under “events” on the City of Bangor’s Facebook page at and clicking on the meeting (which is listed as an event) that you want to attend.~~

~~Public comment through Zoom requires a person to state their name and address. Any inappropriate or offensive remarks may be removed or cause removal of the person making them. The public may be recognized to speak by using the hand wave function in Zoom or, on a phone, by pressing *9.~~

The above language should be adjusted based upon whether the meeting is a hybrid meeting or a remote -only meeting.

⁸ Which Staff Member must make all reasonable attempts to contact the City Manager, Acting City Manager, or other senior city staff.

⁹ This minimum twenty-four hour notice provision does not apply to emergency meetings as provided for in Section 406 when the standards of Section 406 are met.