

1. PURPOSE AND SCOPE

The purpose of this standard operating procedure is to provide instruction on how to safely transport and dispose of biomedical waste generated by the City of Bangor departments. Public Health and Community Services is considered a medical facility under the State of Maine Chapter 900 Biomedical Waste Management Rules and is registered with the state as a Small Quantity Generator. PHCS can accept Biomedical waste from other City departments as long as they do not generate more than 50 lbs. of Biomedical Waste in any one month and that the waste is packaged, labeled, transported and disposed of in accordance with Chapter 900.

2. MATERIALS

- Red Sharps Container
- 4.5 cubic foot Stericycle Box



Example of a Red Sharps Container



4.5 cubic foot Stericycle box

3. SAFETY KEY POINTS

- Always make sure the sharps container and/or Stericycle box are properly labelled, sealed and not leaking before transport.
- It is recommended that employees wear nitrile gloves when handling a sharps container or Stericycle box.
- For the safety of everyone involved, do not transport or store syringes in any container other than an approved sharps container.

4. PERSONAL PROTECTIVE EQUIPMENT

- Nitrile Gloves

5. Disposal

- 5.1. Once the red sharps container is $\frac{3}{4}$ full or to the full line, seal the container closed.
 - 5.1.1. Once the Stericycle box is full, close the red bag with a twist-tie or tie a knot. Close the box lid and tape the seams.
- 5.3. Contact the PHCS Clinical Program Assistant (992-4547) to schedule a date and time to drop off the full container or box.
- 5.4. Provide Clinical Program Assistant with an account number to pay for the disposal fee.
 - 5.4.1. Sharps container or small bag of Biomedical Waste: \$25
 - 5.4.2. Sharps container 1 gallon or larger: \$50
 - 5.4.3. 4.5 ft³ Stericycle box: \$100
- 5.5. Transport the full container or box to Public Health and Community Services and deliver it to Clinical Program Assistant or their designee. This person will take the waste and ensure it is properly stored until waste vendor arrives to pick-up the Biomedical Waste.

- 5.5.1 Do not leave the Biomedical waste at PHCS without speaking to Clinical Program Assistant or their designee.
- 5.6. Pick-up a new 4.5 ft³ Stericycle box to replace the full box.
- 5.6.1 Departments will provide their own sharps containers.