

# City of Bangor Vehicle or Equipment Accident Report



City of Bangor employees are asked to document all accidents involving city vehicles or equipment using this form and report it to the Department of Safety and Environmental Management as soon as possible, but no later than 24 hours after the accident. Please e-mail the completed form, along with all photos to [safety.environmental@bangormaine.gov](mailto:safety.environmental@bangormaine.gov).

<b>Driver's Name:</b>		<b>Today's Date:</b> mm                      dd                      yyyy	
<b>Driver's License Number:</b>		<b>Supervisor's Name:</b>	
<b>City Vehicle Information:</b>			
Year	Make	Model	
<b>City Vehicle Number:</b>		<b>Type of Incident (check all that apply):</b>	
<b>Date of Incident:</b> mm                      dd                      yyyy		<input type="checkbox"/> Vehicle / Equipment Damage <input type="checkbox"/> Employee Injury <input type="checkbox"/> Property Damage <input type="checkbox"/> 3 <sup>rd</sup> Party Injury <input type="checkbox"/> Other:	
<b>Time of Incident:</b>		<input type="checkbox"/> AM <input type="checkbox"/> PM	
<b>Location of Incident (include physical address):</b>			
<b>Description of the Incident:</b>			
<b>What could have been done to prevent this from happening again in the future?</b>			
<b>Included with the Report:</b> <input type="checkbox"/> Other Driver's Insurance Information <input type="checkbox"/> Police Report <input type="checkbox"/> Photos / Video <input type="checkbox"/> Other: _____			
<b>Prepared By:</b>		<b>Department:</b>	