



# HISTORIC PRESERVATION COMMISSION APPLICATION

ONE COLOR COPY OF THIS COMPLETED APPLICATION MUST BE SUBMITTED AT THE TIME OF APPLICATION ALONG WITH APPROPRIATE FEE FOR REVIEW ON THE MONDAY TWO WEEKS PRECEDING THE MEETING (17 DAYS)

CITY OF BANGOR  
PLANNING DIVISION

Certificate of Appropriateness

Design Review

Applicant \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone No. \_\_\_\_\_

Location of Site \_\_\_\_\_ Zoning District \_\_\_\_\_

Owner(s) of Site if Different from Applicant \_\_\_\_\_ Map & Lot \_\_\_\_\_

Address \_\_\_\_\_ Primary Contact Person: \_\_\_\_\_

IF OWNER IS DIFFERENT FROM APPLICANT O. A. A. FORM **MUST BE** COMPLETED

Description of applicant's interest in site, if not owner (e.g. lease, option, P&S Agreement): \_\_\_\_\_

1. Identify the action or actions requiring the Certificate of Appropriateness and/or Design Review:

- a. Addition
- b. Reconstruction
- c. Alteration
- d. Removal of trim, elements, facing materials, or parts of building
- e. Sign
- f. New Construction
- g. Moving of Building
- h. Improvements to walkways, driveways, or landscape features
- i. Demolition of structure, or portion of structure

2. Brief description of the above identified action (REQUIRED):

3. If you checked 1a. (addition), 1b. (reconstruction), 1c. (alteration), or 1d. (removal of trim, etc.):

A. Indicate which of the following will be affected by the project:

Roof  Exterior Woodwork  Siding  Windows  Exterior Door(s)  Other: \_\_\_\_\_

B. How will the work be done:

- Removal of existing element/material with new kind of material
- Repair in kind, matching original feature
- Repair in kind, approximation of original feature

**REQUIRED SUPPLEMENTAL MATERIALS**

**(PLEASE NOTE: THIS APPLICATION WILL NOT BE PROCESSED WITHOUT THESE MATERIALS)**

- A. A description and samples of the materials which will be used. The description must include information concerning finishes.
- B. Photographs of the buildings marked to indicate the location of the proposed project or sign
- C. A scale drawing of the project or elements to be changed. If the project is an addition or new construction, then the applicant must submit architectural plans drawn to scale and a site plan showing the building in relation to adjacent buildings. If the project is an improvement or change to existing exterior features, then the applicant must submit a site plan which includes the buildings and exterior features as they now exist, adjacent buildings, and proposed alterations.
- D. Sign Applications must include a scale drawing of the sign, a depiction or sample of the means of sign attachment or mounting to the building, materials, color samples, lettering samples, and finishes.
- E. \$55 for Certificates of Appropriateness/Design Review, \$275 for new construction/comprehensive rehabilitation

Signature of Applicant/Agent: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name of Applicant/Agent: \_\_\_\_\_