

City of Bangor  
Opioid Settlement Funds Advisory Committee  
Grant Application

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**DEADLINE FOR APPLICATIONS**

Monday, December 1, 2025

# Opioid Settlement Funds

## Grant Application

### I. Executive Summary

The City of Bangor Opioid Settlement Fund Advisory Committee is accepting applications for Opioid Settlement Fund grants. This funding opportunity will advance the City's overall goal of reducing OUD/SUD-related morbidity and mortality by strengthening and expanding SUD/OUD prevention, harm reduction, treatment, and recovery service capacity in our City.

**Table 1. Overview**

Funding Opportunity Title:	City of Bangor Opioid Settlement Fund Grant
Due Date for Applications:	Monday, December 1, 2025 Noon EST
Contact for Inquiries:	City Manager's Office city.manager@bangormaine.gov
Anticipated Total Available Funding:	Up to \$650,000
Estimated Individual Award Amounts:	Applicants are invited to request award amounts in the following tiers: <ul style="list-style-type: none"><li>• \$0 to \$10,000</li><li>• \$10,001 to \$25,000</li><li>• \$25,001 to \$50,000</li></ul>
Eligible Applicants:	Maine-based organizations providing services in the City of Bangor. Public or private entities, nonprofit or for-profit, are eligible to apply. Domestic faith-based and community-based organizations, educational institutions, tribes, and tribal organizations are also eligible to apply.

## II. Abbreviations and Definitions

- A. Exhibit E-nationally approved opioid abatement strategies guiding opioid settlement fund spending
- B. Harm Reduction- an evidence-based approach that refers to policies, programs, and practices that aim to minimize the negative effects of drug use
- C. OUD-Opioid use disorder is a substance use disorder, sometimes referred to as "opioid abuse or dependence" or "opioid addiction," is a problematic pattern of opioid use that causes significant impairment or distress. OUD is a treatable, chronic disease that can affect anyone – regardless of race, gender, income level, or social class.<sup>1</sup>
- D. MAT- Medication Assisted Treatment is an evidence-based, comprehensive approach to treatment for substance use disorder that involves medication and behavioral treatment tailored to patient needs. Examples of MAT medications include methadone, suboxone, sublocade, naltrexone and buprenorphine.
- E. Medication for Opioid Use Disorder (MOUD)- Evidence based, comprehensive treatment for opioid use disorder that involves medication (naltrexone, methadone, buprenorphine) and behavioral therapy that fits the patient’s needs.
- F. Prevention- activities and programs that work to educate and support communities and individuals to prevent the use and misuse of drugs and the development of substance use disorders.
- G. Recovery - a holistic journey where people improve their health and wellness, live self-directed lives, and strive towards their full potential.
- H. Subdivision- a unit of government created by and under the authority of a higher level of government. In the Maine Opioid Settlement Fund context, the term “subdivision” is referring to the counties, cities, and towns that participated in the lawsuit and received opioid settlement money.
  - a. Ex: The city of Lewiston is a subdivision of Androscoggin County, and Androscoggin County is a subdivision of the state.
- I. SUD- substance use disorder is “a treatable mental disorder that affects a person’s brain and behavior, leading to their inability to control their use of substances like legal or illegal drugs, alcohol, or medications. Symptoms can be moderate to severe, with addiction being the most severe form of SUD.”<sup>2</sup>
- J. Treatment- a range of medical, therapeutic, and support services designed to help individuals who are struggling with substance use disorders to safely manage withdrawal symptoms and build skills to stay safe and sober.

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<sup>1</sup> <https://www.cdc.gov/overdose-prevention/prevention/preventing-opioid-use-disorder.html>

<sup>2</sup> <https://www.nimh.nih.gov/health/topics/substance-use-and-mental-health>

- a. Example types of treatment
- i. Medically supervised inpatient withdrawal management- refers to the medical and psychological care of patients who are experiencing withdrawal symptoms as a result of ceasing or reducing use of their drug of dependence.
  - ii. Residential- a non-hospital setting where patients live at the facility and can receive various forms of behavioral therapy, education, peer support, and medications in a safe supportive environment.
  - iii. Partial hospitalization- highly structured form of outpatient rehabilitation that offers very similar services to residential treatment, but in a hospital setting where patients can go home at the end of the day.
  - iv. Intensive outpatient treatment-structured treatment program that addresses SUD issues and relapse prevention for patients who do not require medically supervised inpatient withdrawal management or high levels of supervision.
  - v. Outpatient treatment- various counseling, education, and support for substance use treatment while patients live in their own environment.

### III. Funding Opportunity Description

#### 1. Overview of Grant Opportunity

The Bangor City Council established the Opioid Settlement Funds Advisory Committee to advise the City Council on the best use of the City of Bangor's opioid settlement funds in a manner that is transparent, fair and equitable. The City of Bangor anticipates receiving approximately \$3.45 million in opioid settlement funds through 2038. The Opioid Settlement Funds Advisory Committee is using a grant application process to make recommendations to the City Council for the distribution and use of the City of Bangor's opioid settlement funds. All final decisions on grant awards will be made by the City Council.

#### 2. Summary of Opioid Settlement Funds

In the 1990's, pharmaceutical companies falsely advertised opioids as non-addictive, fueling the opioid epidemic. In response, states and local subdivisions across the country sued the major companies that created, distributed, and advertised opioids, including Amerisource Bergen ("The Distributors"), Johnson and Johnson, Walmart, Walgreens, CVS, Allergan, Teva, and the Mallinckrodt bankruptcy estate. This lawsuit ended in a \$26 billion nationwide settlement.

Maine is expected to receive over [\\$230 million by 2038](#). These funds have been allocated between the state, [Maine Recovery Council](#), and local subdivisions, and come with [guidance](#) to ensure funds are used for their intended purpose: to [abate opioid-related harms](#) through the development, implementation, expansion, and enhancement of evidence-based strategies and practices.

Currently, the City of Bangor has received just under \$1.3 million from these settlements and anticipates awarding approximately \$650,000 through this first grant application round.

#### 3. Applicant Qualifications

Organizations or groups addressing opioid prevention, harm reduction, treatment, and recovery are eligible for funding to support program development, implementation, enhancement, or expansion. This includes programs addressing substance use disorders, polysubstance use, and co-occurring mental health and substance use disorders.

- a. **Geographic Requirements:** Organizations must be serving people in the City of Bangor but may be serving people beyond this geographic area. **All grant-planned activities MUST only target the City of Bangor.**
- b. **Organization Status:** Maine-based organizations providing services in the City of Bangor who are public and private entities, nonprofit and for-profit, are eligible to apply. Domestic faith-based and community-based organizations, educational institutions, tribes, and tribal organizations are also eligible to apply.

#### 4. Awards

- a. Availability of Funds

The City of Bangor anticipates awarding approximately \$650,000 through this first grant application round. Applicants are invited to request award amounts in the following tiers:

- \$0 to \$10,000
- \$10,001 to \$25,000
- \$25,001 to \$50,000

#### 5. Proposal Requirements

- a. Proposals will be accepted between October 20, 2025, and December 1<sup>st</sup>, 2025, at noon EST.
- b. All planned grant-related activities supported by this program must exclusively target and be located in the City of Bangor.
- c. Proposals must focus on communities and individuals most profoundly impacted by opioid use disorder and/or co-occurring substance use disorder/mental health conditions.
- d. Organizations may submit more than one application so long as each application is for a different project or program.

#### 6. Awardee Requirements

- a. Overall requirements
  - i. Utilize funds within the timeline or schedule proposed in the grant application
  - ii. Ensure utilization of funds supplements, not supplants, existing funding
  - iii. Ensure all funds are used in alignment with the definition of opioid remediation and [Exhibit E](#)
  - iv. Ensure indirect costs do not exceed 20% percent of the total grant awarded

- b. Performance monitoring and reporting requirements
  - i. Performance Monitoring
    - 1. Provide data on program outputs, outcomes, and/or impacts, following metrics that will be agreed upon in selection process
    - 2. Quarterly Reports
      - a. Organizations should provide quarterly reports to the City of Bangor and must include the following:
        - i. Staff on the project
        - ii. Community partners involved in the project
        - iii. Challenges during the time frame of the report
        - iv. Successes during the time frame of the report
        - v. Expected next steps
        - vi. All other data or objectives proposed in the grant application
    - 3. Financial Reports
      - a. Organizations should provide quarterly financial reports to the City of Bangor and must include the following:
        - i. Expenses to date
        - ii. Direct costs
        - iii. Indirect costs
        - iv. Equipment and materials
        - v. Travel and other expenses
        - vi. Justifications for underspent funds

## **7. Allowable Uses of Funds and Funding Restrictions**

Specific to the J&J, Distributor, CVS, Teva, Allergan and Walmart settlements, funds must be spent on opioid remediation. Opioid remediation is defined as:

*Care, treatment, and other programs and expenditures (including reimbursement for past such programs or expenditures except where this Agreement restricts the use of funds solely to future Opioid Remediation) designed to address the misuse and abuse of opioid products, treat or mitigate opioid use or related disorders, or mitigate other alleged effects of, including on those injured as a result of, the opioid epidemic.*

Activities MUST meet the definition of opioid remediation, be an evidence-based strategy or promising practice and align with allowable uses outlined by [Exhibit E](#).

## 8. Schedule of Events

Application Posted	October 20, 2025
Application Due	December 1, 2025 Noon EST
Anticipated Selection Announcement Date	TBD

## 9. Proposal Process

- a. Applications shall be emailed to [city.manager@bangormaine.gov](mailto:city.manager@bangormaine.gov) by December 1, 2025. To be scored, applications must have ALL contact information filled out.
  - i. Subject line of email should be: Opioid Settlement Grant Application
- b. Grant applications should use 12 point font and not exceed 12 single-spaced pages in length, not including attachments.
- c. Incomplete applications will not be reviewed. All fields in the application are mandatory, unless otherwise noted.

## 10. Scoring Process

The Opioid Settlement Fund Advisory Committee has implemented procedures for assessing the technical merit of applications to provide for an objective review and to assist you in understanding the standards against which your application will be reviewed. The review process allows for the objective evaluation of applications by the individuals responsible for making award recommendations to the Bangor City Council. The highest ranked applications will receive consideration for award within available funding ranges. Applications will be reviewed by members of the Opioid Settlement Fund Advisory Committee with assistance from City staff using a standard rubric. These criteria are the basis upon which the reviewers will evaluate and score the merit of the application. The entire proposal will be considered during the review process. Below are descriptions of the review criteria and their scoring points.

1. Adherence to Application Instructions- Application is clear, comprehensive, and professional, has been submitted by the deadline, all fields are complete, and all documents requested are present.
2. Organization Information and Description- Organizational mission, purpose, and current community impact are clear, current staff are trained and qualified for current positions, and there is clear evidence of the need for the organization's work. The

organization's structure is explained, showing it can implement its proposed project, including existing collaborations for support if necessary.

3. Project Description-Project goals, objectives, and expected outcomes are clear. The project is in alignment with strategies in Exhibit E, and the project is highly likely to complete expected outcomes and has shown flexibility to adapt to the ever-changing community needs.
4. Priority Population and Geographic Area-Project serves assigned subdivision's geographic area; organization has demonstrated familiarity in working with the priority population.
5. Data to Support Need- The organization has provided reliable, accurate data that clearly illustrates the need for the program/project they are proposing. The data is easily accessible and readable for reviewers.
6. Timeline- Project timeline is feasible to complete within expected timeframe, aligns with all project guidelines, and is logical and clear.
7. Scope of work- The scope of work is feasible for the organization and funding structure, and there is a clear, logical connection between outputs, outcomes, and project timeline. If there are partnerships, the roles of the partnerships are clear, and letters of commitment are complete and attached.
8. Data Tracking- Objectives align with Exhibit E and follow SMARTIE guidelines (Specific, Measurable, Achievable, Relevant, Timebound, Inclusive, Equitable). Identified tracking measures are clear, feasible, and connected to the objectives.
9. Sustainability- The applicant has stated a feasible and logical plan for when funding is fully expended. The organization's financial statements and other documents exemplify financial health and organizational sustainability.
10. Budget-Narrative for the budget is clear and detailed; overall funding amount requested is feasible for the program.

## IV. Sample Application Response Format

<b>Applicant Information</b>	
<b>Lead Organization Information</b>	
Organization Name	
Street Address	
Email Address	
Phone number	
Fiscal Sponsor Information (if different than Lead Organization)	
Fiscal Sponsor Name	
Street Address	
Email Address	
Phone Number	
<b>Project Information</b>	
Project Title	
Project Director	
Title of Project Director	
Authorized Representative	
Title of Authorized Representative	
Signature of Authorized Representative	
Signature Date	
<b>Lead Organization Description (include overview of organization's structure)</b>	
<b>Short Bios of Project Personnel (including their qualifications)</b>	
<b>Project Description</b>	
<i>Make sure to include:</i>	
<ul style="list-style-type: none"> <li><i>a. How this proposal will address harms associated with the opioid crisis</i></li> <li><i>b. How this proposal leverages best practices and/or fills existing gaps within the existing local provider community</i></li> <li><i>c. Goals and expected outcomes of the project</i></li> <li><i>d. How your organization or group has or will have the capacity to successfully implement this project</i></li> </ul>	

<p>Explain how the Project meets the definition of opioid remediation, is an evidence-based strategy, and aligns with allowable uses outlined by <a href="#">Exhibit E</a>.</p>			
<p>Priority Populations and Geographic Area Served by Project (if a portion of the served population is outside of Bangor, please provide a percentage breakdown by City/town)</p>			
<p>What percentage of the population served by the Project are impacted, directly or indirectly, by OUD/SUD?</p>			
<p>Rationale/Data to Support Need for Project</p>			
<p>High-Level Project Timeline (brief description)</p>			
<p><b>Scope of Work</b></p>			
Activity	Outputs	Outcomes	Timeline
<p>List of partners and their expected roles-letters of commitment must be attached</p>			
<p>Please list SMARTIE objectives (specific, measurable, achievable, relevant, timebound, inclusive, equitable)</p>			
<p>How will you collect and/or track data related to your objectives?</p>			

How will the project be sustained after this round of funding?	
Budget-total amount requested	\$_____
Budget Narrative/Spending Plan	
Could this Project be scaled up or down if more or less funding is received?	
New or Existing Project? (Check one)	___: Existing ___: New
Existing- Currently, how many unique individuals are served annually?	
New-is this project evidence-based and/or considered a promising practice?	___: Yes ___: No
Has or is an application being made to Penobscot County to fund this project?	___: Yes ___: No
Attachments/Supporting Documents	<ul style="list-style-type: none"> <li>A. Resume of project director and/or key staff</li> <li>B. Project Budget</li> <li>C. Letters of Commitment from any partners (if required)</li> <li>D. Documentation evidencing financial health and stability, including, but not limited to: profit and loss statements, financial statements, chart of accounts</li> <li>E. Supplemental materials demonstrating experience, organizational impact/commitment to addressing the overdose epidemic</li> </ul>

