



DEPARTMENT OF ASSESSING
 BUSINESS PERSONAL PROPERTY DECLARATION
 ADDRESS: 73 HARLOW STREET, BANGOR, ME 04401
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**APRIL 1, 2026 ASSESSMENT DATE.
 RETURN MUST BE FILED BY
 MAY 1, 2026.**

CITY OF BANGOR

WARNING: FAILURE TO REPORT WILL TRIGGER AN ASSESSOR'S AUDIT

Account Number
<input type="checkbox"/> New Mailing Address <input type="checkbox"/> New Business Location <input type="checkbox"/> Business Closed or Sold - Date: _____ Assets: <input type="checkbox"/> Transferred to new owner <input type="checkbox"/> Disposed <input type="checkbox"/> Sold <input type="checkbox"/> New Business/First Year Declaring

**SEE BACK OF COVER LETTER FOR
 GENERAL INFORMATION AND INSTRUCTIONS.**

Location Address:

BUSINESS OWNER'S NAME(S)/PERSON(S) RESPONSIBLE TO PAY TAXES:	
NAME OF BUSINESS (DBA):	
BUSINESS LOCATION:	
BUSINESS MAILING ADDRESS:	
TELEPHONE #:	BUSINESS EMAIL ADDRESS:

STATE OF MAINE PROPERTY TAXATION: TITLE 36
 Sec. 601. **Personal Property; Defined:** Personal Property for the purposes of taxation includes all tangible goods and chattels wheresoever they are and all vessels, at home or abroad.
 Sec. 706-A. **Taxpayers to list property; notice; penalty; verification:** Before making an assessment, the assessor or assessors, chief assessor of a primary assessing area or State Tax Assessor in the case of the unorganized territory may give seasonable notice in writing to all persons liable to taxation or qualifying for exemption pursuant to subchapter 4-C in the municipality, the primary assessing area or the unorganized territory to furnish to the assessor or assessors, chief assessor or State Tax Assessor true and perfect lists of all the property the taxpayer possessed on the first day of April of the same year and may at the time of the notice or thereafter require the taxpayer to answer in writing all proper inquiries as to the nature, situation and value of the taxpayer's property liable to be taxed in the State or subject to exemption pursuant to subchapter 4-C. The list and answers are not conclusive upon the assessor or assessors, chief assessor or State Tax Assessor.

ATTACH ADDITIONAL SHEETS IF NECESSARY

SECTION 1 FURNITURE AND FIXTURES, LEASEHOLD IMPROVEMENTS AND SIGNS: (Lump Sum Totals Not Accepted)					
DESCRIPTION OF ITEM	MODEL #/SERIAL #	QTY.	MO./YR. ACQUIRED	COST EACH	TOTAL COST

SECTION 2 MACHINERY AND EQUIPMENT: (Lump Sum Totals Not Accepted)					
DESCRIPTION OF ITEM	MODEL #/SERIAL #	QTY.	MO./YR. ACQUIRED	COST EACH	TOTAL COST

SECTION 3 COMPUTER EQUIPMENT: (Lump Sum Totals Not Accepted)					
DESCRIPTION OF ITEM	MODEL #/SERIAL #	QTY.	MO./YR. ACQUIRED	COST EACH	TOTAL COST

(PLEASE SEE NOTE ON INSTRUCTION LETTER BEFORE COMPLETING THIS SECTION)

SECTION 4 LEASED, LOANED OR RENTED PERSONAL PROPERTY:

List below **all** personal property which is located at your place of business that is leased, loaned, or rented and is **owned by someone else**. This would include such items as vending machines, postage machines, computer equipment, copy machines, telephone systems, security alarms, trash containers, video games, furniture, typewriters, calculators, water coolers, ice machines, storage trailers, construction equipment or any other type of equipment that is **not owned by you** but is located on your premises.

FULL NAME AND ADDRESS OF OWNER	DESCRIPTION OF ITEM	QTY	COST	LEASE DATE	MONTHLY RENT	NUMBER OF MONTHS

(ATTACH ADDITIONAL SHEETS, IF NECESSARY)

SECTION 5 TRUE OR CONDITIONAL LEASES - THIS SECTION FOR LESSORS OR LENDERS ONLY:

Leasing Companies: To help avoid duplication of accounts related to leased personal property, **PLEASE** complete the following:

Does your business lease personal property in the City of Bangor? Yes No

Does your business handle conditional leases on equipment located in the City of Bangor? Yes No

If yes, provide the name and address of the person(s) or business to whom the property was leased or financed to on the assessment date. Also include a description of the item(s), its model #, serial #, the quantity leased, year acquired and original cost. Attach list identified as "Leased" or "Conditional Leased" Personal Property. **PLEASE SPECIFY WHO IS RESPONSIBLE FOR THE PERSONAL PROPERTY TAXES.**

If notice is given by mail and the taxpayer does not furnish the list and answers to all proper inquiries, the taxpayer may not apply to the assessor or assessors, chief assessor of a primary assessing area or State Tax Assessor in the case of the unorganized territory for an abatement or appeal an application for abatement of those taxes unless the taxpayer furnishes the list and answers with the application and satisfies the assessing authority or authority to whom an appeal is made that the taxpayer was unable to furnish the list and answers in the time required. The list and answers are not conclusive upon the assessor or assessors, chief assessor or State Tax Assessor. The assessor or assessors, chief assessor of a primary assessing area or State Tax Assessor in the case of the unorganized territory may require the person furnishing the list and answers to all proper inquiries to subscribe under oath to the truth of the list and answers.

I hereby certify that this declaration form, together with any accompanying exhibits or statements has been examined by me and to the best of my knowledge, information and belief sets forth a full, true, and perfect list of all taxable personal property owned by me or in my possession, or under my control, located in the City of Bangor on April 1, 2025 that such property has been reasonably described and its cost fairly represented; and that no attempt has been made to mislead the Assessor as to its age, quality, quantity or cost.

I also understand that this return is subject to audit by the Assessor or an agent acting on his/her behalf.



IF THE ASSESSOR DOES NOT RECEIVE THIS FORM BACK, THE ASSESSOR WILL HAVE NO CHOICE BUT TO ESTIMATE THE PERSONAL PROPERTY USED IN YOUR PLACE(S) OF BUSINESS.

YES NO
I've attached/included the BETE Exemption Application Form
Form must be filed no later than May 1st.

APRIL 1, 2026 ASSESSMENT DATE. RETURN MUST BE FILED BY MAY 1, 2026.
IT IS YOUR RESPONSIBILITY TO RETURN THIS FORM BY THE FILING DEADLINE. FAILURE TO RETURN THIS FORM MAY BAR YOUR RIGHT TO AN ABATEMENT APPEAL.

Signed: _____

Print Name: _____

Official Title: _____

Official's Email Address: _____

AFTER COMPLETION, PLEASE MAIL THIS FORM TO:
City of Bangor
Assessing Department
73 Harlow Street
Bangor, ME 04401

Email Address:
declarations@bangormaine.gov

Person authorized to disclose records: _____

Telephone Number: _____

Date: _____