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**INTEROFFICE MEMORANDUM**

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**TO:** BANGOR CITY COUNCIL

**FROM:** TRACY WILLETTE, PARKS AND REC. DIRECTOR

**SUBJECT:** RESTROOMS

**DATE:** APRIL 9, 2021

**CC:** CATHERINE CONLOW, CITY MANAGER

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Casella is willing to try placing public toilets for the City. In their proposal, they would place these units with the understanding a team of individuals would be cleaning and removing debris from the unit's multiple times a day. Casella would provide the following services up to five times per week:

- Pump out each unit and refill each tank
- Paper and sanitizer restock
- Damage repairs as they occur

Casella would charge the City \$50.00 per service per toilet which if done five times per week would be a weekly cleaning fee of \$250.00 per toilet. In addition, Casella would ask for a \$500.00 deposit per toilet.

The Greater Bangor Housing Coalition has presented a proposal to assist with the cleaning Casella has referenced. They are proposing to work with the City through a volunteer coordinator and using five paid cleaners with two substitute cleaners. Each toilet would be checked seven times per day. Their proposed estimated a total of \$1,860 per month in labor costs with additional costs for cleaning supplies. They have also proposed a task list for each time a toilet is checked.

Taking the GBHC proposal of up to four toilets (\$1,860 per month) and including the per toilet costs proposed by Casella (\$4,000 per month for four toilets), the total monthly cost to the City for public space portable toilets amounts to \$5,860.00.

If we were to move forward with this proposal, Parks and Recreation could be the City's contact for the group. The City could enter into an Mou with the Peace and Justice Center and they would hire and employ these workers. The agreement would have similar requirements as our other service contracts such as liability insurance, work comp, training and safety (to include making available Hepatitis A/B vaccines) etc. Peace and Justice would then invoice the City and we would pay Peace and Justice for the cleaning service.