

Council Workshop

Tuesday July 11, 2023 @ 5:15 pm

1. ARPA Application Discussion and Review

- Homelessness
 - Bangor Area Homeless Shelter – Diversion Program
 - Bangor Area Homeless Shelter – Winter Warming Center
 - Penobscot Community Health Center – More Hope
- Other
 - Eastern Area Agency on Aging
 - Maine Multicultural Center
 - Wabanaki Public Health and Wellness

Area of Emphasis - Homelessness

| Area Rank | Overall Rank | Applicant | Request Amount | Project Budget | Type of Cost | Description | Penobscot County \$ | Comments |
|-----------|--------------|---------------------------------|----------------|----------------|--------------|---|---------------------|--|
| 1 | 1 | Bangor Area Homeless Shelter(1) | 10,000 | 122,365 | Operating | The application was for support of the diversion program. The program seeks to decrease the growing number of individuals experiencing homelessness in the Greater Bangor area through creative problem solving, advocacy, and collaboration. | 25,000 | The diversion program was implemented during the pandemic due to limitations on occupancy within the shelter. The program aids individuals to identify secure safe housing alternatives. The program is designed to respond to the uniqueness of each situation. Successful examples include; tenant/landlord mediation, rental assistance, reunification, connection to services and/or supports, etc. To date BAHS has successfully diverted 99 individuals seeking services. Balance of funding is received from grants, donations or operating funds. Potential alternate funding source - CDBG as individuals being served would meet eligibility criteria. |
| 2 | 5 | Bangor Area Homeless Shelter | 10,000 | 68,452 | Operating | The application was for support of the operation of the winter warming center. The operation provides life safety for community members who are experiencing homelessness during the cold winter months for up to 38 individuals when shelters are at capacity. | - | The winter warming center operation began in 2018 and provides an opportunity to prevent untimely deaths and health complications associated with exposure as well as to connect individuals to shelter and/or support services, and other resources that will increase their ability to achieve safe, permanent housing. Of the 348 individuals who utilized this service in 2022/2023, 182 were from Bangor. Balance of funding is received from grants, donations or operating funds. Potential alternate funding source - CDBG - which has been providing fund annually for the last two years. |
| 3 | 8 | Penobscot Community Health (2) | 2,774,880 | 2,774,880 | Capital | Expansion and renovation of the shelter section of Hope House Health & Living Center. | 2,550,000 | Hope House is a 66 bed low barrier shelter. This project would renovate and expand the facility foot print and allow for an additional 4 "flex beds" (i.e. quarantine /isolation as needed, additional warming ctr capacity, future recuperative care beds). Built 1977 the physical layout of the space is no longer optimal. The project would modernize basic shelter functionality (HVAC system, expand sleep spaces, create privacy barriers with outlets, improve hygiene and personal storage spaces, increase open concept space to improve line of sight for staff), expand and improve day programming and cafeteria space to facilitate on-site job training and transitional employment support, purchase of reliable vans for continued outreach efforts, transport individuals to appointments, etc. |

(1) Funding from Penobscot County was to support general operations.

(2) Funding from Penobscot County was to modify existing transitional housing building, constructing a 2nd floor to accommodate recovery transitional housing program and the purchase of a truck.

**City of Bangor ARPA Grant Request
Program Budget**



Please provide an overview of your project budget. If a category is not applicable to your project you may leave it blank. Please add relevant notes in column C and use the comments to explain, if necessary.

Bangor Area Homeless Shelter - Diversion

| Revenue Source | Project Revenue | Notes |
|---|---------------------|-------|
| Fundraising (Individual/Business) | | |
| Grants - Federal | | |
| Grants - State | \$ 10,000.00 | |
| Grants-Private (Foundation, United Way, Non-Gov't etc.) | \$ 20,000.00 | |
| Program Income (fees, membership, etc.) | | |
| In-Kind | | |
| All Other Revenue (explain below) | | |
| TOTAL | \$ 30,000.00 | |
| Revenue Comments: | | |

| Expense Item | Project Cost | Notes |
|-------------------------------------|----------------------|-------|
| Salaries | \$ 87,535.00 | |
| Benefits | \$ 4,800.00 | |
| Professional Fees/Contract Services | \$ 9,672.00 | |
| Acquisition Costs | \$ - | |
| Construction/Renovation | \$ - | |
| Site Work | \$ - | |
| Software/Technology | \$ - | |
| Supplies/Materials | \$ 2,576.00 | |
| Rent/Utilities | \$ 6,398.00 | |
| Equipment | \$ - | |
| Travel | \$ 1,500.00 | |
| All Other Expenses | \$ 9,884.00 | |
| TOTAL EXPENSES | \$ 122,365.00 | |
| Expenses Comments: | | |

Project Budget Comments: When funding is not secured through state, federal, or private grants, funds from our General Operating budget are utilized.

**City of Bangor ARPA Grant Request
Project Budget**



Please provide an overview of your project budget. If a category is not applicable to your project you may leave it blank. Please add relevant notes in column C and use the comments to explain, if necessary.

Bangor Area Homeless Shelter - Winter Warming Center

| Revenue Source | Project Revenue | Notes |
|---|---------------------|-------------------------------------|
| Fundraising (Individual/Business) | \$ 5,000.00 | Hope for Homeless yearly fundraiser |
| Grants - Federal | | |
| Grants - State | | |
| Grants-Private (Foundation, United Way, Non-Gov't etc.) | \$ 50,000.00 | |
| Program Income (fees, membership, etc.) | | |
| In-Kind | | |
| All Other Revenue (explain below) | | |
| TOTAL | \$ 55,000.00 | |
| Revenue Comments: | | |

| Expense Item | Project Cost | Notes |
|-------------------------------------|---------------------|-------|
| Salaries | \$ 52,808.00 | |
| Benefits | \$ 8,241.00 | |
| Professional Fees/Contract Services | \$ 640.00 | |
| Acquisition Costs | \$ - | |
| Construction/Renovation | \$ - | |
| Site Work | \$ - | |
| Software/Technology | \$ - | |
| Supplies/Materials | \$ 1,610.00 | |
| Rent/Utilities | \$ 4,000.00 | |
| Equipment | \$ - | |
| Travel | \$ - | |
| All Other Expenses | \$ 1,153.00 | |
| TOTAL EXPENSES | \$ 68,452.00 | |
| Expenses Comments: | | |

Project Budget Comments:

**City of Bangor ARPA Grant Request
Program Budget**



Please provide an overview of your project budget. If a category is not applicable to your project you may leave it blank. Please add relevant notes in column C and use the comments to explain, if necessary.

Penobscot Community Health Center - More Hope

| Revenue Source | Project Revenue | Notes |
|---|-----------------|-------|
| Fundraising (Individual/Business) | | |
| Grants - Federal | | |
| Grants - State | | |
| Grants-Private (Foundation, United Way, Non-Gov't etc.) | | |
| Program Income (fees, membership, etc.) | | |
| In-Kind | | |
| All Other Revenue (explain below) | | |
| TOTAL | \$ - | |
| Revenue Comments: We do not have other revenue committed to this proposed expansion, renovation, and enhancement project. | | |

| Expense Item | Project Cost | Notes |
|-------------------------------------|-----------------|---|
| Salaries | | |
| Benefits | | |
| Professional Fees/Contract Services | \$ 75,000.00 | design costs: engineering, architectural, permitting |
| Acquisition Costs | | 4,132 sf @ \$340 sf new construction; 4,000 sf @ \$125 sf renovation of existing space; replace existing HVAC |
| Construction/Renovation | \$ 2,129,880.00 | system \$225,000 exterior courtyard relocation to rear corner of building |
| Site Work | \$ 125,000.00 | site |
| Software/Technology | | |
| Supplies/Materials | \$ 305,000.00 | furniture, fixtures, etc. |
| Rent/Utilities | | |
| Equipment | \$ 90,000.00 | two vans for client outreach, transportation, and donation pick-up |
| Travel | | |
| All Other Expenses | \$ 50,000.00 | contingency: to cover unknowns once construction begins |
| TOTAL EXPENSES | \$ 2,774,880.00 | |
| Expenses Comments: | | |

Project Budget Comments:

Area of Emphasis - Other

| Area Rank | Overall Rank | Applicant | Request Amount | Project Budget | Type of Cost | Description | Penobscot County \$ | Comments |
|-----------|--------------|---|----------------|----------------|--------------|---|---------------------|--|
| 1 | 6 | Eastern Area Agency on Aging (1) | 67,000 | 67,000 | Operating | Support of 1/4 of Bangor delivered meals (7,750) would allow EAAA to spread their purchasing power further, avoid waitlists and ensure residents received the needed food security. | 50,000 | Food costs have increased 13.5% since 2020. In 2022, older individuals in Bangor represented 15.7% of people served with nutritional programs in the EAAA region, which includes home delivered meals, community cafes, furry food bank and commodities supplemental food program. |
| 3 | 9 | Maine MultiCultural Center (2) | 70,700 | 1,198,110 | Operating | The overall project is to support the efforts to provide transitional housing and integrative services to immigrants settling in the greater Bangor area. | 45,000 | The MMCC works with three broad categories of immigrants; refugees, asylum seekers, and voluntary migrants. The overall project seeks to address the both the greater Bangor area workforce needs as well as new Mainers need for housing and integrative services. The project includes connections to resources, services and assign of a support team for new Mainers as well as the renovation and acquisition of housing, establishing a fund to aid in housing and connection to career development services. The \$70,700 requested would fund a full time program manager who would recruit, train, and manage volunteers and serve as a case manager. |
| 5 | 25 | Wabanaki Public Health and Wellness (3) | 1,250,000 | 3,533,000 | Capital | Capital investment in the Wabanaki Youth & Cultural Center (Central Street) and the Community Connection Center for Learning & Lodging (Kenduskeag Ave). | 100,000 | Funding would support the develop of two cultural centers within Bangor. Proposed improvements are designed to be interactive with a focus on our rich Wabanaki cultures and our important natural resources. The Youth center will provide youth services for culturally focused and supportive programming for all youth. The Community Cultural Center would provide spaces for group learning, celebrations and events spaces, as well as lodging, a medicine trail and outdoor walkway, a USDA kitchen, and space offering Wabanaki art, cultural activities and ceremonies. |

- (1) Funding from Penobscot County was to support almost 2000 Penobscot County residents.
- (2) Funding from Penobscot County was to support housing efforts (secure, furnish, tenant/landlord).
- (3) Funding from Penobscot County was to support development of a withdrawal management and healing center.

Eastern Area Agency on Aging

City of Bangor ARPA Grant Request Project Budget



Please provide an overview of your project budget. If a category is not applicable to your project you may leave it blank. Please add relevant notes in column C and use the comments to explain, if necessary.

| Revenue Source | Project Revenue | Notes |
|---|-----------------|-------|
| Fundraising (Individual/Business) | | |
| Grants - Federal | | |
| Grants - State | | |
| Grants-Private (Foundation, United Way, Non-Gov't etc.) | | |
| Program Income (fees, membership, etc.) | | |
| In-Kind | | |
| All Other Revenue (explain below) | | |
| TOTAL | \$ - | |

Revenue Comments: There is no other project revenue, though there is budgeted revenue across all Nutrition programs in the EAAA region and inclusive of Bangor services. A Nutrition Income and Expense FY23 Budget will be attached to provide a picture of Department wide revenue projections.

| Expense Item | Project Cost | Notes |
|-------------------------------------|---------------------|--|
| Salaries | \$ 17,848.00 | 2 hours per week of staff time; see notes on staff hourly below. |
| Benefits | \$ 3,213.00 | Insurance, retirement, etc @ 18% |
| Professional Fees/Contract Services | | |
| Acquisition Costs | | |
| Construction/Renovation | | |
| Site Work | | |
| Software/Technology | | |
| Supplies/Materials | \$ 43,363.00 | Purchased meals at average cost of \$4.95 for 1/4 of meals needed for Meals on Wheels recipients in Bangor annually: \$38,363 for 7,750 meals. Pet food and supplies to distribute to consumers (supplements inkind donated food/supplies), \$5,000. |
| Rent/Utilities | \$ 1,920.00 | Storage for 12 months @ \$160/month |
| Equipment | | |
| Travel | | |
| All Other Expenses | \$656 | Volunteer Appreciation |
| TOTAL EXPENSES | \$ 67,000.00 | |

Expenses Comments: Expenses are pro-rated for the Bangor community and less than actual costs. On average 15.7% of our Nutrition consumers are Bangor residents and our request will mitigate personnel costs and food increases, support volunteer appreciation, and rent a storage location in Bangor. Through these measures, we can meet the demand for Nutrition services and improve our infrastructure, avoiding waitlists and bridging the gap to post COVID services.

Salaries: Nutrition Director @ \$32.96 = \$65.92 x 52 weeks = \$3,428.
 Supplemental Food Programs/Nutrition Manager @ \$27.23 = \$54.56 x 52 Weeks = \$2,837.
 Supplemental Food Programs Admin Assistant @ \$17.34 = \$34.68 x 52 weeks = \$1,803.
 Supplemental Food Program Coordinator @ \$18.68 = \$37.36 x 52 weeks = \$1,943.
 Nutrition Supervisor/Southern Penobscot @ \$20.82 = \$41.64 x 52 = \$2,165.
 Nutrition Specialist/ Southern Penobscot @ \$19.80 = \$39.60 x 52 = \$2,059.
 Program Coordinator/Southern Penobscot @ \$16.71 = \$33.42 x 52 = \$1,738.
 Program Coordinator/Southern Penobscot @ \$18.03 = \$36.06 x 52 = \$1,875.

Project Budget Comments: An additional budget is attached in the portal, representing the EAAA Nutrition programs for all 4 counties served as noted in Revenue comments. Eastern Area Agency on Aging's fiscal year is from October 1 - September 30.

**City of Bangor ARPA Grant Request
Project Budget**



Please provide an overview of your project budget. If a category is not applicable to your project you may leave it blank. Please add relevant notes in column C and use the comments to explain, if necessary.

Maine Multicultural Center

| Revenue Source | Project Revenue | Notes |
|--|----------------------|----------------------------|
| Fundraising (Individual/Business) | | |
| Grants - Federal | \$ 80,000.00 | Congressional set-aside |
| Grants - State | \$ 240,000.00 | DECD subgrant through EMDC |
| Grants-Private (Foundation, United Way, Non-Gov't etc.) | \$ 11,000.00 | Maine Community Foundation |
| Program Income (fees, membership, etc.) | | |
| In-Kind | | |
| All Other Revenue (explain below) | | |
| TOTAL | \$ 331,000.00 | |
| Revenue Comments: Without staff, consistent and accurate tracking of volunteer hours has been very difficult, but the investment of time from our volunteers has been significant - well over 1300 hours (over \$40,000 at current value for volunteer time) | | |

| Expense Item | Project Cost | Notes |
|---|------------------------|--|
| Salaries | \$ 116,000.00 | Exec Dir (25%); Program Mgr (100%); Housing Coord (100%) |
| Benefits | \$ 46,400.00 | 40% of Salary |
| Professional Fees/Contract Services | \$ 15,000.00 | Accounting/Reporting |
| Acquisition Costs | \$ 625,000.00 | 2 multi-unit apartment buildings |
| Construction/Renovation | \$ 270,000.00 | remodeling of multi-unit buildings |
| Site Work | | |
| Software/Technology | | |
| Supplies/Materials | | |
| Rent/Utilities | \$ 7,330.00 | rent, internet, phone, photocopy/printing |
| Equipment | \$ 3,000.00 | 2 laptops & peripherals |
| Travel | | |
| All Other Expenses | \$ 115,380.00 | |
| TOTAL EXPENSES | \$ 1,198,110.00 | |
| Expenses Comments: Insurance - \$30,000; Property Tax - \$13,380; Rental Assistance Fund - \$72,000 | | |

Project Budget Comments:

City of Bangor ARPA Grant Request
Project Budget



Please provide an overview of your project budget. If a category is not applicable to your project you may leave it blank. Please add relevant notes in column C and use the comments to explain, if necessary.

Wabanaki Public Health and Wellness

| Revenue Source | Project Revenue | Notes |
|---|------------------------|---|
| Fundraising (Individual/Business) | \$ 300,000.00 | To date, WPHW has secured 300,000 in individual philanthropy. WPHW is in the process of launching a major gifts/ capital campaign, working with individual donors and private family foundations to secure the funding required to realize this project. |
| Grants - Federal | 1,200,000 (Submitted) | WPHW has submitted Congressionally Directed Spending Requests through the BIA to both Senator Collins and Senator King for 1.2 Million in support of this project. |
| Grants - State | | WPHW has yet to receive any state funding for this project. |
| Grants-Private (Foundation, United Way, Non-Gov't etc.) | \$ 220,000.00 | WPHW has secured 200,000 from the NOVO foundation and 20,000 from the Maine Community Foundation for this project. |
| Program Income (fees, membership, etc.) | TBD | The café and a retail shop co-located in the Wabanaki Youth & Cultural Center will both generate income, as well as ticketed events, fees for special programs, rental fees for event space, and lodging at the Community Connection Center for Learning & Lodging. All income generated will be reinvested in the project and used to offset the costs of staffing and maintaining facilities. |
| In-Kind | TBD | WPHW has and will continue to invest significant In-Kind human capacity and resources towards this project. |
| All Other Revenue (explain below) | \$ 585,000.00 | Acquisition costs have been completed. The 585,000 investment for the 1066 Kenduskeg property was made by the Passamaquoddy Tribe and gifted to WPHW for the purpose of this project. |
| TOTAL | \$ 1,105,000.00 | |
| Revenue Comments: WPHW will be pursuing additional grant opportunities, as well as launching a major gifts/ capital campaign, working with individual donors and private family foundations to secure the remaining funding required to realize this project. | | |

| Expense Item | Project Cost | Notes |
|---|------------------------|--|
| Salaries | | |
| Benefits | | |
| Professional Fees/Contract Services | \$ 40,000.00 | Planning, design and permitting costs are estimated in the project budget at \$40,000. The initial planning and design work are in progress, albeit in the very early stages, and permitting and construction will begin once the design elements are finalized. The timeline for this phase is early spring of 2023, pursuant to availability of funds. |
| Acquisition Costs | \$ 585,000.00 | Secured, see above. |
| Construction/Renovation | \$ 900,000.00 | Construction and renovation make up a large portion of the project cost as the acquired properties require significant rehabilitation. Construction costs for 16 Central are estimated at \$100,000, and at 1066 Kenduskeg at \$800,000 for a total of \$900,000. This work is anticipated to begin summer 2023 following the finalization of the design elements. All work is pursuant to securing funding. |
| Site Work | \$ 300,000.00 | Outdoor site costs are estimated in the project budget at \$300,000 for the 1066 Kenduskeg property, which includes work costs to make site features accessible. This work has not yet begun. |
| Software/Technology | | |
| Supplies/Materials | \$ 918,000.00 | Supply/ Material costs for both facilities including site features, cultural and interactive exhibits are estimated in the budget at 918,000. For additional details see the Project Proposal and Supplemental Materials attachment. This work has not yet begun. |
| Rent/Utilities | \$ 240,000.00 | WPHW has made and will continue to make the 39,000 a month (plus electric) investment to maintain the 16th Central property. |
| Equipment | \$ 550,000.00 | Equipment costs for the Commercial and USDA Certified Kitchens at both facilities are estimated in the budget at 550,000. |
| Travel | | |
| All Other Expenses | | |
| TOTAL EXPENSES | \$ 3,533,000.00 | |
| Expenses Comments: Costs identified in this proposal for the facilities are specific to renovation, building out the spaces relevant to programmatic needs, equipment purchases for operations, and for the exhibits described in the Project Proposal and illustrated in the Supplemental Material Attachment. | | |

Project Budget Comments: WPHW is requesting 1,250,000 or 35.4% of the total estimated project budget to help invest in the creation of the Wabanaki Youth & Cultural Center and the Community Connection Center for Learning & Lodging in Bangor.

**State and Local Fiscal Recovery Funds
(ARPA)
FOR DISCUSSION PURPOSES ONLY**

| | (A) Committed/ Awarded To Date | (B) Applications 1-25, Potent Muni/School | (A)+(B) Subtotal | Suggested Allocation for Planning Purposes |
|--|---|--|---------------------|---|
| Public Health | 811,700 | 5,215,838 | 6,027,538 | 3,000,000 |
| Mental Health | | 3,920,628 | | |
| Substance Use Disorder | | | | |
| Prevention | | | | |
| Treatment | | 1,295,210 | | |
| Recovery | | | | |
| 12/28/2022 Fresh Start | 396,100 | | | |
| 7/10/2023 BARN | 415,600 | | | |
| Affordable Broadband | | | | 2,600,000 |
| Negative Economic Impact | 500,000 | 450,588 | 950,588 | 1,750,000 |
| Job Training Assistance | | 450,588 | | |
| Aid to Non Profits (targeted) | | | | |
| 12/28/2022 Maine Discovery Museum | 500,000 | | | |
| Aid to Small Businesses | | | | |
| Disproportionately Impacted Communities | 3,481,271 | 9,644,880 | 13,126,151 | 8,150,000 |
| Housing | | 3,999,979 | | 5,000,000 |
| 12/28/2022 Penquis | 540,000 | | | |
| Housing Position | 350,000 | | | |
| 7/5/2023 ALT Fund - VOANNE - New | | (275,000) | | |
| 7/5/2023 ALT Fund - VOANNE - Imp | | (189,840) | | |
| 7/5/2023 Defer - VOANNE - Debt | | (185,139) | | |
| Homelessness | | 2,844,880 | | |
| 12/28/2022 Bangor Public Library | 241,271 | | | |
| Homelessness Position | 350,000 | | | |
| 7/5/2023 Defer - BAHS - Operating | | (50,000) | | |
| | | | | 3,150,000 |
| Childcare | | | | |
| 1/30/2023 Bangor YMCA | 2,000,000 | 8,184,290 | | |
| 7/5/2023 Defer - Boys & Girls Club | | (4,684,290) | | |
| Other | - | 867,700 | 867,700 | 5,400,000 |
| Other | | 315,700 | | |
| 7/5/2023 Defer - Penobscot Theatre | | (178,000) | | |
| Municipal Projects* | | 230,000 | | |
| School Projects* | | 500,000 | | |
| | <u>4,792,971</u> | <u>16,179,006</u> | <u>20,971,977</u> | <u>20,900,000</u> |

* Not allocated or approved, planning estimates only

| | |
|---------------------------------|-------------------|
| Award Amount | 20,478,297 |
| Interest Earned | 522,310 |
| Unallocated/Uncommitted Balance | <u>16,207,636</u> |