

FINANCE COMMITTEE MINUTES
July 21, 2014 at 6:30PM

Council Members: Baldacci, Gallant, Nealley, Graham, Durgin, Blanchette

Staff Members: Cyr, Wardwell, Dawes, Nicklas, Hathaway, Birch

1. Bids/Purchasing

- a. Request to Waive Bid Process - 8 Lane Signals – Public Works - Highway Tech - \$19,400

Finance Director Deb Cyr explained that when the City went out to bid for signals in the recent past, only one bid was received so staff recommendation is to waive the bid process and order these needed signals from the same firm, Highway Tech.

Councilor Baldacci moved, Councilor Durgin seconded, approved.

- b. Request to purchase Cellular Tablets – Information Services & Police Department

Finance Director Cyr stated that as we all know, the City has been moving to the use of tablets. Different tablets use different programs so research was done on a number of types. Verizon has the 3 types of tablets the City needs and they will allow us to pool our data at a lower rate than other service providers. Staff recommendation is to purchase the tablets from Verizon.

Councilor Durgin moved, Councilor Graham seconded, approved.

- c. Request to Utilize State Contract – Police Vehicles – Police Department – Quirk Ford of Augusta - \$93,360

Finance Director Cyr explained that over the last few years we have piggy backed on the State Contract to get new police vehicles. Council approved 3 new vehicles in the FY2015 and this is a request to purchase 3 new SUVs which is the preferred type of vehicle for a number of reasons including transportation, comfort, etc.

Councilor Durgin moved, Councilor Nealley seconded, recommended to full Council.

2. Sale of Property – 335 Broadway

Assistant City Solicitor Paul Nicklas explained that the City owns a parcel at this address and it is not developed at this time. The City has an interest in selling the small parcel to the abutters. The selling price to the abutters to the right would be \$6,350 and the selling price to the abutters to the left would be \$2,295.

Councilor Baldacci moved, Councilor Graham seconded, approved.

3. Revised Special Assessment – Bangor Center Development District

City Assessor Ben Birch stated that an oversight was detected for the Bangor Center Development District when tax bills were being processed. The amount of money that was approved in May for the District was understated. State Statute has a minimum of a 5% overlay requirement. What transpired is that by the time Assessing notified Community and Economic Development, the assessment had increased for the District, the Order had already been passed. This is a request for approval to amend the municipal appropriation from \$55,000 to \$57,000 which would bring the City into full compliance with the State Statute.

Councilor Blanchette moved, Councilor Baldacci seconded, recommended to full Council.

Adjourned at 6:50pm.