

FINANCE COMMITTEE MINUTES

April 6, 2015

Councilors Attending: Civiello, Graham, Nealley, Sprague, Baldacci, Durgin, Blanchette

Staff Attending: Cyr, Conlow, Wardwell, Beaton, Higgins, Little, Heitmann

1. Consent Agenda

- a. Report of Bids Awarded by Staff – March 2015

Motion made and seconded to approve consent agenda, approved unanimously.

2. Bids/Purchasing

- a. Curbside Rubbish Collection Contract Renewal – Public Works - Casella

Staff presented a recommendation to extend the curbside rubbish collection contract through 2019, which would line up the expiration date of the rubbish and recycling collection contracts. In addition, this allows the City to address disposal beyond expiration of the PERC contract. Motion made, seconded and approved to recommend execution of the contract to the full Council.

- b. Request to Waive Bid - Self Inspection System – Airport – ProDIGIO - \$15,630

Staff reviewed a recommendation to acquire a computer based self inspection system to comply with FAA regulations to replace the current paper based system. Motion made and seconded to award the contract as recommended, approved unanimously.

- c. Request to Sole Source Fire Engine Doors – Minuteman - \$11,099 and Appropriate \$30,000 for Overall Repairs (including doors)

Staff reviewed a recommendation to make repairs to Engine 1, a 2005 front line piece of equipment which is at its half life. The repairs include corrosion issues, add air conditioning and repair the driveline transfer case. Motion made, seconded and unanimously approved the contract with Minuteman for the doors. In addition, a motion was made, seconded and unanimously approved to recommend

appropriating \$30,000 from the Fire Equipment Reserve to fund the repairs to the full Council.

3. Taxpayer Request – 71 & 79 Pier Street

Staff reviewed a proposal from the owner to pay the balance of outstanding liens. Based on the owners past payments to date, the proposal was recommended by staff. Motion was made and seconded to accept the proposal, was unanimously approved.

4. Taxpayer Request – 146 Ohio Street

Staff had not heard back from the taxpayer, therefore it was requested that this item be tabled. Motion made, seconded and unanimously approved to table this item.

5. Appropriation of Sale of Baler Proceeds

Staff requested that the proceeds from the recent sale of the baler be appropriated to perform a thorough cleaning of the facility as well as to make some roof and fan repairs. This building will be shared by Public Works, Sewer Maintenance and Community Connector. Motion was made, seconded to recommend the appropriation for this purpose to the full Council unanimously.

6. Local Option Sales Tax

Councilor Sprague reviewed the memo he had prepared on this topic. There was significant discussion among the Councilors present regarding whether or not the City should actively pursue the opportunity to institute a local option sales tax.

7. Executive Session – 1 MRSA Section 405 (6)(c) – Sale of Property