

FINANCE COMMITTEE MINUTES

November 2, 2015 @ 5:15 pm

Councilors in Attendance: Civiello, Graham, Plourde, Sprague, Nealley, Durgin

Staff in Attendance: Conlow, Cyr, Hathaway, Kennison, Higgins, Wardwell

1. Consent Agenda

- a. Report of Bids Awarded by Staff – October 2015

Motion made and seconded to accept consent agenda. Motion pass unanimously.

2. Bids/Purchasing

- a. Request to Upgrade Bomb Squad Robot – Police – Remotec - \$67,600

Motion made and seconded to award contract. Motion passed unanimously.

- b. Request to Piggy Back on State Contract – Lease/Purchase In-Car Recording System – WatchGuard - \$87,660

Motion made and seconded to award contract. Motion passed unanimously.

- c. Request to Contract for Relocation of City Hall Transformer – Public Works

Motion made and seconded to award contract to Hampden Electric. Motion passed unanimously.

- d. Request to Purchase Self Contained Breathing Apparatus (SCBA) – Industrial Protection Services - \$35,000

Motion made and seconded to award contract. Motion passed unanimously.

- e. Disposition of Real Estate – 130 Thirteenth Street – JD Contracting - \$10,500

Motion made and seconded to recommend sale to the full Council. Motion passed unanimously.

3. File a Service Request Update

Staff reviewed the reports and status of the mobile app and website service request data from the past year. Committee members requested this data be reviewed semi-annually, as well as a desire to further refine the reports by type as well as consider establishing response time goals.

4. Order, Authorizing Execution of Fixed Rate Fuel Contracts

Motion made and seconded to recommend passage of Council Order to full Council. Motion passed unanimously.

5. Executive Session 405 (6) (C) – Disposition of Real Estate

6. Open Session – Disposition of Real Estate Recommendation

Motion made and seconded to recommend disposition to full Council.
Motion passed unanimously.

Meeting adjourned 5:53 pm