

FINANCE COMMITTEE AGENDA

June 5, 2017 @ 5:15 pm

1. Consent Agenda

- a. Report of Bids Awarded by Staff – May 2017
- b. Workout Agreement – 151 Cedar Falls Mobile Home Park – Murphy
- c. Resolve 17-184, Authorizing Acceptance and Appropriation of \$12,000 in MDOT State Bond Funds to Partially Fund Acquisition and Rehabilitation of One Bus

2. Bids/Purchasing

- a. Thermal Imaging Cameras – Fire – Harrison Sharder Enterprises LLC - \$28,090
- b. CCTV Services Carr Brook Subsection – Engineering - Ted Berry - \$71,060
- c. Broadway Resurfacing – Engineering - Lane Construction - \$986,124
- d. Request to Approve Certain Services and Waive Bid for Required DOT Testing – Warren Miller and Cianbro
- e. Request to Waive Bid Process – Sound Monitoring – Acentech - \$18,900
- f. Request for Contract Extension – Listing Agreement – Epstein Commercial Real Estate
- g. Acquisition of Black Bear Shuttle Bus – Community Connector
- h. Park Street Retaining Wall – Engineering – Sargent Corporation - \$1,079,041

3. Request to Write Utility Converted Balance

City of Bangor
Report of Bids Awarded by Staff
For Month of May 2017

1. Downtown Banner Project & Installation – Community & Economic Development – Sign Services - \$35,320
2. Infield Grooming Machine – Parks & Rec – LaCorte Equipment - \$11,141



73 Harlow Street
Bangor, Maine 04401

Treasury Department
David W. Little
Tax Collector/Deputy Treasurer

Tel: (207) 992-4290
Fax: (207) 945-4422
Email: david.little@bangormaine.gov

To: Members of the Finance Committee
From: David Little, Tax Collector/Deputy Treasurer
Date: June 5, 2017
Re: Workout Agreement – 151 Cedar Falls Mobile Home Park – Murphy

Lisa Murphy would like to enter into a workout agreement with the City to pay the outstanding taxes due on her property at 151 Cedar Falls Mobile Home Park. The total due is approximately \$2,600.00, which includes matured liens. The workout agreement will call for 3 quarterly payments of \$790.00 with the final payment to include any remaining balance. All taxes billed outside of the agreement will be required to be paid on time.

Staff recommends approval.

Pc: Debbie Cyr, Finance Director

COUNCIL ACTION

Item No. 17-184

Date: May 22, 2017

Item/Subject: Resolve, Authorizing the City Manager to Accept and Appropriate \$12,000 in Department of Transportation State Bond Fund to Partially Fund Acquisition and Rehabilitation of One Bus

Responsible Department: Community Connector

Commentary: This Resolve will accept and appropriate \$12,000 in Department of Transportation State Bond Funds for the purposes of rehabilitating one buses. In October the City authorized a contract with Merwin Consulting and Maine Military Authority to acquire and rehabilitate four buses for the Community Connector. The State funds for the first three buses was previously appropriated by the Council in November 2015. The attached resolve will accept and appropriate State funds for the fourth rehabilitated bus (end of life bus). The route this bus is assigned to and the Community that will fund the local share, will be identified as part of the upcoming FY 2018 budget process.

Department Head

Manager's Comments:

City Manager

Associated Information: Resolve

Budget Approval:

Finance Director

Legal Approval:

City Solicitor

Introduced for

Passage

First Reading

Referral - Finance Committee meeting of June 5, 2017

Assigned to Councilor Perry



CITY OF BANGOR

(TITLE.) Resolve , Authorizing the City Manager to Accept and Appropriate \$12,000 in Department of Transportation State Bond Funds to Partially Fund the Acquisition And Rehabilitation of One Bus

Resolved By the City Council of the City of Bangor:

that \$12,000 in Department of Transportation State Bond Funds are hereby accepted and appropriated for the purpose of funding the acquisition of one rehabbed bus.



CITY OF BANGOR AWARD RECOMMENDATION

BID ITEMS: Thermal Imaging Camera

DEPARTMENT: Fire

BUDGET AMOUNT: 30,000 **AMOUNT OF AWARD:** 28,090

ACCOUNT NUMBER: 7711-91001100

VENDOR(S) RECOMMENDED: Harrison Sharder Enterprises LLC

Past Experience with Vendor : **Excellent** **Good** **Fair**
 Poor **None**

OTHER COMMENTS:

The Stephen & Tabitha King Foundation awarded a grant to the City to replace it's thermal imaging cameras. The recommendation is to award the bid to the low responsive bidder, Harrison Sharder Enterprises LLC. The product specified by the lowest bidder, Motion Industries is not NFPA compliant as required. The second low bidder, Kenco, is also bidding a FLIR unit the same as Harrison, but the direction of the FLIR representative was that the City would be better served using Harrison. The City has had excellent experience with Harrison and they have the ability and willingness to provider loaners if needed due to repairs.

City of Bangor Bid Tabulation
 Thermal Imaging Cameras
 Bid Opening: 5/17/17

	Motion Industries Bangor	Harrison Shrader Enterprises LLC Lewiston	Kenco Fire Equipment Inc Springfield, MO	W.S. Darley & Co. Itasca, IL	Moose Country Supply Hermon	Northeast Emergency Apparatus LLC Auburn
Description	Price	Price	Price	Price	Price	Price
Five NFPA 1801 Compliant Thermal Imaging Cameras with five In-Truck Chargers, five retractable lanyards, and two rechargeable/removable batteries for each camera	\$28,674	\$29,475	\$29,975	\$30,900	\$38,760	\$39,054
Less: Trade In For: two (2) MSA 5000 and three (3) MSA 5800 Thermal Imaging Cameras, Truck Chargers Included	\$0	\$1,385	\$2,740	\$1,385	\$0	\$1,554
Total Price	\$28,674	\$28,090	\$27,235	\$29,515	\$38,760	\$37,500

* Free FLIR Truck Charger or FLIR K2 TIC

*Free FLIR Charger or FLIR K2 Thermal Imaging Camera w/ 120 IR Resolution

* Free FLIR Truck Charger or FLIR K2 TIC



CITY OF BANGOR AWARD RECOMMENDATION

BID ITEMS: CCTV Inspection & Flushing

DEPARTMENT: Sewer Maintenance

BUDGET AMOUNT: 75,000 **AMOUNT OF AWARD:** 71,060

ACCOUNT NUMBER: 8003-73010000

VENDOR(S) RECOMMENDED: Ted Berry Company

Past Experience with Vendor : **Excellent** **Good** **Fair**
 Poor **None**

OTHER COMMENTS:

The recommendation is to award to the low bidder, Ted Berry Company, in the amount of \$71,060.

City of Bangor

Bid: CCTV Services – Carr Brook Subsection 2017

RFP Opening: 5/31/17

		Ted Berry Company Inc. Livermore, ME		CVCC Clean Venture, Inc. Skowhegan, ME	
	Linear Ft	Cost per lf	Total Price	Cost per lf	Total Price
CCTV Inspection & Flushing	34,000	\$2.09	\$71,060.00	\$3.85	\$130,900.00



CITY OF BANGOR AWARD RECOMMENDATION

BID ITEMS: Broadway Resurfacing Project

DEPARTMENT: Engineering

BUDGET AMOUNT: 872,612 FY 17 **AMOUNT OF AWARD:** 986,124

ACCOUNT NUMBER: 7626-91008700

VENDOR(S) RECOMMENDED: Lane Construction

Past Experience with Vendor : **Excellent** **Good** **Fair**
 Poor **None**

OTHER COMMENTS:

This project would resurface Broadway from Husson Avenue to Center Street. It is a BACTS project, which provides for 80% federal, 10% state and 10% local funding. As can be seen, the actual bid costs exceed the budgeted funds. In addition, to the construction costs there are also engineering and inspection costs. All total the project would require an additional \$150,000 to complete. At this time, there are excess funds in two Bangor BACTS projects. These excess funds will be returned to the BACTS "holding pen" by MDOT for redistribution. It is the intent of MDOT to request BACTS allocate these funds to this project. While it is likely this will occur, it is not a certainty nor can we wait for affirmation prior to awarding the contract. This project can move forward at this time, if the City is willing to indicate it's willingness to fund the overage. There are adequate funds currently appropriated within the Broadway Corridor improvement account to fund the shortfall if necessary. At the same, time City staff will work with BACTS to reallocate the funds to the Broadway project. The recommendation is to award the contract to Lane Construction, the low bidder, and to indicate that the City will fund the shortfall and continue to work with BACTS to reallocate funds.

City of Bangor Bid Tabulation

Bid: Broadway Resurfacing III Project

Bid Opening: 2pm, Wednesday, May 17th, 2017

ITEM	ITEM NO.	DESCRIPTION	UNIT	QTY	Lane Construction Corporation		Pike Industries, Inc.	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	202.202	REMOVING PAVEMENT SURFACE	SY	25333	\$4.00	\$101,332.00	\$2.00	\$50,666.00
2	202.203	PAVEMENT BUTT JOINTS	SY	270	\$16.00	\$4,320.00	\$20.00	\$5,400.00
3	203.20	COMMON EXCAVATION	CY	35	\$138.00	\$4,830.00	\$110.00	\$3,850.00
4	304.14	AGGREGATE BASE COURSE - GRAVEL	CY	70	\$98.00	\$6,860.00	\$80.00	\$5,600.00
5	403.213	1/2" HOT MIX ASPHALT - BASE	TON	12	\$695.00	\$8,340.00	\$185.00	\$2,220.00
6	403.208	1/2" HOT MIX ASPHALT - SURFACE	TON	3100	\$93.00	\$288,300.00	\$118.00	\$365,800.00
7	403.209	3/8" HOT MIX ASPHALT, (SW,DRIVES,INCIDENTALS)	TON	134	\$160.00	\$21,440.00	\$185.00	\$24,790.00
8	403.211	HMA - 1/2" LEVELING COARSE	TON	750	\$98.00	\$73,500.00	\$112.00	\$84,000.00
9	409.15	BITUMINOUS TACK COAT, APPLIED	GAL	1270	\$9.00	\$11,430.00	\$10.00	\$12,700.00
10	604.092	CATCH BASIN TYPE B1-C	EACH	4	\$6,000.00	\$24,000.00	\$5,475.00	\$21,900.00
11	604.164	REBUILD CATCH BASIN	EACH	2	\$6,000.00	\$12,000.00	\$5,475.00	\$10,950.00
12	604.18	ADJUSTING MH AND CB TO GRADE	EACH	25	\$1,200.00	\$30,000.00	\$1,150.00	\$28,750.00
13	608.26	PRECAST TRUNCATED DOMES DETECTION(SW RAMPS)	SF	465	\$95.00	\$44,175.00	\$80.00	\$37,200.00
14	609.11	VERT. CURB TYPE 1 - GRANITE	LF	334	\$66.00	\$22,044.00	\$40.00	\$13,360.00
15	609.15	SLOPED CURB TYPE 1	LF	292	\$78.00	\$22,776.00	\$40.00	\$11,680.00
16	609.38	VERT. CURB TYPE 1 - GRANITE/ REMOVE & RESET	LF	1144	\$58.00	\$66,352.00	\$24.00	\$27,456.00
17	615.07	LOAM	CY	20	\$140.00	\$2,800.00	\$275.00	\$5,500.00
18	618.13	SEEDING METHOD NO. 1	UNIT	3	\$500.00	\$1,500.00	\$960.00	\$2,880.00
19	619.12	MULCH	UNIT	3	\$500.00	\$1,500.00	\$960.00	\$2,880.00
20	626.22	2" PVC U.G. CONDUIT	LF	100	\$50.00	\$5,000.00	\$45.00	\$4,500.00
21	626.34	CONC. FOUNDATIONS - PEDESTRIAN SIGNAL	EACH	2	\$1,000.00	\$2,000.00	\$1,500.00	\$3,000.00
22	627.711	4" WHITE OR YELLOW PAVEMENT MARKING LINE	LF	18616	\$0.30	\$5,584.80	\$0.15	\$2,792.40
23	627.75	WHITE OR YELLOW PAVEMENT AND CURB MARKING	SF	8120	\$2.00	\$16,240.00	\$1.66	\$13,479.20
24	629.05	HAND LABOR	MH	10	\$50.00	\$500.00	\$30.00	\$300.00
25	631.12	ALL PURPOSE EXCAVATOR	MH	10	\$220.00	\$2,200.00	\$225.00	\$2,250.00
26	631.172	TRUCK - LARGE	MH	10	\$90.00	\$900.00	\$100.00	\$1,000.00
27	643.80	PEDESTRIAN SIGNAL UPGRADES	LS	1	\$35,000.00	\$35,000.00	\$24,000.00	\$24,000.00
28	652.36	MAINTENANCE OF TRAFFIC	LS	1	\$95,000.00	\$95,000.00	\$147,075.00	\$147,075.00
29	652.38	FLAGGER	MH	1200	\$26.00	\$31,200.00	\$25.00	\$30,000.00
		<i>SUBTOTAL</i>				\$941,123.80		\$945,978.60
30	659.10	MOBILIZATION (5%)	LS	1	\$45,000.00	\$45,000.00	\$47,000.00	\$47,000.00
		TOTAL				\$986,123.80		\$992,978.60



Interoffice Memorandum

To: Finance Committee

From: Tony Caruso, Airport Director

CC: Cathy Conlow, City Manager
Debbie Cyr, City Finance Director
John Theriault, City Engineer
Greg Hollis, Airport Accounting Manager
Curt Davis, Manager of Airport Operations

Re: Airport – Update on DOT Compliance Services and Request to Waive Bid for Pressure Testing Services

Date: May 31, 2017

As the Finance Committee is aware, the airport is in the process of complying with new DOT regulations regarding operations at our Fuel Farm facility. The airport's fuel farm is now regulated under the Department of Transportation (DOT), and there are extensive regulations and requirements that the airport must comply with. The airport gained approval to hire Veriforce, LLC. to develop an operations and maintenance procedures manual, and an integrity management plan for the fuel farm system at Bangor International Airport (BGR). These manuals, as well as an emergency/contingency plan, are required integral parts for full DOT compliance.

During the week of May 15, 2017, the airport had Warren Miller, from Warren Miller Enterprises, assist with additional DOT compliance requirements. Warren Miller previously worked for Veriforce and was the Representative assigned to the Bangor account. Mr. Miller has since started his own business, and agreed to remain involved with Bangor's DOT compliance process. The airport needed Mr. Miller to assist further with additional requirements imposed by the DOT, per a directive sent in April 2017. Bangor was required to respond in 30 days. The cost for these services was \$10,680.

Moving forward, the airport is also required to perform a pressure test on the fuel pipeline system. This test is necessary and required by the DOT to establish a maximum operating procedure and documenting a baseline assessment of the pipeline for our Integrity Management Plan. The airport requested Warren Miller provide an estimate for services required to provide guidance and oversight for BGR during this test.

The estimate for services required to provide the guidance and oversight during the pressure test shall not exceed \$10,000. To perform this test, it is required to have a company that is pressure test qualified and certified. The only local company that meets this qualification is Cianbro Corporation. Cianbro is the only contractor in the State of Maine that is Operator Qualified. There are 2 additional qualified companies located on the East Coast, in Massachusetts and New Jersey. It is the airport's recommendation to contract with Cianbro to perform the pressure test., based on the following items.

1. Mobilization Cost. The cost to bring a team from out of state will substantially increase the cost.
2. If a problem with the pipeline is found, Cianbro will have qualified personnel available to address the problem without delays.
3. Cianbro has stated they will work with us to meet the timeframe to get the job done. An out of state company won't be able to do this possibly causing us not to meet the July 31st deadline.
4. Cianbro is listed on our qualified vendor list through Verisorce. To use another company will require additional authorizations.
5. Cianbro has an established and approved safety program for the testing.

The cost for this service shall not exceed \$15,000.

The airport requests authorization for payment of these services performed by Warren Miller Enterprises as well as to waive the bid process and contract with Cianbro Corporation for the testing. Funds are available in the airport's professional & technical budget in the Fuel Farm division. Additional funds are available in a training budget, if necessary.

I will be available at the Finance Committee meeting to address any questions or concerns.

MEMORANDUM



TO: Finance Committee
FROM: Tanya Emery, Director, Community & Economic Development
DATE: June 2, 2016

Contract for Sound Monitoring

In order to remain within the parameters of our agreements with DEP and monitor sound levels at the waterfront, staff seeks to enter into a contract with Acentech for installation, monitoring, and reporting for the 2017 concerts season. For the 2017 season this would involve sound level monitoring at the mix and in Brewer, real time monitoring capability at the mix for adjustment as necessary, and one report from the consultant summarizing findings at the end of the season. This cost is \$10,500 per season, plus \$1,400 per month of monitoring. Based on a May through October season we expect the total cost of this contract (before travel and reimbursables) to be \$18,900, which is the same price as 2015 and 2016.

Staff recommend approval of the contract as presented.

MEMORANDUM



TO: Finance Committee
FROM: Melissa Bickford, Administrative Assistant
DATE: May 12, 2017

Request to Continue Listing Agreement for Commercial Brokerage Properties with Epstein Commercial Real Estate

The Community & Economic Development department requests authorization to continue listing our commercial brokerage properties in the Maine Business Enterprise Park (MBEP) and BanAir Parks with Epstein Commercial Real Estate, as per the Request for Proposals (RFP) from 2013.

We are very pleased with Epstein's performance, and the original RFP did not include an end date. We wish to continue for one (1) additional year, June 2017-June 2018. After that date, we will then issue another RFP after completing some appraisal and possible re-lotting work.

To: Finance Committee

From: Laurie Linscott, Community Connector Superintendent

Date: June 1, 2017

Re: 2004 Gillig 30' Transit Bus - Shuttle

We have recently learned of an opportunity to purchase a used 2004 Gillig 30' transit bus with 65,818 miles from Auto Truck in Florida. In 2009, the Town of Orono and the University of Maine approached Community Connector to develop a shuttle route from downtown Orono to the University of Maine. This service was approved by the State of Maine Department of Transportation (MDOT). The Black Bear Orono Express Shuttle Bus was born and the State of Maine Dept. of Transportation purchased the two busses needed to start service. The two buses are 2007 Internationals with 142,728 and 142,360 miles respectively and they are 7-year buses. These buses are beyond their useful life. Purchasing this used bus will secure this shuttle service another five or so years. This vehicle has been inspected and the engine history report and maintenance records have been reviewed. All reports are positive, there is no rust, corrosion, or major cosmetic damage, only normal wear and tear.

The purchase price is \$30,000 and shipping is \$4,300. The delivery date would be in the next few weeks. Funding for this bus would be shared equally between the Town of Orono and University of Maine. We have received commitment letters from both the Town of Orono and the University of Maine in support of purchasing this bus, who would be billed for this purchase in July. There would be no federal interest in this bus and no federal funds used to purchase this bus. This bus would join the fleet of buses at the Community Connector and be title to the City of Bangor.

Staff recommendation is to acquire this bus for the shuttle service.



CITY OF BANGOR AWARD RECOMMENDATION

BID ITEMS: Park Street Hill Retaining Wall

DEPARTMENT: Engineering

BUDGET AMOUNT: 1,650,000 **AMOUNT OF AWARD:** 1,079,041

ACCOUNT NUMBER: 7614-91008700

VENDOR(S) RECOMMENDED: Sargent Corporation

Past Experience with Vendor : **Excellent** **Good** **Fair**
 Poor **None**

OTHER COMMENTS:

The City issued a Request for Proposals to stabilize the Park Street hill retaining wall. On April 12th, the City received four responses. The responses were reviewed by the City Engineer and Public Works Director. The recommendation is to award the contract to Sargent Corporation, CES and Geostablization International, in the amount of \$1,079,041 (added stamped finish to initial submission). This recommendation was based on the following: the Sargent team consisted of professionals that are familiar with the process and materials necessary for assisting the project through the Planning Board and HPC processes. The shotcrete wall solution will not require a significant reduction in the available width between City Hall and the wall, the appearance of the shotcrete stamped finish was preferred to the segmental concrete block wall and that the soil nailing and shotcrete work will have less impact on construction schedule, utility and traffic impacts on Park Street. There will be additional work required to the building and grounds as part of this project such as; limited utility relocation, relocate and replace generator, loading dock and storage area and ground work.

City of Bangor Bid Tabulation
 Bid: Park Street Retaining Wall Repair and Reconstruction
 Bid Opening: April 12, 2017 @ 2pm

			Gordon Contracting, Inc.	Sargent Corporation	S.E. MacMillan Company	Maine Earth
Item	Description		Total Price	Total Price	Total Price	Total Price
1	Probable Cost Estimate	Lump Sum	2,218,541.00	1,058,198.00	1,077,000.00	1,598,842.00
Total Bid Price:			\$2,218,541.00	\$1,058,198.00	\$1,077,000.00	\$1,598,842.00

Additional Available Options

1) Color/Stain Added to Shotcrete 5,540 SF @ \$5.00/SF = \$27,770.00
2) Color/Stained Added and Shotcrete Stamped 5,540 SF @ \$25.00/SF = \$138,500.00
3) Color/Stain Added and Shotcrete Sculpted 5,540 SF @ \$37.50/SF = \$207,750.00



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Treasury Department
David W. Little
Tax Collector/Deputy Treasurer

Tel: (207) 992-4290
Fax: (207) 945-4422
Email: david.little@bangormaine.gov

To: Members of the Finance Committee
From: David Little, Tax Collector/Deputy Treasurer
Date: June 5, 2017
Re: Write-off of converted utility charges – UT 265 – 28 Roger Street

Staff is requesting approval to write off \$730.15 in sewer charges that date back five to six years. The property at 28 Roger Street had two separate water meters at one time. One of those meters was turned off and removed but had an outstanding balance when accounts were converted to the new utility system in 2014. The current owner, Mr. Achorn, purchased the property shortly after conversion but City staff failed to provide payoff information for both accounts. The City was paid in full for the amount provided and every utility bill sent to Mr. Achorn has been paid.

He is in the process of selling the property and this outstanding balance was discovered. Due to the oversight by City staff to provide the outstanding amount back in 2014 and the fact that the charges were actually incurred by a former owner, staff is recommending that the charges be written off so Mr. Achorn can proceed with the sale of the property.

Pc: Debbie Cyr, Finance Director

City of Bangor
Report of Bids Awarded by Staff
For Month of May 2017

1. Downtown Banner Project & Installation – Community & Economic Development – Sign Services - \$35,320
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Pc: Debbie Cyr, Finance Director

COUNCIL ACTION

Item No. 17-184

Date: May 22, 2017

Item/Subject: Resolve, Authorizing the City Manager to Accept and Appropriate \$12,000 in Department of Transportation State Bond Fund to Partially Fund Acquisition and Rehabilitation of One Bus

Responsible Department: Community Connector

Commentary: This Resolve will accept and appropriate \$12,000 in Department of Transportation State Bond Funds for the purposes of rehabilitating one buses. In October the City authorized a contract with Merwin Consulting and Maine Military Authority to acquire and rehabilitate four buses for the Community Connector. The State funds for the first three buses was previously appropriated by the Council in November 2015. The attached resolve will accept and appropriate State funds for the fourth rehabilitated bus (end of life bus). The route this bus is assigned to and the Community that will fund the local share, will be identified as part of the upcoming FY 2018 budget process.

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Manager's Comments:

City Manager

Associated Information: Resolve

Budget Approval:

Finance Director

Legal Approval:

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Referral - Finance Committee meeting of June 5, 2017

Assigned to Councilor Perry



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 Bid Opening: 5/17/17

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DEPARTMENT: Fire

BUDGET AMOUNT: 30,000 **AMOUNT OF AWARD:** 28,090

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CCTV Inspection & Flushing	34,000	\$2.09	\$71,060.00	\$3.85	\$130,900.00



CITY OF BANGOR **AWARD RECOMMENDATION**

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DEPARTMENT: Sewer Maintenance

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5	403.213	1/2" HOT MIX ASPHALT - BASE	TON	12	\$695.00	\$8,340.00	\$185.00	\$2,220.00
6	403.208	1/2" HOT MIX ASPHALT - SURFACE	TON	3100	\$93.00	\$288,300.00	\$118.00	\$365,800.00
7	403.209	3/8" HOT MIX ASPHALT, (SW,DRIVES,INCIDENTALS)	TON	134	\$160.00	\$21,440.00	\$185.00	\$24,790.00
8	403.211	HMA - 1/2" LEVELING COARSE	TON	750	\$98.00	\$73,500.00	\$112.00	\$84,000.00
9	409.15	BITUMINOUS TACK COAT, APPLIED	GAL	1270	\$9.00	\$11,430.00	\$10.00	\$12,700.00
10	604.092	CATCH BASIN TYPE B1-C	EACH	4	\$6,000.00	\$24,000.00	\$5,475.00	\$21,900.00
11	604.164	REBUILD CATCH BASIN	EACH	2	\$6,000.00	\$12,000.00	\$5,475.00	\$10,950.00
12	604.18	ADJUSTING MH AND CB TO GRADE	EACH	25	\$1,200.00	\$30,000.00	\$1,150.00	\$28,750.00
13	608.26	PRECAST TRUNCATED DOMES DETECTION(SW RAMPS)	SF	465	\$95.00	\$44,175.00	\$80.00	\$37,200.00
14	609.11	VERT. CURB TYPE 1 - GRANITE	LF	334	\$66.00	\$22,044.00	\$40.00	\$13,360.00
15	609.15	SLOPED CURB TYPE 1	LF	292	\$78.00	\$22,776.00	\$40.00	\$11,680.00
16	609.38	VERT. CURB TYPE 1 - GRANITE/ REMOVE & RESET	LF	1144	\$58.00	\$66,352.00	\$24.00	\$27,456.00
17	615.07	LOAM	CY	20	\$140.00	\$2,800.00	\$275.00	\$5,500.00
18	618.13	SEEDING METHOD NO. 1	UNIT	3	\$500.00	\$1,500.00	\$960.00	\$2,880.00
19	619.12	MULCH	UNIT	3	\$500.00	\$1,500.00	\$960.00	\$2,880.00
20	626.22	2" PVC U.G. CONDUIT	LF	100	\$50.00	\$5,000.00	\$45.00	\$4,500.00
21	626.34	CONC. FOUNDATIONS - PEDESTRIAN SIGNAL	EACH	2	\$1,000.00	\$2,000.00	\$1,500.00	\$3,000.00
22	627.711	4" WHITE OR YELLOW PAVEMENT MARKING LINE	LF	18616	\$0.30	\$5,584.80	\$0.15	\$2,792.40
23	627.75	WHITE OR YELLOW PAVEMENT AND CURB MARKING	SF	8120	\$2.00	\$16,240.00	\$1.66	\$13,479.20
24	629.05	HAND LABOR	MH	10	\$50.00	\$500.00	\$30.00	\$300.00
25	631.12	ALL PURPOSE EXCAVATOR	MH	10	\$220.00	\$2,200.00	\$225.00	\$2,250.00
26	631.172	TRUCK - LARGE	MH	10	\$90.00	\$900.00	\$100.00	\$1,000.00
27	643.80	PEDESTRIAN SIGNAL UPGRADES	LS	1	\$35,000.00	\$35,000.00	\$24,000.00	\$24,000.00
28	652.36	MAINTENANCE OF TRAFFIC	LS	1	\$95,000.00	\$95,000.00	\$147,075.00	\$147,075.00
29	652.38	FLAGGER	MH	1200	\$26.00	\$31,200.00	\$25.00	\$30,000.00
		<i>SUBTOTAL</i>				\$941,123.80		\$945,978.60
30	659.10	MOBILIZATION (5%)	LS	1	\$45,000.00	\$45,000.00	\$47,000.00	\$47,000.00
		TOTAL				\$986,123.80		\$992,978.60



CITY OF BANGOR AWARD RECOMMENDATION

BID ITEMS: Broadway Resurfacing Project

DEPARTMENT: Engineering

BUDGET AMOUNT: 872,612 FY 17 **AMOUNT OF AWARD:** 986,124

ACCOUNT NUMBER: 7626-91008700

VENDOR(S) RECOMMENDED: Lane Construction

Past Experience with Vendor : **Excellent** **Good** **Fair**
 Poor **None**

OTHER COMMENTS:

This project would resurface Broadway from Husson Avenue to Center Street. It is a BACTS project, which provides for 80% federal, 10% state and 10% local funding. As can be seen, the actual bid costs exceed the budgeted funds. In addition, to the construction costs there are also engineering and inspection costs. All total the project would require an additional \$150,000 to complete. At this time, there are excess funds in two Bangor BACTS projects. These excess funds will be returned to the BACTS "holding pen" by MDOT for redistribution. It is the intent of MDOT to request BACTS allocate these funds to this project. While it is likely this will occur, it is not a certainty nor can we wait for affirmation prior to awarding the contract. This project can move forward at this time, if the City is willing to indicate it's willingness to fund the overage. There are adequate funds currently appropriated within the Broadway Corridor improvement account to fund the shortfall if necessary. At the same, time City staff will work with BACTS to reallocate the funds to the Broadway project. The recommendation is to award the contract to Lane Construction, the low bidder, and to indicate that the City will fund the shortfall and continue to work with BACTS to reallocate funds.



Interoffice Memorandum

To: Finance Committee

From: Tony Caruso, Airport Director

CC: Cathy Conlow, City Manager
Debbie Cyr, City Finance Director
John Theriault, City Engineer
Greg Hollis, Airport Accounting Manager
Curt Davis, Manager of Airport Operations

Re: Airport – Update on DOT Compliance Services and Request to Waive Bid for Pressure Testing Services

Date: May 31, 2017

As the Finance Committee is aware, the airport is in the process of complying with new DOT regulations regarding operations at our Fuel Farm facility. The airport's fuel farm is now regulated under the Department of Transportation (DOT), and there are extensive regulations and requirements that the airport must comply with. The airport gained approval to hire Veriforce, LLC. to develop an operations and maintenance procedures manual, and an integrity management plan for the fuel farm system at Bangor International Airport (BGR). These manuals, as well as an emergency/contingency plan, are required integral parts for full DOT compliance.

During the week of May 15, 2017, the airport had Warren Miller, from Warren Miller Enterprises, assist with additional DOT compliance requirements. Warren Miller previously worked for Veriforce and was the Representative assigned to the Bangor account. Mr. Miller has since started his own business, and agreed to remain involved with Bangor's DOT compliance process. The airport needed Mr. Miller to assist further with additional requirements imposed by the DOT, per a directive sent in April 2017. Bangor was required to respond in 30 days. The cost for these services was \$10,680.

Moving forward, the airport is also required to perform a pressure test on the fuel pipeline system. This test is necessary and required by the DOT to establish a maximum operating procedure and documenting a baseline assessment of the pipeline for our Integrity Management Plan. The airport requested Warren Miller provide an estimate for services required to provide guidance and oversight for BGR during this test.

The estimate for services required to provide the guidance and oversight during the pressure test shall not exceed \$10,000. To perform this test, it is required to have a company that is pressure test qualified and certified. The only local company that meets this qualification is Cianbro Corporation. Cianbro is the only contractor in the State of Maine that is Operator Qualified. There are 2 additional qualified companies located on the East Coast, in Massachusetts and New Jersey. It is the airport's recommendation to contract with Cianbro to perform the pressure test., based on the following items.

1. Mobilization Cost. The cost to bring a team from out of state will substantially increase the cost.
2. If a problem with the pipeline is found, Cianbro will have qualified personnel available to address the problem without delays.
3. Cianbro has stated they will work with us to meet the timeframe to get the job done. An out of state company won't be able to do this possibly causing us not to meet the July 31st deadline.
4. Cianbro is listed on our qualified vendor list through Verisorce. To use another company will require additional authorizations.
5. Cianbro has an established and approved safety program for the testing.

The cost for this service shall not exceed \$15,000.

The airport requests authorization for payment of these services performed by Warren Miller Enterprises as well as to waive the bid process and contract with Cianbro Corporation for the testing. Funds are available in the airport's professional & technical budget in the Fuel Farm division. Additional funds are available in a training budget, if necessary.

I will be available at the Finance Committee meeting to address any questions or concerns.

MEMORANDUM



TO: Finance Committee
FROM: Tanya Emery, Director, Community & Economic Development
DATE: June 2, 2016

Contract for Sound Monitoring

In order to remain within the parameters of our agreements with DEP and monitor sound levels at the waterfront, staff seeks to enter into a contract with Acentech for installation, monitoring, and reporting for the 2017 concerts season. For the 2017 season this would involve sound level monitoring at the mix and in Brewer, real time monitoring capability at the mix for adjustment as necessary, and one report from the consultant summarizing findings at the end of the season. This cost is \$10,500 per season, plus \$1,400 per month of monitoring. Based on a May through October season we expect the total cost of this contract (before travel and reimbursables) to be \$18,900, which is the same price as 2015 and 2016.

Staff recommend approval of the contract as presented.

MEMORANDUM



TO: Finance Committee
FROM: Melissa Bickford, Administrative Assistant
DATE: May 12, 2017

Request to Continue Listing Agreement for Commercial Brokerage Properties with Epstein Commercial Real Estate

The Community & Economic Development department requests authorization to continue listing our commercial brokerage properties in the Maine Business Enterprise Park (MBEP) and BanAir Parks with Epstein Commercial Real Estate, as per the Request for Proposals (RFP) from 2013.

We are very pleased with Epstein's performance, and the original RFP did not include an end date. We wish to continue for one (1) additional year, June 2017-June 2018. After that date, we will then issue another RFP after completing some appraisal and possible re-lotting work.

To: Finance Committee

From: Laurie Linscott, Community Connector Superintendent

Date: June 1, 2017

Re: 2004 Gillig 30' Transit Bus - Shuttle

We have recently learned of an opportunity to purchase a used 2004 Gillig 30' transit bus with 65,818 miles from Auto Truck in Florida. In 2009, the Town of Orono and the University of Maine approached Community Connector to develop a shuttle route from downtown Orono to the University of Maine. This service was approved by the State of Maine Department of Transportation (MDOT). The Black Bear Orono Express Shuttle Bus was born and the State of Maine Dept. of Transportation purchased the two busses needed to start service. The two buses are 2007 Internationals with 142,728 and 142,360 miles respectively and they are 7-year buses. These buses are beyond their useful life. Purchasing this used bus will secure this shuttle service another five or so years. This vehicle has been inspected and the engine history report and maintenance records have been reviewed. All reports are positive, there is no rust, corrosion, or major cosmetic damage, only normal wear and tear.

The purchase price is \$30,000 and shipping is \$4,300. The delivery date would be in the next few weeks. Funding for this bus would be shared equally between the Town of Orono and University of Maine. We have received commitment letters from both the Town of Orono and the University of Maine in support of purchasing this bus, who would be billed for this purchase in July. There would be no federal interest in this bus and no federal funds used to purchase this bus. This bus would join the fleet of buses at the Community Connector and be title to the City of Bangor.

Staff recommendation is to acquire this bus for the shuttle service.

City of Bangor Bid Tabulation
 Bid: Park Street Retaining Wall Repair and Reconstruction
 Bid Opening: April 12, 2017 @ 2pm

			Gordon Contracting, Inc.	Sargent Corporation	S.E. MacMillan Company	Maine Earth
Item	Description		Total Price	Total Price	Total Price	Total Price
1	Probable Cost Estimate	Lump Sum	2,218,541.00	1,058,198.00	1,077,000.00	1,598,842.00
Total Bid Price:			\$2,218,541.00	\$1,058,198.00	\$1,077,000.00	\$1,598,842.00

Additional Available Options

1) Color/Stain Added to Shotcrete 5,540 SF @ \$5.00/SF = \$27,770.00
2) Color/Stained Added and Shotcrete Stamped 5,540 SF @ \$25.00/SF = \$138,500.00
3) Color/Stain Added and Shotcrete Sculpted 5,540 SF @ \$37.50/SF = \$207,750.00



CITY OF BANGOR AWARD RECOMMENDATION

BID ITEMS: Park Street Hill Retaining Wall

DEPARTMENT: Engineering

BUDGET AMOUNT: 1,650,000 **AMOUNT OF AWARD:** 1,079,041

ACCOUNT NUMBER: 7614-91008700

VENDOR(S) RECOMMENDED: Sargent Corporation

Past Experience with Vendor : **Excellent** **Good** **Fair**
 Poor **None**

OTHER COMMENTS:

The City issued a Request for Proposals to stabilize the Park Street hill retaining wall. On April 12th, the City received four responses. The responses were reviewed by the City Engineer and Public Works Director. The recommendation is to award the contract to Sargent Corporation, CES and Geostablization International, in the amount of \$1,079,041 (added stamped finish to initial submission). This recommendation was based on the following: the Sargent team consisted of professionals that are familiar with the process and materials necessary for assisting the project through the Planning Board and HPC processes. The shotcrete wall solution will not require a significant reduction in the available width between City Hall and the wall, the appearance of the shotcrete stamped finish was preferred to the segmental concrete block wall and that the soil nailing and shotcrete work will have less impact on construction schedule, utility and traffic impacts on Park Street. There will be additional work required to the building and grounds as part of this project such as; limited utility relocation, relocate and replace generator, loading dock and storage area and ground work.



73 Harlow Street
Bangor, Maine 04401

Treasury Department
David W. Little
Tax Collector/Deputy Treasurer

Tel: (207) 992-4290
Fax: (207) 945-4422
Email: david.little@bangormaine.gov

To: Members of the Finance Committee
From: David Little, Tax Collector/Deputy Treasurer
Date: June 5, 2017
Re: Write-off of converted utility charges – UT 265 – 28 Roger Street

Staff is requesting approval to write off \$730.15 in sewer charges that date back five to six years. The property at 28 Roger Street had two separate water meters at one time. One of those meters was turned off and removed but had an outstanding balance when accounts were converted to the new utility system in 2014. The current owner, Mr. Achorn, purchased the property shortly after conversion but City staff failed to provide payoff information for both accounts. The City was paid in full for the amount provided and every utility bill sent to Mr. Achorn has been paid.

He is in the process of selling the property and this outstanding balance was discovered. Due to the oversight by City staff to provide the outstanding amount back in 2014 and the fact that the charges were actually incurred by a former owner, staff is recommending that the charges be written off so Mr. Achorn can proceed with the sale of the property.

Pc: Debbie Cyr, Finance Director