

FINANCE COMMITTEE AGENDA

January 20, 2016 @ 5:15pm

1. Consent Agenda

- a. Emergency Purchase – Bus Engine

2. Purchasing

- a. Mt. Hope Cemetery Maintenance – Public Works – JNR Property Maintenance - \$23,300
- b. Request to Waive the Bid Process - Structural Engineer Services for KD Pedestrian Bridge – Engineering – Becker Structural Engineers

3. Maine DOT Construction Funding for Hogan Road Sidewalk

4. Ratifying a Grant Application for the Fund for the Efficient Delivery of Services with Penobscot County

MEMO

To: Finance Committee
From: Robert Dawes, Equipment Director
Subject: Emergency Purchase – Community Connector Engine
Date: December 30, 2015

The Community Connector experienced an engine failure on one of the Orono Black Bear busses. This bus is a 2007 International and is used to transport students in and around the Orono campus and has another two to three years of service life. In order to continue to operate, the entire engine had to be replaced. The City purchased a replacement under the Emergency Purchase provisions of the City's Procurement Policy. The City purchased a ReMan Engine at a cost of approximately \$23,000, which be installed at the local International Dealer. This vendor is being used as they are the nearest Authorized Dealer that will provide a warranty. As this bus is used exclusively by the University of Maine, they will be responsible for these charges.



CITY OF BANGOR AWARD RECOMMENDATION

BID ITEMS: Cemetery Maintenance

DEPARTMENT: Public Works

BUDGET AMOUNT:	43,273	AMOUNT OF AWARD:	23,300
			(per yr)
			69,900
			(3 yr)

ACCOUNT NUMBER: 5246-73040000

VENDOR(S) RECOMMENDED: JNR Property Maintenance

Past Experience with Vendor :

	Excellent		Good		Fair
	Poor	x	None	References verified	

OTHER COMMENTS:

The City owns and maintains 4 cemeteries; Maple Grove, Oak Grove, Pine Grove and a portion of Mt. Hope. On November 16, 2015, the Finance Committee awarded a bid for the first three cemeteries in the amount of \$24,115 per year. At that time, as only bid was received for the Mt. Hope portion, staff was concerned that potential vendors were not enrolled in the City's vendor notification program and the recommendation was to rebid for that cemetery only. On December 16th, the City received three bids for maintenance at Mt. Hope. The recommendation is to award to the low bidder, JNR Maintenance in the amount of \$23,300 per year for each of the next three years.

City of Bangor

Bid Tabulation

Proposal No.: P16-019: Mt. Hope Cemetery Maintenance

Bid Opening: 12/16/15

		Black Bear Lawn Care, Inc. Bangor, ME	JNR Property Maintenance Bangor, ME	Dorey's Quality Lawn Care, LLC Hudson, ME
	2016 Season			
2	Mt. Hope	35,725.00	23,300.00	30,000.00
	2017 Season			
2	Mt. Hope	36,000.00	23,300.00	30,250.00
	2018 Season			
2	Mt. Hope	36,500.00	23,300.00	30,500.00
	Total for three (3) Years:	108,225.00	69,900.00	90,750.00

To: Finance Committee
From: Engineering Department, John Theriault
Date: January 7, 2016
Re: Request to Waive the Bid Process - Structural Engineering Services – Downtown Pedestrian Bridge

The Engineering Department recently requested that Becker Structural Engineers provide the City of Bangor with a proposal to provide engineering services to evaluate the condition of the downtown pedestrian bridge. This bridge spans the Kenduskeag Stream from Pickering Square to Exchange Street. The bridge is approximately 20 feet wide, over 400 feet long, and is comprised of five individual bridge spans.

The condition of the bridge became a concern of the City several years ago when a piece of concrete was observed by a city employee falling from the underside of the bridge to the ground. At that time back in 2008, Becker Structural Engineers provided the City with a proposal for engineering services to evaluate the bridge, but this proposal was never acted upon.

Becker's current proposal is based on their previous proposal but is updated to address the additional wear on the bridge due to the lapse of time as well as updated costs for conducting the investigative testing required to gain a full understanding of the condition of the structural members of the bridge.

Becker Structural Engineer's proposal includes the following services:

- Phase 1 – Testing (destructive and non destructive)
- Phase 2 – Field Survey (schematic drawings and visual inspections)
- Phase 3 – Assessment Report (summary of existing conditions, repair recommendations, preliminary costs)

The proposed fee for services is \$15,000 (the Council appropriate \$20,000 for this purpose as part of the FY 2016 budget process). I have discussed the cost of the proposed services with the Engineers from MaineDOT Region 4 and they believe the costs to be appropriate for the size of the bridge and the scope of the services. During this discussion with MaineDOT, I further inquired if there exists additional local firms within the Bangor area that they are aware of that could complete bridge evaluation services. MaineDOT was only aware of a few firms in southern Maine that completed this type of investigation and believed that Becker usually provided very competitive pricing. Becker Structural Engineers currently have two bridge projects within Bangor that include the design of the Union Street Bridge and the I-395 Bridge.

The Engineering Department requests that the Finance Committee waive the bid process and accept this proposal for structural engineering services to evaluate the pedestrian bridge over the Kenduskeag Stream.

To: Finance Committee Members
From: John Theriault, P.E., P.T.O.E., City Engineer
Date: January 14, 2016
Subject: MaineDOT Construction Funding for Hogan Road Sidewalk
MaineDOT WIN 022693.00

The Maine Department of Transportation has awarded construction funding to the City of Bangor for the New Sidewalk on Hogan Road – MaineDOT WIN 022693.00. This sidewalk will begin at Springer Drive and will extend to Stillwater Avenue for a total length of approximately 1,900 feet (0.36 miles).

In August of 2014, the City of Bangor entered into a Locally Administered Project Agreement with MaineDOT to fund the design of the Hogan Road sidewalk. This Agreement provided \$30,000 for the design and development of the construction documents for the sidewalk project. This funding included \$24,000 of federal funding and \$6,000 of funding from the City of Bangor (20% local match).

MaineDOT now wishes to modify the existing Locally Administered Project Agreement with the City of Bangor to increase the amount of funding for the project by \$176,000 to provide a total amount of project funding of \$206,000. In order to receive this funding, the City of Bangor must provide a twenty percent match of the total funding, \$41,200.

The City already has budgeted \$6,000 for the design of the sidewalk project and therefore the total new funding needed to satisfy the required local match for construction is \$35,200. The Engineering Department recommends funding the remaining local match using moneys available within the Mall Area Traffic TIFF. This type of infrastructure improvement project is what this city account was intended to provide for.

The Engineering Department requests that the Council allow the City to enter into the modified Locally Administered Project Agreement with MaineDOT and utilize funds within the Mall Area Traffic TIFF to satisfy the local match. The Engineering Department will draft the Council Actions, Council Order and Council Resolve for this matter for the January 25, 2016 City Council Meeting.

COUNCIL ACTION

Item No. 16 - _____

Date: January 25, 2016

Item/Subject: RESOLVE Ratifying the City Manager's Approval of a Grant Application for the Fund for the Efficient Delivery of Services, Submitted by Penobscot County.

Responsible Department: Manager

Commentary: This resolve will ratify the City Manager's approval of a joint grant application between Penobscot County and the City of Bangor. The purpose of the grant is to secure \$492,000 from the State to expand and remodel the County Dispatch Facilities to accommodate the merger of County Dispatch and Bangor Dispatch.

At the goal setting session in January, council discussed that the State has made available grant funds through the Efficient Delivery of Services program. Chad LaBree, Director of Penobscot County Communications has asked the City of Bangor to sign on to the grant as a co-applicant. At this time the Council has not made a final determination as to whether it would like to sign on to County Dispatch. However should the council decide to consolidate dispatch and if the County is successful in obtaining the grant, the City will save approximately \$120,000 in capital costs, which represent its share of the estimated dispatch remodel cost, which is \$492,000.

The Grant was due Friday the 15th of January. If the Committee is agreeable with the application, staff will bring forward this Council action to ratify my signature. If the Council is not agreeable, we will ask the County to withdraw our application.

Should the council agree to go forward; staff will bring forward the entire scope of transitioning to regional dispatch in the next few weeks.

Department Head

Manager's Comments:

City Manager

Associated Information:

Budget Approval:

Finance Director

Legal Approval:

City Solicitor

Introduced for
 Passage
 First Reading
 Referral