

## **FINANCE COMMITTEE AGENDA**

**June 20, 2016 @ 5:15 pm**

### **1. Consent Agenda**

- a. Emergency Purchase – WWTP – Kenduskeag Pump Station Pump Repair

### **2. Bids/Purchasing**

- a. Transit Bus Advertising – Community Connector - ATA Outdoor
- b. Pilot Wireless Project in the Downeast School Area

### **3. Agreements for Vendors to Sell Bus Tickets/Passes**

### **4. School Department Bond Issue**

### **5. Request to take Possession of 73 Central Street**

# Memo

To: Finance Committee  
From: Keefe Cyr, Chief Operator  
Date: June 15, 2016  
Re: Emergency Purchase – Rewind and Repair of 150Hp Pump at KPS

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One (1) of the three (3) 150 HP pumps at Kenduskeag Pump Station has failed. The failure was caused by a pin hole in the motor insulation caused by Variable Frequency Drive (VFD) wave form. This is a somewhat common occurrence in motor and drive combinations from the 80's through the 90's. This is the second motor at KPS to succumb to this insulation failure in the last 9 months. The motors we have at KPS are inverter duty (meaning that they were built for VFD service at the time) but they are no longer built the same way. This motor has been in place for 19 +/- years. The rewind for this motor will be about \$13,500 with about a 2 week repair time after we issue the PO. We think \$13,500 since the last motor that was rebuilt 9 months ago was \$13,088. The rebuild will include rewinding the motor, new bearings, shaft balancing and vacuum pressure impregnation the result is a motor that is better insulated than when it was new. A new motor would have to be custom built with an estimated cost of \$50,000+ and a 15-18 week lead time. We believe the rebuild to be our best option and expect the life of the rebuild to be similar to new.

We have money in 8002-74003100 that are a result of costs savings on our Fuel for fiscal year 2016 we can use to cover this emergency repair. The estimate of \$13,000 is from AC Electric who is the only one in the area that will do this and also a vendor that is very familiar with our equipment.

MEMO

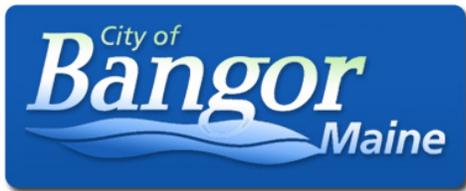
To: Finance Committee  
From: Laurie Linscott, Bus Superintendent  
Subject: Contract for Transit Advertising  
Date: June 8, 2016

Community Connector issued a request for proposals for the service of selling advertising on the exterior and interior areas on its twenty one (21) transit buses in March 2016. As the State of Maine has a no billboard law, buses are the largest moving billboard. Selling transit advertising is a very time consuming task and it is very specific product. Continuing to use staff to sell advertising is a lot of work and it takes up to much time.

ATA Outdoor Media was our only bidder. ATA has sold advertising for 24 years in New Hampshire, Maine, Massachusetts, and Vermont. Community Connector has a long standing relationship with ATA Outdoor Media and they have been successful improving the overall transit advertising revenue for many years without a contract. ATA brought the bus wrap concept to Community Connector some years ago with no contract in place, only an opportunity to increase revenue. Having our transit advertising under contract will open up the opportunity to more media buyers who only buy from advertising agencies not from transit agencies.

Community Connector staff would like to recommend that the contract be awarded to ATA outdoor Media for three years. The anticipated gross receipt for each of the three years is \$ 120,000 annually.

# MEMORANDUM



TO: Finance Committee  
FROM: Tyler Collins, Community and Economic Development Officer  
DATE: June 15, 2016

## Pilot Wireless Project in the Downeast School Area

City staff have been working with the School Department to develop a pilot project to provide free wireless internet access to students of the Downeast School. This proposed program would provide a critical service to children (in a designated low-income census tract) who may not otherwise have adequate access to internet after school hours. This project would provide a reliable, fast network for children to complete school work and study at home to increase their chances of success.

This pilot project will be funded through Community Development Block Grant funding, which will pay for the creation of a high speed wireless network and repeaters throughout the neighborhoods to cover the area served by Downeast School. School staff will assist with the administration of the network access and we are currently discussing implementation strategies. Expected costs for the first year are \$27,500 plus \$6,000 for the network, which fits within our approved CDBG budget for FY16 (City FY17).

We intend to have this pilot program up and running for this upcoming 2016 – 2017 school year.

This project is consistent with the goals and objectives established by the Council in February of this year. Staff seeks committee approval of the proposed project.

MEMO

To: Finance Committee  
From: Laurie Linscott, Bus Superintendent  
Subject: Agreements for Vendors to Sell Bus Tickets and Passes  
Date: June 20, 2016

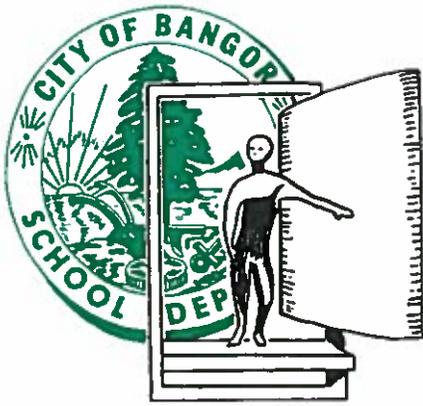
Staff seeks approval to enter into agreements with vendors to sell bus tickets and monthly passes.

In February of 2015, the Community Connector stopped selling tickets and passes on the bus. At that time a vendor program was established, allowing a number of businesses to sell Community Connector bus tickets and monthly passes to the public. These businesses entered into agreements with the City to sell tickets and passes without being compensated.

At present, there are 22 locations that sell bus tickets and passes. Some vendors have multiple locations. The first agreements will expire at the end of this month.

Staff seeks ongoing approval to enter into agreements with vendors who will sell bus tickets and monthly passes. As these agreements are relatively routine, staff recommendation is to allow the City Manager to sign the agreements on an ongoing basis, removing the need to come back to Council every time they expire. These agreements will be in final form as approved by the City Solicitor or Assistant City Solicitor.

If this Committee recommends approval, this item will go to the full Council as a Council Order.



# BANGOR SCHOOL DEPARTMENT

73 Harlow Street - Bangor, Maine 04401

[www.bangorschools.net](http://www.bangorschools.net)

Betsy M. Webb Ed.D.  
Superintendent of Schools

207-992-4150  
Fax: 207-992-4163

Alan F. Kochis  
Director of Business Services

207-992-4160  
Fax: 207-992-4163

## Memorandum

To: Bangor City Council  
Cathy Conlow, City Manager  
Debbie Cyr, City of Bangor Finance Director

From: Betsy Webb, Ed.D., Superintendent of Schools *BWW*

Date: June 1, 2016

Re: Bond Request

The Bangor School Committee is requesting approval to bond \$1.0 million dollars in order to replace the roof at the 14<sup>th</sup> Street School and to complete construction on the locker room and storage facility at Cameron Stadium. The School Committee voted to move forward with this request at the Regular Meeting on April 27<sup>th</sup>.

The 14<sup>th</sup> Street School roof was installed in 1995 and was estimated to have a 20 year useful life. The roof has developed several leaks in recent years necessitating repairs. The School Department is looking to replace this roof with a rubber membrane with a 20 year warranty. The warranty would cover all normal wear and tear issues, which essentially makes the roof maintenance free for 20 years. The estimated cost of the roof is \$320,000.

At Cameron Stadium, the remaining construction needed on the locker room and storage facility includes adding the wings on each side of the current restroom portion of the building, which was constructed two years ago. The new construction would total 5,200 square feet and would house two locker rooms and storage for the School Department, Bangor Youth Football, and the Parks and Recreation Department. The estimated cost of construction is \$700,000.

Engineering fees for these projections are estimated at \$70,000. The balance of necessary funding is available from donations received for the Cameron Stadium project. At this time, no additional improvements to Cameron Stadium are anticipated.

**To: Finance Committee**  
**From: Debbie Cyr**  
**RE: School Bond Issue – Cameron Stadium**  
**Date: June 16, 2016**

Council Order 13-157 authorizing the issuance of \$1.2 million in general obligation bonds for improvements at Cameron Stadium was passed in May 2013. At that time, the School Department presented an initial plan to significantly improve the facilities at Cameron Stadium. The plan included replacement of the bleachers, lighting system, new locker rooms and restrooms and equipment storage, expansion of the track and the installation of turf. At that time it was anticipated that a portion of the work would be funded with bond proceeds and the balance would be paid for by fundraising efforts.

The projects funded with the \$1.2 bond issue were replacement of the bleachers and lighting and the construction of the restroom facilities. The replacement of the bleachers and lighting were due to life safety code concerns and therefore were a priority.

The City's Charter requires that the issuance of general obligation bonds for a single capital improvement be approved by voters if it exceeds a certain dollar threshold and does not meet one of the following exceptions; debt refunding; streets, sidewalks, storm or sanitary sewers; self-sustaining enterprise funds, temporary loans, state or federal mandates; or as a result of fire, flood, disaster or other declared emergency.

At the time of the issuance both the bleachers and lighting portions of the project were deemed a life safety issue that needed to be addressed as an emergency. The bleachers were unsafe and likely to be put out of service and the lighting system was a hazard to participants and patrons alike. As there was no plan to issue additional bonds for this project, the bond order did not include the specific language citing the findings in support of the exception. If the Committee recommends issuance of the bonds to the City Council, the bond order will need to amend the prior bond order and cite the findings related to the bleacher and lighting work being performed to conform to state/federal law and the emergency nature of the work.

Treasury Department  
David W. Little  
Tax Collector/Deputy Treasurer

Tel: (207) 992-4290  
Fax: (207) 945-4422  
Email: david.little@bangormaine.gov

To: Members of the Finance Committee  
From: David Little, Tax Collector/Deputy Treasurer  
Date: June 20, 2016  
Re: Matured Property – Possession Recommendation – 73 Central Street

It is staff's recommendation that the City Council move forward with taking possession of 73 Central Street. The property is currently vacant and has a matured tax lien as well as past due sewer and stormwater charges including liens.

Attempts to secure payment from the taxpayer have been unsuccessful. The property has other attachments from interested parties and staff has attempted contact with those parties to inform them of our intent.

Per consultation with the Legal Department, it is recommended that the City move forward with taking possession and securing the property.

Staff's intent is to sell the property to a developer with a plan for rehabilitation.

If either interested party subsequently contacts the City, staff will meet with them and discuss whether they wish to redeem the property; and if so, their plans and ability to rehab the building.

Pc: Debbie Cyr, Finance Director

