

BUSINESS & ECONOMIC DEVELOPMENT COMMITTEE

Tuesday, December 22, 2015 5:15 PM
City Council Chambers

AGENDA- Revised

1. ORDINANCE – Cultural Commission Grant Review (see attached Memo & draft Ordinance)
2. Republic Parking Annual Report
3. Parking Leases (see attached Memo)
4. Surplus Property – ANG Building #345 (see attached Memo)
5. **Executive Session** – Economic Development – Business Development Assistance – 1 M.R.S.A. § 405(6)(C) (Confidential Memo provided separately)
6. Committee Action on Above Item

Memorandum

To: Business & Economic Development Committee
From: Paul Nicklas, Assistant City Solicitor
Date: December 22, 2015
Re: Ordinance - Cultural Commission Grant Review

This ordinance amendment would change the grant approval cycle of the Commission on Cultural Development to a quarterly basis for all grants.

At present, grant requests to the Cultural Commission are split into two tiers. Grant requests of less than \$1000 are considered on a rolling basis, while grant requests of \$1000 or more are considered twice a year. This can lead to confusion for applicants, and make it difficult for the Commission to make decisions about how much money should be allocated and how much held at different points in the year.

The ordinance amendment would allow the Commission to consider all grant applications as part of a quarterly review process. Other provisions of the ordinance would remain intact.

This amendment was approved by the Cultural Commission on December 10, 2015.



CITY OF BANGOR

ORDINANCE, Amending Chapter 95, Cultural Development, of the Code of the City of Bangor, By Allowing the Commission to Define their Grant Approval Cycle

WHEREAS, the current schedule for awarding cultural grants can be confusing to applicants, and makes it difficult for the Commission on Cultural Development to decide how much of their budget should be allocated to particular projects;

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BANGOR AS FOLLOWS, THAT

Chapter 95 of the Code of the City of Bangor be amended as follows:

§ 95-7. Cultural grant program and budget recommendation.

...

B. The Commission shall review grant applications from nonprofit arts and cultural organizations and from individuals and recommend a course of action to the City Council for its review and consideration. The Bangor City Council shall have the sole authority to adopt, reject, or revise any such recommendation. The Commission will make its recommendation relative to funding and access to cultural activities and projects without attempting to influence programming or content or diminishing its capacity to challenge audiences. In making its recommendation, the Commission shall consider the following:

- (1) ~~Grant requests less than \$1,000 from nonprofit organizations and individual artists shall be considered on a rolling basis.~~ Individual artists are eligible only for reimbursement of actual costs for supplies and materials incurred for completed works of art produced, at least initially, for public use;
- (2) ~~Grant requests of \$1,000 or greater from nonprofit organizations shall be considered twice a year in accordance with a funding cycle calendar published by the Finance Director of the City of Bangor.~~ Grant requests of \$1,000 or greater from individuals shall not be considered;

...

Additions are underlined, deletions ~~struck through~~.

MEMORANDUM



TO: Business & Economic Development Committee
FROM: Tanya Emery
DATE: December 15, 2015

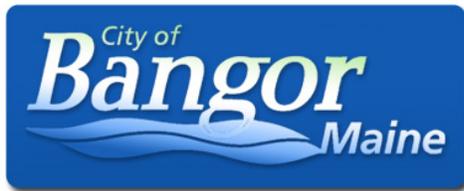
Parking Leases

When Republic Parking was selected as our provider during our last RFP, one of the services added to the contract was for them to take over management of our parking leases, which C&ED staff has been handling. In preparing for the transition, I sent letters to all parking leaseholders notifying them of the change and asking if there were any updates we could make to their agreements so they are in good shape for Republic to take over. The following leaseholders responded:

1. Baltimore Waterfront Associates has a lease for 8 spots on Front Street, which is now on a year-to-year basis. They wish to extend for a longer term.
2. Bangor House, LLC has a lease for 36 spots on May/Union/Independent Streets, which is now on a year-to-year basis. They wish to extend for a longer term.

Staff requests the ability to complete negotiations with these two parking tenants and bring final leases back for Council approval.

MEMORANDUM



TO: Business & Economic Development Committee
FROM: Tanya Emery
DATE: December 16, 2015

Surplus Property – ANG Building #345

Army National Guard staff have reached out to the City to inform us they will turn over to us, in January 2016, a building known as Building #345. This is a 19,499 square foot building located on Cleveland Street, just above the Pine Tree Inn. By the time of our meeting, staff will have had the opportunity to tour the building and provide an update as to the space, condition, and potential reuse.

