

City of Bangor, Commission on Cultural Development
October 16, 2014
8:30 a.m.
Council Chambers, City Hall

1. Welcome & Introductions
2. Approval of Previous Meeting Minutes
3. Update on Arts and Cultural Policy
4. Bangor Symphony Orchestra Final Report
5. Review Grants
 - a. Bangor Ballet
 - b. Downtown Bangor Partnership
6. WERU
7. Committee Structure and Chairs
8. Other Business

Future Commission Meetings (8:30 a.m. in Council Chambers):

November 13th
December 11th

City of Bangor, Commission on Cultural Development
Minutes
September 11, 2014
8:30 AM
City Council Chambers

Commissioners Present: George Kinghorn (Chair), Judy Boothby (Vice Chair) Tom Avila, Jamie Ballinger, Mary Budd, Uli Guthrie, Kat Johnson, Kierie Piccininni, and Caitlin Brooke (staff)

Commissioners Absent: Councilor Josh Plourde, Elissa Young

Guests: Annette Sohns

1. Welcome and Introductions

2. Approval of Previous Meeting Minutes

A motion was made by Uli and seconded by Judy to approve the previous meeting minutes as presented. The motion passed by a unanimous vote.

3. Discussion of Arts and Cultural Policy

George thanked all the Commissioners for their work on the policy. He recognized the effort it took to construct each section as well as combining each piece to a cohesive document.

In late August, George and Caitlin met with City staff to present the Arts and Cultural Policy and solicit feedback. Staff provided minor language edits and, overall, was positive about the policy and the direction it was providing for the Commission. George cited a few examples of changes that were made because of staff recommendation.

4. Approval to Recommend Arts and Cultural Policy

A motion was made by Kierie and seconded by Jamie to approve the previous meeting minutes as presented. The motion passed by a unanimous vote.

5. Timeline of Arts and Cultural Policy

Caitlin outlined important dates surrounding the approval of the Arts and Cultural Policy. The policy will first go to the Business and Economic Development Committee on September 16 at 5:15 p.m. in Council Chambers. If approved, the policy will go in front of the full City Council on September 22 at 7:30 p.m. in Council Chambers.

6. Grant Press Release

Caitlin mentioned that last meeting Commissioners had voiced interest in sending out press releases to publicize the availability of grants to organizations and artists. Kierie will help to proof releases and Caitlin will distribute to City's media list and asked for Commissioners to utilize their networks to disseminate the information.

7. Other Business

Mural by Annette Sohns

Local business owner and artist Annette Sohns has successfully gone through the process of approval for a mural which she is currently working on in downtown Bangor.

She began by saying the best way to combat graffiti is to put up art. The side of the Main Tavern, where Annette is painting her mural, was a hot spot for graffiti and the Tavern's owner Peter was continually painting over it.

The process Annette went through included first finding an image that would be community centric and visually appealing. She then approached the City of Bangor's Code Enforcement department to seek information about what sort of permits she would need to do this. They informed her that she would essentially be applying for a sign since there isn't a permit specifically for murals. Annette stressed the importance of 1.) adding visual layouts and designs and providing all the information necessary 2.) having everything in on time 3.) constructing a detailed plan and 4.) filling out the permit/application for Historic Preservation Commission. She also had to show proof that she had talked to the building's owners about the mural project and received their permission. In Annette's case, this was a Facebook conversation.

She then presented her project to the Historic Preservation Commission (HPC) and was careful to be sure that all materials were submitted prior to the HPC's next meeting date. The materials she included were a detailed cover letter of the project, visuals which included the blank wall, then she superimposed an image on it with measurements, and examples of other cities that have allowed similar murals. The HPC approved the mural without objection.

Annette noted that the next mural may be a bit more difficult to pass through HPC as the image she is painting has universal appeal and is more main stream. She noted it did take a little longer than she expected but this was due to the fact that it was a historic building.

Her recommendation to anyone looking to do a mural in the future is to be organized and have all your information in order.

Georg asked if approval from the City Council was needed. It was not.

Jamie inquired how Annette paid for the project. Annette wrote a letter to Home Depot, requesting donation of supplies and they did. She noted that they are always open to supporting the art and persistence pays off.

Kierie asked if there is an expectation of maintenance? Annette said she would commit to five years of maintenance. Her next step is to coat the completed mural with coating and shellac (recommended by Home Depot.). If this doesn't work, she'll have to repaint.

Judy noted that she had approached the HPC with another artist and they were reluctant to approve murals. She commended Annette on paving the way for others.

George also praised Annette for her work and thanking her for giving the Commission a summary of her experience as it will serve as a resource for others. This project took away the "scary unknown" of a mural of many people—it's a real icebreaker.

Annette thanked everyone and said she hopes to be done by the end of the month. At that time she'll alert media for any stories they are interested in.

Frequency of Commission on Cultural Development Meetings

George asked if Commissioners thought that meeting every month was necessary. It was noted that if the Arts and Cultural Policy is adopted, there will be a lot of committee work which will require more of a time commitment from Commissioners outside of the regular meetings.

Jamie suggested that the Commission maintain the monthly meetings and have the option to cancel any if nothing comes up for the agenda. She mentioned that the Arts and Cultural Policy, if approved, requires a lot of time and attention.

Kierie recommended workshop style meetings like the Commission did for the development of the policy. This way the Commissioners can really dig into the initiatives and strategies. With the forward thinking policy in place, it is hard to think we would be meeting less.

Upcoming Events

George reminded everyone that the Art Walk is happening on Friday, September 12 from 5 p.m. to 9 p.m. UMaine is programming a bus to run students to and from campus to downtown Bangor. He also mentioned that the museum's five new fall exhibitions are opening on October 2 from 5 p.m. to 7 p.m.

Uli noted that the Bangor Arts Society will be meeting at Diversified Ink. The first meeting is scheduled for September 23 from 6 p.m. to 8 p.m.

Mary announced that the Penobscot Theatre kicked off its 41st season, with Honky Tonk Angels. The theatre also has a new director of education, Amy Rader, leading education program which starts this fall with Frankenstein. They are offering, for the first time, an intensive acting class for high school age students who have serious interest in pursuing dramatic theater in higher education. On Monday, September 15 at 7 p.m., the PTC welcomes Maine Science Festival. There will be a panel discussion—"The Good, The Bad, and The Ugly—Science in Film. This event is the first to spark interest for the March 2015 Maine Science Festival.

November 7 at 8 p.m. Improv Maine Group will perform at the Next Generation Theater. This group is the first of its kind in Maine. (Kat)

ACE (Active Community Environment) Conference is September 25 at the Unitarian Universalist Church. (Kierie)

BangPop! Comic Con is September 20 and 21 at the Cross Insurance Center (Tom)

Bangor Ballet sent out notices about audition results for "Nutcracker in a Nutshell." Downeast School will be a site for the performance. (Judy)

Downtown Bangor Fall Clean Up will be on October 18 (October 19 rain date) starting at 9 p.m. Volunteers will not only be cleaning up debris, etc. but also hanging winter lights around downtown. (Jamie)

Being no other business, the meeting was adjourned.

GRANT APPLICATION FORM

Applicant Name: Bangor Ballet

Phone: 207-945-5911

Email: bangorballet@gmail.com

Organization: Bangor Ballet

Name of project for funding: Bangor production of Nutcracker Ballet including Outreach performances to Downeast School

Mailing Address: 14 State Street, Bangor, ME 04401 **Physical Address:** Same

Year Organization was established: 1994

Number of Employees: No salaried employees - One contracted Artistic Director and one volunteer Executive Director

Organization named in 501(c) 3 letter: Bangor Youth Ballet (DBA Bangor Ballet)

Total Operating Expenses, past fiscal year: \$36,948 (July 1, 2013 – June 30, 2014)

Mission Statement: Bangor Ballet is dedicated to creating performance opportunities for talented dancers and choreographers and to providing high quality live dance performances for audiences near and far.

General description of the organization, its purpose, and goals:

Bangor Ballet presents evening and matinee performances of dance productions with emphasis on classical ballet. It includes full-length story ballets as well as shorter original works. Some of the full-length ballets in the Bangor Ballet repertory include Swan Lake, Nutcracker in a Nutshell, Alice in Wonderland, The Little Mermaid, New York Concerto, Cinderella, and The Legend of Sleepy Hollow.

The purpose of Bangor Ballet is reflected in its mission statement. There are limited performance opportunities for area dancers and choreographers and limited opportunities for local audiences to experience high quality ballet productions and the company seeks to address this need.

A primary goal of Bangor Ballet is to introduce the art of dance to local audiences, and to bring live performances to children who might not otherwise have that experience. Another goal is to insure that area dancers have the proper training and performance experience to pursue a career in dance should they choose to do so. Helping young people raise aspirations and acquire confidence to pursue their passions is also a goal of the organization.

Brief description of current programs and activities. Emphasize major achievements of the past two years.

Bangor Ballet celebrated its 20th anniversary with five productions during the 2013-2014 season. The company collaborated with Penobscot Theatre on a project in the fall, which was partially funded by a grant from the Commission on Cultural Development, in which Bangor Ballet dancers interpreted "Titania's Dream," a section from Midsummer Night's Dream following participatory workshop activities. The second production of last season was the company's first Nutcracker ballet with original and traditional choreography. In January the company hosted an evening Gala with a performance at the Gracie Theatre in Bangor followed by a reception in the lobby. Spring 2014 saw Paquita, a very technically

demanding classical ballet and a reprise of Titania's Dream on the same program. The season ended in June with the delightful Alice in Wonderland from the company repertory. In connection with Alice in Wonderland the company also hosted a "tea party" at the Discovery Museum for young children.

In the 2012-2013 season Bangor Ballet presented the following ballets: Salute to the Troops in November, Nutcracker in a Nutshell in November and December, Snow White in March and Swan Lake in June. In January the company hosted a reception at the Gracie Theatre preceded by an evening of short, original ballets with a guest appearance by professional dancer and former company member, Riley Watts.

In January and February a number of company members auditioned for a variety of prestigious summer programs, among them Ballet Chicago which held its auditions at our studios. Artistic Director Ivy-Clear Forrest often worked extra hours with applicants for this and other auditions, especially where photographs in specific poses were required. All company members who auditioned for the Ballet Chicago program were either accepted or, in 2 instances, wait listed and four company dancers attended the demanding program in Chicago this past summer.

The company has just created a "rack card" that can be displayed in area hotels or other locations to promote the upcoming season and is in the process of soliciting donors, advertisers and sponsors to help cover overhead and costs of producing quality dance performances since ticket sales do not cover all costs.

Amount Requested: \$1927

Date Needed: Preferred by November 15, no later than December 1, 2014

Organization's Fiscal Year: July 1 – June 30

Total Fundraising Goal for this project (in cash and in-kind)

Total fundraising goal is \$5577. This reflects the total costs for the Bangor performances only of the production.

Total Funding already raised for this project and description of the source: None raised yet as major source of funding will be ticket sales. However some costs, such as costuming, have already been partially incurred, with funds taken from the organization's reserve accounts.

Briefly state the purpose of the request, and time frame of the planned expenditures.

The purpose of the request is to provide partial funding for this particular production and to cover the additional costs of bringing the experience of a live performance to children living in an area of lesser opportunity. Expenditures will occur through the month of December with the majority of expenses coming in the month of November.

**GRANT APPLICATION from BANGOR BALLET to
CITY OF BANGOR COMMISSION ON CULTURAL DEVELOPMENT
PROPOSAL NARRATIVE**

2014 BANGOR PRODUCTION OF NUTCRACKER BALLET including outreach performances at Downeast School

Describe your Project: Bangor Ballet's production 2014 of the Nutcracker is called *Nutcracker in a Nutshell* and is a shortened version of the Nutcracker story, designed to be an appropriate length for younger audiences. It will appeal to adults as well as children as it includes all the familiar characters and showcases well trained local dancers. *Nutcracker in a Nutshell* features new, original choreography and new costumes and set pieces. In addition to performances in Bangor, the ballet will be performed at Center Theatre in Dover Foxcroft and at the Bucksport Performing Arts Center.

Bangor Ballet's *Nutcracker in a Nutshell* performed by Bangor Ballet offers audience members in the Bangor area an affordable opportunity to see quality live ballet. This production also gives approximately 50 dancers, age 8 to adult, the opportunity to share their artistic talent and passion for dance. More than half of the dancers come from the immediate Bangor area. This production also provides opportunities for local choreographers and other support personnel to share their talents.

In Bangor there will be two public performances at the Gracie Theatre, a Saturday evening and a Sunday matinee. In addition the company will present two outreach performances at Downeast School in an effort to bring quality, live ballet to children who might not otherwise have an opportunity to see live ballet. Downeast School is one of five elementary schools (pre-Kindergarten to 3rd grade) serving the children of the City of Bangor and is located at 100 Moosehead Boulevard on the city's west side.

We plan two 45-minute in-school programs in order to accommodate all 366 students and staff at the school. Each program will include an introduction to the story and to the art of ballet, followed by the full second act with sets and costumes and will conclude with a question and answer period.

As part of this outreach, Bangor Ballet will offer vouchers to Downeast School families. These vouchers will admit up to 4 people to one of the public performances the following weekend at the Gracie Theatre and will be sent home with the students following the in-school assemblies. Regular ticket prices for the Gracie performances are \$15 for adults and \$8 for children.

The overall goal of this project is to bring quality live dance performance to a wider audience in the greater Bangor area and specifically to introduce the art of ballet and this ballet in particular to the population in the Downeast School area. Specific objectives are: demonstrated interest in live ballet performance by an underserved audience, and new collaborations with an underserved school population.

The in-school program will be held on Tuesday, November 18 with the public performances at the Gracie on November 22 and 23. The Downeast School PTO will make a contribution (anticipated at \$150) to help cover costs associated with the in-school program. This gesture of monetary support is indicative of the value that this group and the school leadership place on this project.

Portion of Budget for Nutcracker in a Nutshell allocated to shows in Bangor at Gracie Theatre and Downeast School

Twenty-five percent (25%) of the General Budget for production costs for Nutcracker in a Nutshell is allocated to each venue (Center Theatre, Downeast School, Gracie Theatre, Bucksport Performing Arts Center. General overhead costs are covered through other sources and are not included.

25% of total for all Nutcracker in a Nutshell venues:

Director	\$500	
Rehearsal Assistants	\$189	
Costume Mistress	\$25	
Stage Manager	\$25	
Lighting Designer	\$250	
Set Designer	\$25	
Crew	\$25	
Costumes	\$338	
Sets and Props	\$125	
Office Supplies, paper, etc.	\$25	
Postage for mailings, etc.	\$50	
Paid advertising	\$200	
Printing	\$165	Programs, tickets, posters and fliers
Miscellaneous	\$75	
Pointe shoes for soloists	\$85	

Costs associated only with Bangor shows

UHaul and Gas Bangor Only	\$240	7 day rental @\$30 Mon. through Sun.
Back Drop	\$850	Gracie only
Space Rental	\$2000	Gracie only

Additional costs associated only with Downeast in-school outreach program

Printing vouchers	\$25	
Redeemed vouchers (estimate)	\$310	(10 adults and 20 children not paying)
Refurbish portable "wings"	\$50	

TOTAL EXPENSE BUDGET FOR BANGOR PERFORMANCES = \$5577.00

ESTIMATED INCOME FROM BANGOR PERFORMANCES = \$3650

Est. ticket sales for Gracie performances at \$3500.00 plus PTO donation of \$150

Bangor Ballet is requesting \$1927 toward expenses associated with performances at the Gracie and at Downeast School

Evaluation

Evaluation of this project has five components: feedback from the school administration, teacher evaluations, voucher redemption, media reviews, and audience size and feedback.

First, the principal at Downeast School, Albert Mooers, will meet with Jane Bragg, executive director of Bangor Ballet, following the in-school performance and before the Thanksgiving break. He will share feedback from students and teachers. Second, teachers will be provided with evaluation forms to be returned to Bangor Ballet. (Sample attached). Third, we will monitor the number of vouchers submitted for complimentary tickets to the public performance at the Gracie Theatre. Finally, we will draw evaluation data from any media reviews, as well as informal audience feedback and we will measure audience size. These data, both formal and informal, will allow us to evaluate the success of the outreach effort as well as the public performances. Quantitative measures of success are as follows: Teacher evaluations as measured by average ranking, number of vouchers redeemed, audience size.

Collaborations

The principal, staff and parent organization at Downeast School are excited to be collaborating with Bangor Ballet on the in-school portion of this project.

Bangor Ballet has collaborated in the past with Bangor Symphony Orchestra and Portland Ballet for a production of *The Legend of Sleepy Hollow* in 2012, Maine State Ballet for our *Tribute to Balanchine* in 2011, Penobscot Theatre Company for our *Titania's Dream* from *Midsummer Night's Dream* in the fall of 2013(which the Commission on Cultural Development supported), a dance program in Vendome, France to present *The Little Mermaid* in 2008. Bangor Ballet has regularly hosted a "tea party" at the Discovery Museum and performed at the University of Maine Museum of Art as part of a member reception. We continue to seek other partners for future collaborative efforts. Bangor Ballet is a member of Bangor Arts.

Sustainability

Since this type of program is not an ongoing program but is specific to this production, this section is not applicable.

GRANT APPLICATION

Organization Information

Applicant name	Phone	Email
Caitlin Brooke	(207) 992-4234	Caitlin.Brooke@bangormaine.gov
Organization		Name of project for funding
Downtown Bangor Partnership		Downtown Countdown 2015
Mailing address		Physical address (if different)
73 Harlow Street		
Year organization was established:		Number of employees:
1987		.5
Organization named in 501(c) letter:		Total operating expenses, past fiscal year:
Bangor Center Management Corporation		\$102,100

Mission Statement:

Downtown Bangor Partnership promotes and markets activities that enhance the distinctive identity of downtown Bangor which encourages retention and growth of commercial, residential, and cultural life within the downtown district.

General description of the organization, its purpose, and goals:

Downtown Bangor Partnership promotes and markets activities that enhance the distinctive identity of downtown Bangor which encourages retention and growth of commercial, residential, and cultural life within the downtown district.

Brief description of current programs and activities. Emphasize major achievements of the past two years.

The Downtown Countdown is **Bangor’s premiere New Year’s Eve event**. For eight years, organizers have hosted a community event full of free music, art, food and other entertainment for community members of all ages.

Downtown Bangor will ring in 2015 with celebrations all around the neighborhood! A **New Year’s Ball, music performances, the return of Mr. and Mrs. Paul Bunyan**, a live airing of the Nite Show with Dan Cashman on WABI-TV, street performers, and—of course—the finale of the evening in West Market Square with the ball-drop at midnight! Events will be held both outdoors and in, together with the Maine Discovery Museum, University of Maine Art Museum, Bagel Central, and many other downtown locations. A local trolley service will run between the venues throughout the evening, so that participants can easily take part in all the fun!

Materials and questions should be addressed to:

Caitlin Brooke, City of Bangor, 73 Harlow Street, Bangor, ME 04401 (207)992-4234

caitlin.brooke@bangormaine.gov

Funding Request Summary

Amount Requested	Date Needed	Organization's Fiscal Year
\$2,000	11/15/2014	July 1- June 30

Total fundraising goal for this project (in cash and in-kind):	Total funding already raised for this project and description of the source(s):
\$20,000	\$0

Briefly state the purpose of the request, and time frame of the planned expenditures:

Downtown Bangor Partnership is requesting funds to support a venue for the Downtown Countdown 2015 celebration. The event will take place on Wednesday, December 31, 2014.

Proposal Narrative

Provide the following information in this order. Do not use more than 5 single-spaced pages, exclusive of attachments. Please staple; do not bind your application.

Describe your project:

1. What community and/or agency needs will this effort address?

The Downtown Countdown 2015 (DTCD) will draw people to the downtown district while providing no cost entertainment to the public **on New Year's Eve**. It will support downtown businesses and arts organizations through partnerships that enhance their exposure and encourage continued patronage by event attendees.

DTCD provides a variety of free activities and entertainment options at several downtown venues; a wide variety of activities for all age groups. Venues for the 2015 event include Bagel Central, Bangor Opera House, Maine Discovery Museum and more. Activities and entertainment are being finalized but will include: a variety of musical acts at various events, crown making, children's count up, family activities, games, art, midnight ball drop and more.

As always, we have approached downtown businesses and organizations to host activities and events. This will allow the overall event to grow and to get downtown businesses more involved with the event and gain exposure.

2. Capacity: complete description of program or capital campaign including strategies that will be employed to implement the proposed project:

The Downtown Countdown event is a significant undertaking. Planning for each **year's event begins with a debrief** meeting in early January to discuss positives and negatives of the most recent event. Feedback from this meeting and community surveys has been considered in planning for 2015. The event committee meets several times throughout the year to plan for the event. In past years the Downtown Bangor Partnership part-time administrator has been responsible for planning and implementing the event. Due to the nature and responsibilities of the administrator's **job description** the Downtown Bangor Partnership Board has determined that hiring an event planner will allow the

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event to grow and expand beyond the capabilities of staff with their current responsibilities. For the 2015 event the Downtown Bangor Partnership has secured an experienced event planner to work with the staff, board and planning committee to meet event goals, the planner is responsible for event planning, implementation and volunteer management. As in past years, volunteers will be recruited to assist with night of event logistics.

As the event grows in popularity and as a New Year's Eve destination the size of the event increases, which ultimately increases costs. We have reformulated the sponsorship structure providing more opportunities for small businesses to get involved and support the event. Sponsor benefits include display at the event, web recognition through our site and social media, recognition through the brochure and more. We are pleased that we are successfully adding new sponsors to the event and are increasing community involvement and support.

3. How does your project address these needs?

This project makes the New Year's Eve festivities available to all. Downtown businesses and organizations are able to get involved as a venue host or by remaining open to receive visitors. Most importantly this event has become part of the character of the City of Bangor and is a unique element of our quality of place.

4. How will City of Bangor funds leverage additional funds to support this project?

City of Bangor funds are used to leverage corporate sponsorship funds for the event.

5. What population does this project serve?

Bangor (and area) citizens of all ages and backgrounds.

6. What results do you expect to have achieved by the end of the funding period?

- A well-executed event that meets budget expectations
- Significant media coverage of the event and positive publicity for the City of Bangor and all event partners prior to (and following) the event
- A diverse array of entertainment options and venues
- 5,000 attendees
- Increased visitation (after the event) to downtown Bangor businesses and organizations
- Reinforcement of downtown Bangor as the arts and cultural center of Eastern Maine

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Budget

Downtown Countdown 2015 Event Budget

Income

Sponsorships	\$18,000
Commission on Cultural Development	\$2,000
Total Income	\$20,000

Expenses

Marketing, posters, signs, etc.	\$1,000
Contract Labor	\$5,000
Equipment and Supplies	\$4,500
Performers and production	\$5,500
Venues	\$2,500
Misc.	\$800
Printing	\$700
Total Expenses	\$20,000

Evaluation

An event such as this is somewhat difficult to measure, given that some people stay for the entire event, while others come and go and some stay at one venue, while others attend many. We are working with our event planner to implement enhanced mechanisms to count attendees.

We will gather data from attendees by offering brief surveys to be filled out by attendees at the venues. We will also create an electronic survey for venues and performers to respond to as well as offering a short survey on our website for attendees to complete if they were not able to do so the night of the event. Data from these short surveys will be compiled to inform future Downtown Countdown events. From this information, we will continue to improve and grow this great community event.

Collaborations:

While the Downtown Bangor Partnership manages the Downtown Countdown event it would not be successful without our event partners. Last year almost 20 organizations partnered to create a successful event. Partners included sponsors, venue sites and community organizations that provided volunteers to manage venues and activities. Last year, partners include community businesses, organizations and municipal departments:

- City of Bangor- City Council, City Hall, Commission on Cultural Development, Department of Public Works, Bangor Police Department, Bangor Public Library
- Community Volunteers (20+)
- For Sponsors: Beal College, The First, Woodard and Curran, Emera, Waterfront Concerts, Coca Cola, Nocturnem Draft Haus, Mexicali Blues, Bagel Central, Bangor Savings, ERA Dawson, The Bangor Daily News, University of

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Maine Museum of Art, Penobscot Theatre Company, The Maine Discovery Museum and more

Sustainability

1. How will your project be sustained after the exhaustion of grant funds?

As the organizers are non-profit organizations and the current philosophy is for a no/low cost event it will continue to require the raising of funds each year.

Downtown Bangor Partnership serves as a good steward for sponsor donations and maintains a reasonable budget for the event. Over the past several years we have been able to maintain expenses while adding additional entertainment and activities by working with performers to lower fees.

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Commission on Cultural Development

Assurances Form

If the grant is made, the grantee agrees to provide the City of Bangor, within 12 months of receipt, an accounting of how the grant money was used, and a description of how well the project met the grantee's original objectives, as well as any other reports that the City of Bangor may require.

Grantee will also provide digital photographs of the finished project or event funded, and authorizes use and publication of the photos by the City of Bangor.

If the grant is made, the grantee agrees to repay, upon demand, to The City of Bangor the amount of said grant if any of the following events occur:

- **Any change in the activities of the grantee which affects the nature of its exempt status.**
- **Failure to spend the grant as indicated in the application.**
- **The grant application of any required report to The City of Bangor is found to be inaccurate in any material respect.**

The foregoing is certified to be true to the best of our knowledge, information, and belief.

Name of Requesting Organization: Downtown Bangor Partnership

Signed by: _____ Date: 10/01/2013

Print Signer's Name: Jason Bird

Official Capacity of Signed: Staff Liaison

Materials and questions should be addressed to:

Caitlin Brooke, City of Bangor, 73 Harlow Street, Bangor, ME 04401 (207)992-4234

caitlin.brooke@bangormaine.gov