

# CITY OF BANGOR



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COMMUNITY  
DEVELOPMENT  
BLOCK GRANT

# 2024 Community Development Block Grant Application Workshop

March 8<sup>th</sup>, 2024



# Meeting Agenda

1. Staff and Participant Introductions
2. CDBG 101
3. Bangor's Consolidated Plan Goals
4. Application
5. Scoring Criteria and Award Process
6. FAQ
7. Questions from the Chat
8. Contact Info and Application Submittal Instructions



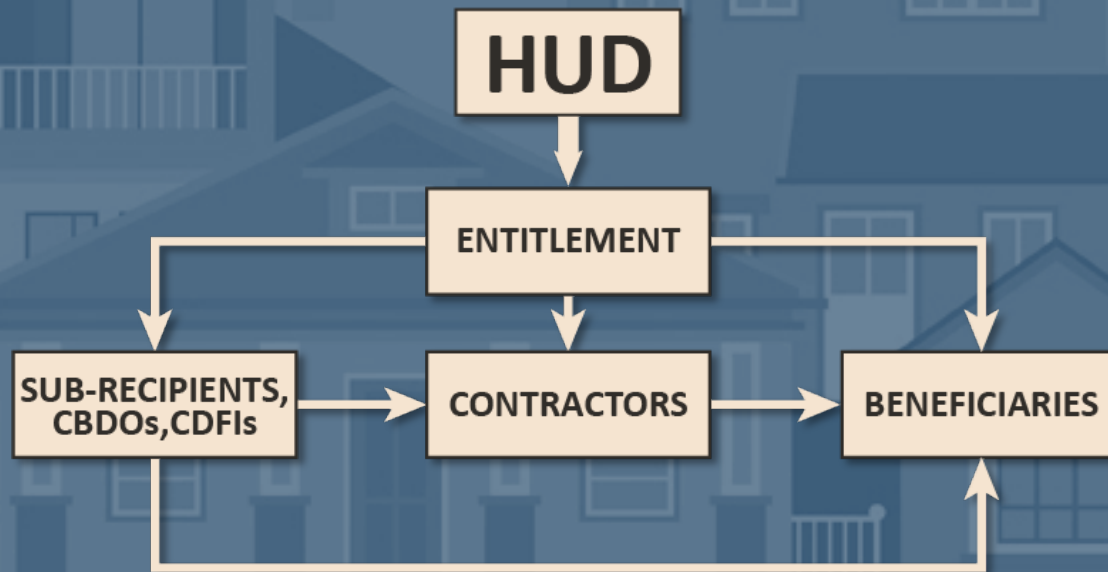
# CDBG 101

The Community Development Block Grant (CDBG) Program is authorized under Title I of the Housing and Community Development Act of 1974.

## CDBG Primary Objectives

Development of viable urban communities, principally for low/mod persons, through:

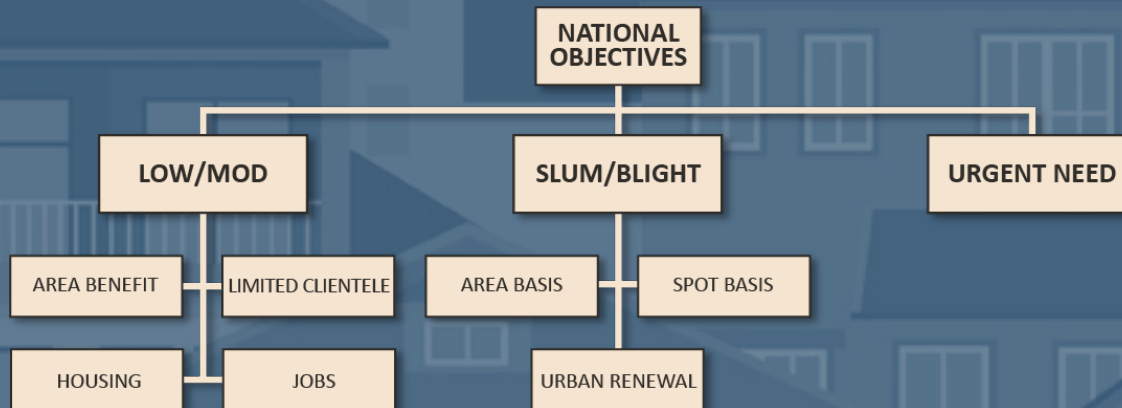
- Decent housing
- Suitable living environment
- Expanded economic opportunity



# National Objective

All CDBG activities must result in one of the following:

- Benefit low/mod income persons
- Prevent or eliminate slums and blight
- Meet an urgent need



The LMI national objective is often referred to as the “primary” national objective because the statute requires that recipients expend 70 percent of their CDBG funds to benefit LMI persons.



# Eligible Activities

## Housing & other Real Property Activities

- CDBG funds may be used to assist existing homeowners with the repair, rehabilitation, or reconstruction of owner-occupied units.
- Homeownership assistance and counseling programs for LMI persons
- Rental rehabilitation when the units are occupied by 51% or more qualifying households.



# Eligible Activities

## Public facilities

- The acquisition, construction, reconstruction, rehabilitation, or installation of public facilities and improvements are eligible activities under CDBG
- Infrastructure improvements
- Handicapped accessibility improvement

## Economic Development Activities

- Assisting a private, non-profit, and for-profit business. Assistance may include grants, loans, loan guarantees
- Technical assistance to businesses
- Microenterprise development
- Job training

## Planning and Administration Costs





# Eligible Activities

## Public Services

- Employment Services (e.g., job training)
- Crime Prevention and Public Safety
- Child Care
- Health services & Substance abuse services (e.g., counseling and treatment)
- Fair Housing Counseling
- Education programs
- Energy conservation
- Services for Senior Citizens & Homeless Persons
- Welfare and Recreational services

*15% Cap for annual budgeted funds*

*To utilize CDBG funds for a public service, the service must be either:  
A new service; or a quantifiable increase in the level of an existing service*





# Ineligible Activities

Regulations expressly prohibit:

## **Buildings for conduct of government**

- ( For example, City Hall improvements)
- Exception for community service centers

## **General government expenses**

- For example, normal trash pick-up or operating the city's tax collection department

## **Political activities**

- Includes any cost related to political campaigns, including “get out the vote” drives

*Generally, new construction of housing is not eligible under the CDBG program, however there are some exceptions (CBDO's)*



# Ineligible Activities

## Furniture and Fixtures

- New Home Furnishings
- Business furnishings for a CDBG funded activity is allowed

## Subsistence Payments

- Rental Assistance, Security Deposits, and living expenses that exceed three months

## Equipment

- Cars, vans, and business machinery (exception to computers or other office equipment used to carry out a public service)

*Expenses that HUD deems ineligible requires the City to pay back those funds. Therefore, if we have already given them to a subrecipient, we are putting our local funds on guarantee that these are eligible uses.*



# Eligible Beneficiaries

Beneficiaries are individuals or households that benefit from the services, or live in the housing, or work at the businesses assisted with these funds, such as:

Low Income Families, Households, or Individuals (Persons)

People living with a severe disability

People who are Illiterate

People that are living with AIDS

Abused and Neglected Children and Victims of Domestic Violence

People that are unsheltered

**Funds for services provided to clientele and that also include these eligible beneficiaries must be prorated to the percentage of eligible persons served**

For Example: a CDBG funded business assistance program must keep track of the number of eligible business owners that are served and the total number of business owners served.

Subrecipients must decide how they will determine whether an individual is eligible and how they will report this information to HUD.



# Consolidated Plan/Citizen Participation Plan/ Action Plan

## Consolidated Plan

- Is a collaborative process through which the community identifies its housing, homeless and community development needs and establishes a vision, goals and strategies for addressing these needs.
- The Consolidated Plan incorporates the Citizen Engagement process outlined in the Citizen Participation Plan
- An annual Strategy Update is used to adjust our Progress toward these goals.



# Consolidated Plan/Action Plan

## The 7 Priority Needs:

1. Increase access to affordable housing
2. Ensure equal access to housing
3. Increase self-sufficiency of low income residents
4. Homeless mitigation and prevention
5. Reduce poverty and enhance economic opportunity
6. Public facility and infrastructure improvements
7. Increase public safety and improve health outcomes





# Consolidated Plan/Citizen Participation Plan/ Action Plan

Based on these seven priority needs, the City has developed a total of thirteen **Strategic Plan Goals** to address these needs over the 5-year Consolidated Planning period, which runs 2020-2024:

Additional consideration will be made for projects that meet the following key objectives:

- Encourage safe and affordable housing development, rehabilitation, and preservation
- Foster development of jobs and skills for residents in need
- Provide expanded access to services which increase successful housing outcomes.



# Consolidated Plan/Citizen Participation Plan/ Action Plan

## Citizen Participation Plan

The City's policies and procedures for public involvement in the Consolidated Planning provides several opportunities for stakeholders and citizens to provide input at multiple stages in the development of this Consolidated Plan.

The City of Bangor Citizen Participation activities include:

- Community Outreach;
- Public Hearings;
- Access to Information;
- Technical Assistance; and
- Timely Response to Complaints and Grievances





# Consolidated Plan

## Action Plan

The Action plan is put in place to achieve the goals listed in the Consolidated Plan

A thirty (30) day public comment period will begin after it is presented to City Council.

The City utilizes an estimate to budget for the coming year's programming.



CDBG 2024 RFP Released  
**Friday, March 1, 2024**

CDBG Application Workshop  
**Friday, March 8, 2024**

Pre-Application Due Date  
**Tuesday, March 12, 2024**

Full Application Due Date  
**Sunday, March 31, 2024 11:59 PM**

Community Development Week  
**April 1—April 5, 2024**

Funding Recommendations – Notice to Applicants  
**Monday, April 8, 2024**

City Council Approval of Action Plan  
**May 13, 2024**

Award Contracts and Agreements  
**July, 2024**

Grant Period                    **July 1, 2024 – June 30, 2025**

# Application Timeline



# Application

Four (4) public documents are available for the 2024 CDBG Application

- Notice of Funding Availability (NOFA)
- Applicant Guide
- Service Grant Application
- Development Application



# Components of Each Application

- Agency and Project Summary information
- Project Funding and Leverage
- Project Eligibility (by National Objective)
- Beneficiary Information
- Agency Info, Background, Capacity, and Experience
- Legal Standing and Miscellaneous (Capital Projects)



# Submittal Instructions

All applications and materials should be submitted electronically:  
Email: [comm.dev@bangormaine.gov](mailto:comm.dev@bangormaine.gov)

Or hand-delivered to: 262 Harlow Street, Penquis Building, Bangor

**Pre-Applications must be received by Tuesday, March 12**

**Applications must be received by Sunday, March 31**



# Scoring Criteria

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## CRITERIA (20 Points Each)

- A. Project Description and information
- B. Project Eligibility by National Objectives
- C. Con-Plan Priority Needs and Objectives
- D. Background, Capacity and Experience
- E. Estimated Costs and Funding



# FAQs

## What are the requirements of using CDBG funding?

All CDBG funded projects must comply with:

- **Environment Review Requirements:** All funded projects will require an Environmental Review to ensure compliance by NEPA before a project can begin. This review will be conducted by Grants Management. Depending on the scale of the project, this could include but is not limited to soil testing, historic preservation compliance and protecting endangered species. This review could necessitate a significant change of the project scope to comply with the NEPA.
- **Federal Labor Standard Requirements (Davis Bacon and related acts):** Applies for all projects funded in whole or part with CDBG and with construction costs over \$2,000.
- **Lead-Based Paint:** CDBG residential rehabilitation and construction activities must comply with 24 CFR Part 35 and Section 401 (b) of the Lead-Based Paint Prevention Act.
- **Handicapped Accessibility:** All federally funded projects must be accessible to handicapped persons.
- **Fair Housing and Equal Opportunity:** Discrimination based on race, color, national origin, religion, sex or age is prohibited.
- **Grants Management's internal control policy** which includes increased records retention and reporting requirements.





# Questions?



# Contact Info

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