

# Spill Notification Form



The purpose of this form is to provide A DETAILED DESCRIPTION the cause of the spill, including a thorough explanation of the task(s) being performed, identification of the root cause, and the appropriate corrective actions. This form is to be completed and emailed to [safety.environmental@bangormaine.gov](mailto:safety.environmental@bangormaine.gov) within 24 hours of the spill by the department responsible for the spill.

1. For ALL spills, person completing the spill form WILL notify the City Safety and Environmental Management Office as follows: Ryan Kuhl, Call IMMEDIATELY: 207-812-8922, email form to [safety.environmental@bangormaine.gov](mailto:safety.environmental@bangormaine.gov)
2. IF UNABLE TO REACH, CALL Debbie Laurie, Finance Director, 207-735-5037
3. For spills over 10 gallons, if unable to reach Ryan or Debbie, CONTACT MAINE DEP: 1-888-769-1137

Prepared by:	Date of Spill:
Department:	Time of Spill:
Supervisor:	Is spill contained? Yes <input type="checkbox"/> No <input type="checkbox"/>
Material Spilled:	Quantity Spilled:
Weather:	
Spilled to Waterway: <input type="checkbox"/>	
Spilled to Soil: <input type="checkbox"/>	
Spilled to Impervious surface: <input type="checkbox"/>	
Description of the Incident (Cause/Location of Spill/Vehicle or Equipment #/Aircraft #/Tools being used:	
Cleanup Details: (Quantify amount of waste generated, materials used, resources required)	
Did the spill occur during a normal part of your job? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If no, please describe:	
What can be done to prevent this from happening again?	
DEP Spill Number:	

Department of Safety and Environmental Management

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