

City of Bangor Vehicle or Equipment Accident Report



This form will be used by City of Bangor employees to document accidents or incidents involving city vehicles or equipment. It is important to document the incident and report it to the Department of Safety and Environmental Management as soon as possible in order a claim file can be created and our insurance representatives can be notified.

Driver's Name:		Today's Date: mm dd yyyy	
Driver's License Number:		Supervisor's Name:	
City Vehicle Information:			
Year	Make	Model	
City Vehicle Number:		Type of Incident (check all that apply):	
Date of Incident: mm dd yyyy		<input type="checkbox"/> Vehicle / Equipment Damage <input type="checkbox"/> Employee Injury <input type="checkbox"/> Property Damage <input type="checkbox"/> 3 rd Party Injury <input type="checkbox"/> Other:	
Time of Incident:		<input type="checkbox"/> AM <input type="checkbox"/> PM	
Location of Incident (include physical address):			
Description of the Incident:			
What could have been done to prevent this from happening again in the future?			
Included with the Report: <input type="checkbox"/> Other Driver's Insurance Information <input type="checkbox"/> Police Report <input type="checkbox"/> Photos / Video <input type="checkbox"/> Other: _____			
Prepared By:		Department:	