

Work Zone Traffic Control Audit Form



Date: _____ Person Conducting the Audit: _____

Work Zone Supervisor: _____ Department: _____

Location of Work Zone: _____

Nature of Traffic: _____ Posted Speed Limit: _____

Answer the following questions to the best of your ability. For all "NO" answer(s), list the observation number, describe the problem and list the corrective action(s) taken in the space provided.

| AUDIT | | YES | NO | N/A |
|-------|---|-----|----|-----|
| 1. | Are all employees within the Work Zone wearing "acceptable", high-visibility safety apparel? | | | |
| 2. | Are warning signs appropriately sized, properly mounted, in good condition, legible and placed accordingly for the Work Zone? | | | |
| 3. | Are warning signs taken down or covered at the end of the day or when the Work Zone is not being used (i.e. Lunch Break)? | | | |
| 4. | Is the Flagger station placed in the appropriate position, clearly visible to traffic, with an escape route and preceded by advanced warning signs? | | | |
| 5. | Does the flagger have a minimum of 18" wide, octagonal Stop/Slow paddle? | | | |
| 6. | Are traffic cones and drums appropriately sized and spaced, visible with retroreflective bands and in good condition? | | | |
| 7. | Are barricades set up correctly with the 45° stripes sloped in the correct direction? | | | |
| 8. | Is the Work Zone set-up in a way to provide positive guidance and minimizes any confusion for the drivers? | | | |
| 9. | Is the transition area appropriately spaced, using a minimum of five cones or drums to provide a taper? | | | |
| 10. | Is the Buffer Space clear of any equipment or materials and provide proper protection for traffic and workers? | | | |
| 11. | Does the Work Space provide enough area for the workers to complete the task and work safely? | | | |
| 12. | Does the Traffic Space allow the traffic to pass through the activity area safely? | | | |
| 13. | Does the Termination Area allow traffic to resume normal driving in a clear and concise manner? | | | |
| 14. | Has the pedestrian traffic been adequately addressed to prevent the public from walking through the Work Zone? | | | |

| Observation | Corrective Action |
|-------------|-------------------|
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