



**Request for Proposals
Fire Alarm Monitoring**

**Purchasing Department
73 Harlow Street
Bangor, Maine 04401
207-992-4282**

Issue Date: June 16, 2016

I. Introduction

The City of Bangor requests proposals from qualified and experienced contractors to provide Fire Alarm Monitoring services to various locations throughout the City of Bangor for a period of three (3) years. A renewal option is contemplated contingent upon mutual agreement between the parties.

A complete inventory of all facilities is included in the RFP. The City reserves the right to add/remove facilities throughout the contract period.

II. Submission

To be considered, return the Proposal Form and any other information the Proposer deems important in an envelope clearly marked "**Proposal: Fire Alarm Monitoring**" **by 2:00 PM, Wednesday, July 13, 2016** to City of Bangor, Purchasing Department, 73 Harlow Street, Bangor, Maine 04401.

Proposals may also be submitted via email by sending to: bids@bangormaine.gov. If emailing, please reference "**Proposal: Fire Alarm Monitoring**" in the subject line. Proposals will be publicly opened on the date and time stated above.

III. General Information

General Information is available on the City's website at the following web address: www.bangormaine.gov/proposals. By submitting a response to this solicitation, the Proposer accepts the responsibility for downloading, reading and proposing by the terms and conditions set forth in the City's "General Information for Vendors".

IV. Questions

All questions must be directed in writing to bids@bangormaine.gov no later than **Friday, July 1, 2016**.

The City will issue a response to any questions or inquiries submitted in writing by the date above, on or before 4:30 PM, **Tuesday, July 5, 2016**. The response will be in the form of an addendum, which will be available on the City's website.

V. Information & Requirements

Each City facility is currently connected to the City's Gamewell Fire Alarm System. Proposer shall connect the internal fire alarm system in each building to a system that will notify Bangor fire dispatch when an alarm is activated within 90 days following the execution of contract.

VI. Submission Requirements

The following information must be included in all proposals.

- A. A statement detailing the Proposer's background and experience including number of employees;
- B. A list of five (5) references which include the contact name, title, phone number and email address;
- C. A proposal form; and
- D. Any other information the Proposer feels will aid in the evaluation process.

VII. Selection Criteria

Each proposal will be evaluated based upon the following criteria:

- A. Experience of Proposer, measured in the number of years in business, total number of similar operations and proven track record;
- B. References;
- C. Prior history and/or experience with Proposer; and
- D. Proposed cost.

VIII. Federal and DBE Requirements

Part of this work may be funded in part with funds from the U.S. DOT and Federal Transit Administration and is subject to the terms and conditions of the grant agreement including but not limited to the Federal Transit Administration Requirements and Disadvantaged Business Enterprise statement. Full documentation can be viewed at: www.bangormaine.gov/dbe.

The requirements of 49 CFR Part 26, Regulations of the U.S. Department of Transportation, apply to this contract. It is the policy of Community Connector to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of this contract. All firms qualifying under this solicitation are encouraged to submit bids/proposals. Award of this contract will be conditioned upon satisfying the requirements of this bid specification. These requirements apply to all bidders/offerors, including those who qualify as a DBE.

The bidder/offeror is required to submit the following information: (1) the name, address, DBE or non-DBE status, age, and annual gross receipts of the bidding firm; (2) the name, address, and DBE or non-DBE status of each other firm that will participate in the contract; (3) a description of the work that each DBE firm will perform; and (4) the dollar amount of the participation of each DBE firm participating.

Additionally, any firm quoting on a subcontract must submit the following information: the name, address, DBE or non-DBE status, age, and annual gross receipts of the firm quoting on the subcontract.

Inventory List

1. Bangor Motor Pool	481 Maine Avenue	Bangor, ME 04401
2. Bangor City Hall	73 Harlow Street	Bangor, ME 04401
3. Bangor Fire Station 5	168 Hogan Road	Bangor, ME 04401
4. Bangor Fire Station 6	11 Griffin Road	Bangor, ME 04401
5. Bangor Waste Water Plant	760 Main Street	Bangor, ME 04401
6. Community Connector Bus Barn	481 Maine Avenue	Bangor, ME 04401
7. Central Fire Station	289 Main Street	Bangor, ME 04401
8. Public Work Building	530 Maine Ave	Bangor, ME 04401



**Proposal Form
Fire Alarm Monitoring**

**Deadline: 2:00 PM, Wednesday
July 13, 2016**

Note: Work must be bid by using this Form. Failure to comply may result in disqualification.

Item	Description	Year 1	Year 2	Year 3
1	Lump Sum Cost of Services Per Year			
Location of Office:				
<i>All charges must be included in the prices listed above per year. This includes installation, fuel, etc. No other charges will be accepted.</i>				

Business Name:			
Street or PO Box:			
City, State, Zip:			
Telephone Number:			
Disadvantaged Business Enterprise:	Yes <input type="checkbox"/>	No	<input type="checkbox"/>
Date of Establishment:			
Contact Name:			
Title:		Date:	
Email Address:			
Annual Gross Receipts:			
Anticipated subcontractors? If yes, fill out X form attached.			



Sub-Contractor Form

This form must be completed for every project that includes subcontractors with information provided for each subcontractor. Attached additional sheets, if necessary.

Project Name: _____

Vendor: _____

Contact Person & Number: _____

Subcontractor: _____

Address: _____

Disadvantaged Business Enterprise: _____ Yes _____ No

If Yes, Description of Work to be Performed by Subcontractor: _____

Dollar Amount to be Paid to Subcontractor: _____

Subcontractor: _____

Address: _____

Disadvantaged Business Enterprise: _____ Yes _____ No

If Yes, Description of Work to be Performed by Subcontractor: _____

Dollar Amount to be Paid to Subcontractor: _____