



**Purchasing Department
73 Harlow Street
Bangor, Maine 04401
207-992-4282**

**Request for Bids
Partial Roof Replacement- Parks & Recreation
Issue Date: August 26, 2016**

I. Introduction

The City of Bangor requests bids for the partial replacement of a section roof at the Parks and Recreation Center located at 647 Main Street. Industry standards must be followed with all applications and repairs.

II. General Information

General information is available on the City's website at the following web address: www.bangormaine.gov/proposals. By submitting a response to this solicitation, the bidder accepts the responsibility for downloading, reading and bidding by the terms and conditions set forth in the City's "General Information for Vendors".

III. Submission

To be considered, return the Bid Form and any other information the Bidder deems important in an envelope **clearly** marked "**BID: Partial Roof Replacement- Parks & Rec**" by **2:00 PM, Wednesday September 14, 2016** to City of Bangor, Purchasing Department, 73 Harlow Street, Bangor, Maine 04401.

Bids may also be submitted via email by sending to: bids@bangormaine.gov. If emailing, please reference "**BID: Partial Roof Replacement- Parks & Rec**" in the subject line. Bids will be publicly opened on the date and time stated above.

IV. Questions/Site Visit

All questions must be directed in writing to bids@bangormaine.gov no later than **4:30PM, Wednesday, September 7th, 2016**. The City will issue a response to any questions or inquiries submitted in writing by the date above, on or before **4:30PM, Thursday, September 8th, 2016**. The response will be in the form of an addendum, which will be available on the City's website. Bidders are responsible for checking the City's website for issuance of any addenda.

A site visit to view the current section of roof will be conducted on **Wednesday, September 7th at 10:00AM**. Interested parties will need to provide their own access to

the roof. Questions regarding the site visit should be directed in writing to Tracy Willette, Parks and Recreation Director at tracy.willette@bangormaine.gov.

V. Award

The bid award will be based on one or more of the following:

- Prior history or experience with the Bidder, including general standing of Bidder in the industry;
- References;
- Cost; and
- Length of time to complete project

VI. Information & Requirements

1. Bidders must provide the contact information for at least three references. References should speak to Bidder's ability and experience as it relates to them and this project. The City will require a Certificate of Insurance from the winning Bidder prior to the execution of the contract.
2. All Federal and State taxes must be excluded from the bid price. A tax exemption certificate for the City of Bangor shall be furnished to the successful Bidder upon request.
3. The City of Bangor reserves the right to reject any and all bids, to waive any informalities or defects in bids or to accept a higher cost bid if it is deemed to be in the best interest of the City of Bangor. The City also reserves the right to negotiate with the lowest responsive Bidder as well as to move forward with only a portion of the anticipated work. The City reserves the right to contract with more than one bidder for this work.
4. No Bidder may withdraw his/her bid for a period of sixty (60) days from the date of opening. All bids shall be subject to acceptance by the City during this period.

VII. Scope of Work

The project is replacing a section of roof at the Beth Parks and Recreation Center. The replacement should include:

1. Removal of all existing roofing materials.
2. Repair/replacement of underlayment as needed.
3. Installation of six (6) feet of ice and water shield and asphalt saturated roll felt or equivalent over the balance of the deck. Installation of appropriate ice/water shield in valleys. Valleys should be weaved with shingles.
4. Installation of drip edge on all roof edges.
5. Installation of new lifetime warranty shingles appropriate for the project.
6. Removal of all debris and cleaning around the building.



**Request for Bids
 Bid Form
 Partial Roof Replacement- Parks & Recreation
 Bid Deadline: Wednesday, September 14, 2016**

Note: Work must be bid by using this Bid Form. Failure to comply may result in disqualification.

Item	Description	Qty.	Unit	Total Price
1	Partial Roof Replacement Parks and Recreation Center.	1	Lump Sum	\$ _____
<i>Price must include all charges: labor, personnel, materials, fuel, transportation etc. No other charges will be accepted.</i>				
Warranty: All materials and Labor: _____ after acceptance by the City.				
Number of days to complete the work upon receipt of a purchase order: _____ days				

Business Name:			
Street or PO Box:			
City, State, Zip:			
Contact Name:			
Title:			
Telephone Number:			
Email Address:		Date:	